

**WASHINGTON COUNTY**  
**MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING**  
**LAND USE AND TRANSPORTATION ELEMENT WORK GROUP**  
**MINUTES OF AUGUST 28, 2006**

The meeting was called to order by Stern at 6:45 p.m. at the Washington County Public Agency Center in Rooms 1113A/1113B. Those present included:

**Advisory Committee Members Present:**

Charlene Brady ..... Washington County Board Supervisor  
Dan Wolf..... Town of Addison  
Mike Dricken ..... Town of Barton  
Barb Kohler..... Town of Erin  
Paul Metz ..... Town of Germantown  
Vicki Heideman ..... Town of Kewaskum  
Mark Peters ..... Town of Polk  
Margaret Burlingham..... Rock River Coalition  
Jerry Priesgen..... West Bend Area Builders Association  
Eric Gilbert..... Non-metallic Mining Representative  
Tom Nelson..... West Bend Trail Blazers  
Tom Calenberg..... Applied Manufacturing Cluster Council

**Excused:**

John Stern, Vice-Chairperson ..... Washington County Board Supervisor  
Dan DeThorne..... City of West Bend Citizen

**Absent:**

Ed Doerr ..... Town of Trenton  
Michael Heili ..... Village of Newburg  
Vacant ..... Village of Kewaskum  
Art Seyfert..... Town of Farmington  
Richard Boettcher ..... Town of Hartford  
Mike Samann ..... Town of Wayne  
Anthony Luciano ..... Town of Richfield Citizen  
Susan Touchett..... Town of Richfield Citizen  
Jeff Walters ..... Washington Board of Realtors

**Staff:**

Debora Sielski..... Assistant Administrator for Planning  
Washington County Planning and Parks Department  
  
Nancy Anderson..... Chief Planner  
Southeastern Wisconsin Regional Planning Commission  
  
Todd Roehl ..... Planner  
Southeastern Wisconsin Regional Planning Commission  
  
Kelly Hahm..... Administrative Secretary  
Washington County Planning and Parks Department

**Other Attendees:**

Joshua Glass..... Planning Division Intern

Sielski noted that a quorum was not present. Sielski began facilitating some discussion. Sielski asked if there were any suggested changes for Chapter IV. Brady just noted that the chart was confusing without reading the text portion of the chapter. Wolf suggested that a phone call should be made to the reps not attending the meetings or send a reminder e-mail. Discussion ensued on how to notify members of the meeting.

**FIRST ORDER OF BUSINESS:** Call Meeting to Order/Review Agenda

Sielski called the meeting to order at 6:45 p.m. and a quorum was present.

**SECOND ORDER OF BUSINESS:** Election of Land Use and Transportation Element Work Group Chairperson.

The work group came to a consensus to post pone the election of a Vice-Chairperson until after the Advisory Committee has made a decision on the possible merging of the Agricultural, Natural, and Cultural Resources Work Group and the Land Use and Transportation Work Group.

**THIRD ORDER OF BUSINESS:** Election of President Protempore

**Motion by Brady, seconded by Gilbert to elect Nelson to be President Protempore for the meeting. Motion carried unanimously.**

**FOURTH ORDER OF BUSINESS:** Approval of Minutes from May 22, 2005

**Motion by Wolf, seconded by Priesgen to approve the minutes from May 22, 2005. Motion carried unanimously.**

**FIFTH ORDER OF BUSINESS:** Review and Approval of Chapter IV – Existing Land Use and Transportation Facilities and Services

**Motion by Priesgen, seconded by Wolf to approve Draft Chapter IV – Existing Land Use and Transportation Facilities and Services. The following discussion ensued:**

Dricken stated that the Town of Barton will be sending a letter stating that they are not in favor of the future arterial roads proposed in the Regional Transportation Plan for the Town of Barton. Nelson noted that there were no maps that noted future uses for bicycle plans. Anderson stated it will be in the Transportation Element of the Comprehensive Plan. Discussion ensued regarding airports in the area. Gilbert noted a change on Page 3A. St. Lawrence Industrial Park acreage number is incorrect. Anderson stated they will follow up and retrieve the correct number.

**Motion carried unanimously.**

**SIXTH ORDER OF BUSINESS:** Discussion and Action on merging the Land Use and Transportation Work Group and the Agricultural, Natural, and Cultural Resources Work Group

Sielski began discussion on the possibilities of merging the Land Use and Transportation Work Group with the Agricultural, Natural, and Cultural Resources Work Group. Sielski stated that staff is proposing a new committee that has about 33 members which will include 1 representative for each municipality and 2 county board supervisors. Sielski stated that the County Board Chairperson is in favor of this merge. Sielski added that the idea was also presented to the Planning, Conservation and Parks Committee

and there was a motion made in favor of the merge. The Agricultural, Natural, and Cultural Resources Work Group (ANCR Work Group) made a motion not in favor of the merge. Sielski reviewed the list of reasons why the ANCR work group was not in favor of the merge. Dricken suggested that we could try a joint meeting. Peters suggested having public comment before action items instead of at the end of the agenda. Burlingham suggested that the work group receive the minutes from the ANCR work group to see what was discussed.

**Motion by Gilbert, seconded by Wolf to stay together as a workgroup and make a recommendation to pair down the committee and eliminate representatives with more than two unexcused absences. Motion by Gilbert, seconded by Priesgen to ammend the above motion and remove the attendance recommendation. Motion carried. (4 members opposed).** Discussion ensued regarding municipality representation.

**Motion by Calenberg , seconded by Gilbert to recommend that the Advisory Committee create an attendance clause. Kohler requested that the Advisory Committee look at the legality before they create a clause. Motion carried unanimously.**

**SEVENTH ORDER OF BUSINESS:** Update on Local Government Visioning Workshops & Intergovernmental Meeting

Sielski stated that the Town of Polk workshop was attended by 55 people. The Town of Wayne only had 15 people in attendance at their workshop. Sielski stated that the information will be compiled after the visioning workshops are complete and will be presented to the work groups at a future meeting. Sielski added that they plan to include some of the information into the chapters.

Sielski stated that there were only 4 non-partnering municipalities in attendance for the Intergovernmental Meeting. The next meeting will be held next year.

**EIGHTH ORDER OF BUSINESS:** Public Comment

Sielski introduced Joshua Glass the Planning Division Summer intern.

**NINTH ORDER OF BUSINESS:** Discussion Regarding Upcoming Meetings

Sielski stated that there are no future meetings scheduled at the present time.

Motion by Peters, seconded by Priesgen to request the Advisory Committee to listen to public comments by previous work group members in the audience prior to action in the event that the work groups are merged. Peters withdrew motion.

**Motion by Dricken, seconded by Metz if the Advisory Committee were to merge work groups to allow no more than two representatives at the table and allow only 1 vote per municipality and/or special interest group. Motion carried (1 opposed).**

**TENTH ORDER OF BUSINESS:** Adjournment

**Motion by Peters, seconded by Gilbert to adjourn. Motion carried.** Meeting adjourned at 8:05 p.m.

Respectfully Submitted,

Debora Sielski  
Assistant Administrator for Planning

Approved by \_\_\_\_\_  
Debora Sielski, Chairperson

Date \_\_\_\_\_

