

WASHINGTON COUNTY
MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING ADVISORY
COMMITTEE
MINUTES OF DECEMBER 18, 2007

The meeting was called to order by Heiser at 6:16 p.m. at the Washington County Public Agency Center in Rooms 1113 A/B. Those present included:

Advisory Committee Members Present:

Mathew Heiser, Chairperson	Village of Kewaskum
Ron Heinen, Vice-Chairperson.....	Town of Barton
Daniel Knodl	Washington County Board Supervisor
Ron Hefter	Town of Addison
Brad Bautz.....	Town of Erin
Ralph Eisenman	Town of Farmington
Paul Metz.....	Town of Germantown
Ellis Kahn.....	Town of Kewaskum
Jim Bennett.....	Town of Hartford
Karen Reiter.....	Town of Polk (Alternate)
Leander Herriges.....	Town of Wayne
Michael Heili.....	Village of Newburg
Jerry Priesgen.....	LUT Workgroup Chairperson
Kori Schneider.....	HUED Workgroup (Alternate)
David Baldus.....	ANCR Workgroup Chairperson
Phil Beitz	Village of Newburg Citizen
John Schultz	Town of Trenton Citizen
Barb Renkas	Town of West Bend Citizen
Scott Mathie	Metropolitan Builders Association
Shawn Graff	Ozaukee Washington Land Trust
Dave Johnson	Non-metallic Mining Representative

Excused:

Brian Bausch	Washington County Board Supervisor
Willard Hepe	Town of Polk
Ed Doerr	Town of Trenton
Chris Kuehn	HUED Work Group Chairperson
John Wald.....	DNR Park & Recreation

Absent:

Mike Becker	Farm Bureau
David Nixon.....	UWWC
Ann Enright.....	Washington Board of Realtors

Staff:

Nancy Anderson.....	Chief Planner
Southeastern Wisconsin Regional Planning Commission	
Robbie Robinson.....	Planner
Southeastern Wisconsin Regional Planning Commission	
Chris Parisey	Planner
Southeastern Wisconsin Regional Planning Commission	
Josh Glass.....	Planner
Washington County Planning and Parks Department	

Others in Attendance:

David Jolicoeur.....SEWRPC Senior Engineer

FIRST ORDER OF BUSINESS: Call Meeting to Order/Review Agenda

Heiser called the meeting to order at 6:16 p.m.

SECOND ORDER OF BUSINESS: Approval of October 24, 2007 Minutes

Motion by Bennett, seconded by Priesgen to approve minutes of October 24, 2007 with no additions or corrections. Motion carried unanimously.

THIRD ORDER OF BUSINESS: Update on Housing, Utilities and Community Facilities, and Economic Development (HUED) Element Workgroup

Schneider announced that she was filling in for Chris Kuehn representing the HUED Workgroup. Schneider explained that a meeting was conducted a few weeks back with a few members of the MJAC, Technical Advisory Committee, and HUED Workgroup to review the items listed on the memo sent by Deb Sielski (see attached) prior to a second review by the HUED Workgroup. Items 1 and 3 on the memo received the most debate. The items were approved [by the Workgroup](#), but not unanimously.

FOURTH ORDER OF BUSINESS: Update on Land Use and Transportation (LUT) Element Workgroup

Priesgen stated that the LUT Workgroup has met a few times since the last (MJAC) meeting. The group [approved](#) the Transportation Element chapter, [with the exception of Maps XI-1 and XI-2](#). The maps will be further reviewed at the January 23, 2008 meeting. The Land Use Element chapter was approved unanimously by the workgroup. The last meeting of the workgroup is tentatively scheduled for January 23, 2008. Priesgen highlighted some of the items discussed at recent meetings regarding the Transportation Element per request of Bennett.

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FIFTH ORDER OF BUSINESS: Dispute Resolution Forum Subcommittee Update

Heiser stated that the subcommittee completed its duties at its December meeting. All of the materials created for the process will be reviewed by the MJAC in January. Bennett announced that all municipalities in Washington County will be invited to adopt a resolution to join the dispute resolution process. Heiser stated that the process will be discussed in more detail at the January meeting of the MJAC.

SIXTH ORDER OF BUSINESS: Review and Approval of Draft Chapter X – Housing Element

Anderson stated that specific concerns were raised by the MJAC on October 24 and sent back to the HUED Workgroup for further review. Anderson highlighted the proposed items and proposed rewrites on the memo sent by Deb Sielski (see attached). The [proposed revisions were](#) approved, not unanimously, by the HUED Workgroup. Anderson clarified that the items on the memo will be inserted into the chapter.

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Schneider stated that she believed the needs that were established in the inventory [portion of the Housing Element](#) chapter were not adequately addressed in the recommendations [section](#), therefore she could not vote in approval of the chapter.

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Motion by Bennett, seconded by Beitz to approve the chapter as amended. Motion carried with Schneider voting no.

SEVENTH ORDER OF BUSINESS:

Approval of Draft Chapter XI – Transportation Element

Anderson stated that the LUT Workgroup has approved the chapter with the exception of Maps XI-1 and XI-2. Anderson distributed updated versions of Maps XI-1 and 2 (see attached), which include corrections to the maps distributed with the chapter. The timing of the MJAC's review of the Transportation chapter is awkward because the County Jurisdictional Highway Committee is meeting to update the County Jurisdictional Highway Plan. That committee will be doing a very thorough review of the County Jurisdictional Highway System Map (Map XI-2) on January 17 and will likely be making changes. Changes and updates will be presented to the LUT Workgroup on January 23. Changes made by the Jurisdictional Highway Committee will be incorporated into the Comprehensive Plan.

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Bennett stated that the Town of Hartford requests that any maps and references to a northern reliever route as it may concern the Town of Hartford should be noted to state that the Town does not approve it and referenced an example noting their disapproval on Map XI-1.

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Anderson noted that any references of the "Town of Richfield" will be changed to "Village of Richfield" as soon as the official change to village status is made.

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Reiter expressed concern about Hwy E as designated on Maps XI-1 and 2. SEWRPC will check and make sure the highway is properly displayed on the maps.

Herriges expressed concern about possible jurisdictional changes regarding Hwy H and Hwy W in the Town of Wayne.

Kahn stated that the Town of Kewaskum is opposed to Hwy H being under the Town of Kewaskum's jurisdiction. The Town is also strongly opposed to the possible Highway 45 reliever route displayed on Map XI-1 which goes through the Village of Kewaskum on the abandoned railroad right-of-way (to be shared with the Eisenbahn trail).

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Bautz stated that the Town of Erin does not want to obtain jurisdiction of Hwy Q between Hwy 83 and Hwy K. Also, the Town does not want Waterford Road to become the bypass around the City of Hartford.

Anderson introduced Dave Jolicoeur who is SEWRPC's staff person that has been assigned to the Jurisdictional Highway Plan. Jolicoeur noted the concerns expressed at this meeting and will take them to the Jurisdictional Highway Committee meeting on January 17.

Anderson suggested that the committee approve the chapter, possibly without the maps. The maps could be reviewed again at a later date.

Knodl suggested that Hwy 41 be 6 lanes between the highway split and Hwy 60.

Graff expressed concern about Hwy Z being extended north of Hwy 33 as shown on Maps XI-1 and 2. Graff was concerned about a kame being destroyed in the process which would contradict recommendations in other chapters regarding the preservation of natural features. Baldus agreed and stated that other natural resources such as wetlands would also be destroyed.

Anderson reviewed the goals, objectives, policies, and programs beginning on page 9.

During discussion of the Bicycle and Pedestrian Facilities Issue, Graff stated that the County should actively seek federal funding for recreational paths. Bennett added that the County

Highway Committee wanted to see a green line added alongside the blue line on Map XI-3 to designate a recreational trail within the right-of-way in which a potential commuter rail could be constructed.

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Motion by Graff, seconded by Bennett to include two revisions: 1) on Map XI-3, add a green line to represent a recreational trail alongside the blue line representing a potential commuter rail, and 2) add a bullet under the Bicycle and Pedestrian Facilities Issue specifically stating that the County should actively seek federal funding for bike and pedestrian paths. Motion approved unanimously.

Mathie questioned the process of getting a commuter rail approved and suggested that the County analyze the economic benefits of having one.

Motion by Mathie, seconded by Graff to incorporate “and a feasibility study that would also consider economic development benefits” into the last program on page 12. Motion approved unanimously.

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Metz questioned how the funding would be done for a feasibility study. Anderson said she would check on it and report back at the next meeting.

Motion by Beitz, seconded by Bennett to remove text starting with “Recommended improvements include” on page 3 all the way through the bullet at the top of page 4. Motion approved unanimously.

Motion by Heili, seconded by Bennett to approve the chapter without Maps XI-1 and XI-2. Motion approved unanimously.

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Anderson requested clarification from the committee regarding the maps. The committee directed that the revised maps be brought back for review and approval once they have been reviewed by the LUT Workgroup.

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EIGHTH ORDER OF BUSINESS: Review Revised Glossary

Anderson reviewed the revised glossary (see attached). Additions since the committee’s last review are in bold and italics. Anderson stated that local governments should contact her if they would like additional terms included in the glossary.

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NINTH ORDER OF BUSINESS: Review of PCPC Minutes and Chapter Revisions

Glass informed the committee that there were memos included in their packet (see attached), as requested by the committee, showing PCPC action on comprehensive plan chapters after the chapters were approved by the MJAC.

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Anderson added that we are relying on local governments represented on the MJAC to take the information regarding PCPC action back to their local government plan commissions and boards.

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TENTH ORDER OF BUSINESS: Ordinance and Zoning Map Updates to Meet Consistency Requirements

Anderson stated that once plans are adopted, the next step is to update local plans and ordinances. Ordinance work is not included as part of the comprehensive planning process. If any local governments are interested in SEWRPC’s assistance in updating ordinances, they should contact Anderson.

ELEVENTH ORDER OF BUSINESS: Report on Implementation Workshop

Glass gave an overview regarding the Implementation Workshop that was held on December 6 at Riveredge Nature Center in Newburg. It was a joint effort between Washington and Ozaukee Counties. Approximately 40 to 45 people attended which was lower than expected due to inclement weather. Glass thanked all those present who attended.

TWELVTH ORDER OF BUSINESS: Public Comment

No public comment.

THIRTEENTH ORDER OF BUSINESS: Discussion Regarding Upcoming Meetings

The next meeting of the MJAC is scheduled for January 30, 2008 at which [time](#) the Land Use Element chapter, the Utilities and Community Facilities Element chapter, and the conflict resolution process are scheduled for review and approval.

FOURTEENTH ORDER OF BUSINESS: Adjournment

Motion by Beitz, seconded by Metz to adjourn. Motion carried. Meeting adjourned at 7:52 p.m.

Respectfully Submitted,

Debora Sielski
Assistant Administrator for Planning

Approved by _____
Mathew Heiser, Chairperson

Date _____