

WASHINGTON COUNTY
MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING ADVISORY COMMITTEE
MINUTES OF OCTOBER 26, 2005

The meeting was called to order by Heiser at 6:15 p.m. at the Washington County Courthouse Rooms 1020/1026. Those present included:

Advisory Committee Members Present:

Mathew Heiser, Chairperson	Village of Kewaskum
Brian Bausch.....	Washington County Board Supervisor
Deborah Wilke	Washington County Board Supervisor – PCPC
Marilyn John	ANCR Work Group Chairperson
Chris Kuehn	HUED Work Group Chairperson
Mark McCune	LUT Work Group Chairperson
Ron Hefter.....	Town of Addison
Ron Heinen	Town of Barton
Ralph Eisenman	Town of Farmington
Paul Metz	Town of Germantown
Jim Bennett	Town of Hartford
Karen Reiter, Alternate	Town of Polk
Michael Heili	Village of Newburg
Phil Beitz.....	Village of Newburg Citizen
John Schultz.....	Town of Trenton Citizen
Barb Renkas	Town of West Bend Citizen
Scott Mathie	Metropolitan Builders Association
Shawn Graff	Ozaukee Washington Land Trust
Dave Johnson	Non-metallic Mining Representative
John Wald	DNR Park & Recreation
Mike Becker.....	Farm Bureau
John Torinus.....	Business Leader & State Cluster Representative

Excused:

Tammy Kennedy, Vice-Chairperson Town of Erin

Absent:

Debbie Schmidt.....	Town of Hartford Citizen
John Duren.....	Town of Kewaskum
Ed Doerr.....	Town of Trenton
Craig Johnson.....	Moraine Park Technical College
Ann Enright.....	Washington County Board of Realtors

Staff:

Debora Sielski..... Assistant Administrator for Planning
Washington County Planning and Parks Department

Nancy Anderson..... Chief Planner
Southeastern Wisconsin Regional Planning Commission

Peter Wagner..... Planner
Washington County Planning and Parks Department

Kevin Struck Growth Management Educator Washington County UW-Extension |

Kelly Hahm..... Administrative Secretary
Washington County Planning and Parks Department

FIRST ORDER OF BUSINESS: Call Meeting to Order/Review Agenda

Heiser called meeting to order.

SECOND ORDER OF BUSINESS: Approval of September 28, 2005

Reiter stated that Heppe was in attendance at last months meeting. Renkas requested to revise the minutes to reflect the Town of West Bend and not the City of West Bend.

Motion by McCune, seconded by Bennett to approve the minutes of September 28, 2005 with attendance changes. Motion carried unanimously.

THIRD ORDER OF BUSINESS: Update from the Agricultural, Natural and Cultural Resources Work Group Chairperson – Marilyn John

John gave a brief update on the Agricultural, Natural, and Cultural Resources Work Group.

FOURTH ORDER OF BUSINESS: Update from the Utilities, Community Facilities, Economic Development, and Housing Element Work Group Chairperson– Chris Kuehn

Kuehn gave a brief update on the Utilities, Community Facilities, Economic Development, and Housing Element Work Group. Kuehn added that there was extensive discussion at the survey review Committee regarding the extra 5 questions on the survey, and the importance to have good tags to identify the respondents and to make sure the respondents are porportinally representative of the County population distribution. Look at the data on the map to evaluate the results.

FIFTH ORDER OF BUSINESS: Update from the Land Use and Transportation Work Group Chairperson – Mark McCune

McCune gave a brief update on the Land Use and Transportation Element Work Group. McCune added that there was discussion whether to have survey questions be “realistic” or questions that ask what residents dream the County to be in the future.

SIXTH ORDER OF BUSINESS: Comprehensive Planning Survey Update

Sielski briefly reviewed the “Countywide Survey Questions and Concerns” handout. (See Attached). Sielski stated that the consultant did agree that they would go ahead and start working on the survey questions. By the end of this week we plan to provide the consultant with the questions so they may draft the questionnaire. The draft survey will be sent out prior to the 30th. Sielski reported that Craig Maher will be working on the survey from UW Oshkosh. McCune requested that a penalty for late dates be included in the Contract. Further discussion ensued regarding putting a penalty clause in the contract. Sielski stated that the County Attorney’s office has recommended removing liquidated damages clause from other contracts.

SEVENTH ORDER OF BUSINESS: Discussion of public kickoff meetings with S.W.O.T.

Wagner briefly reviewed the “Kickoff Meeting Handout”. (See Attached). Wagner stated the kickoff meeting will be the first meeting to engage the public in the planning process and stated it would be about a 2 hour meeting. Wagner explained that a letter was sent out to partnering municipalities and stated there were several requests for information from the municipalities to schedule the kickoff meeting with each community.

EIGHTH ORDER OF BUSINESS: S.W.O.T. Analysis

Wagner explained and conducted the Strength, Weaknesses, Opportunities and Threats Analysis.

Sielski explained that all partnering municipalities, committee and work groups will be reviewing the information from the SWOT sessions from the public participation meetings. Discussion ensued regarding concerns getting the public to participate in the sessions.

NINTH ORDER OF BUSINESS: Public Comment

No comments given.

TENTH ORDER OF BUSINESS: Discussion Regarding Upcoming Meetings

The next meeting is November 30th and will be a joint meeting with the work groups at 6:30 p.m. at the AMTC Auditorium at Moraine Park Technical College.

ELEVENTH ORDER OF BUSINESS: Adjournment

Motion by Kuehn, seconded by Heinen to adjourn. Motion carried. Meeting adjourned at 8:00 p.m.

Respectfully Submitted,

Debora Sielski
Assistant Administrator for Planning

Approved by _____
Mathew Heiser, Chairperson

Date _____

