

WASHINGTON COUNTY
MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING ADVISORY COMMITTEE
MINUTES OF AUGUST 24, 2005

The meeting was called to order by Kennedy at 6:16 p.m. at the Public Agency Center in Rooms 1113A/B. Those present included:

Advisory Committee Members Present:

Tammy Kennedy, Vice-Chairperson	Town of Erin
Brian Bausch.....	Washington County Board Supervisor
Deborah Wilke.....	Washington County Board Supervisor – PCPC
Marilyn John.....	ANCR Work Group Chairperson
Chris Kuehn.....	HUED Work Group Chairperson
Mark McCune.....	LUT Work Group Chairperson
Ralph Eisenman	Town of Farmington
Jim Bennett	Town of Hartford
Karen Reiter, Alternate	Town of Polk
Paul Metz.....	Town of Germantown
Ed Doerr.....	Town of Trenton
Leander Herriges.....	Town of Wayne
Phil Beitz.....	Village of Newburg Citizen
John Schultz.....	Town of Trenton Citizen
Scott Mathie.....	Metropolitan Builders Association
Shawn Graff.....	Ozaukee Washington Land Trust
Dave Johnson.....	Non-metallic Mining Representative
John Wald	DNR Park & Recreation

Excused:

John Duren.....	Town of Kewaskum
Mathew Heiser, Chairperson	Village of Kewaskum
Mike Becker.....	Farm Bureau
Craig Johnson.....	Moraine Park Technical College

Absent:

Ron Hefter.....	Town of Addison
Ron Heinen	Town of Barton
Debbie Schmidt.....	Town of Hartford Citizen
Dawn Woda	Village of Newburg
John Torinus.....	Business Leader & State Cluster Representative
Ann Enright.....	Washington County Board of Realtors

Staff:

Debora Sielski..... Assistant Administrator for Planning
Washington County Planning and Parks Department

Nancy Anderson..... Chief Planner
Southeastern Wisconsin Regional Planning Commission

Peter Wagner..... Planner
Washington County Planning and Parks Department

Kevin Struck..... Growth Management Educator
Washington County UW-Extension

Kelly Hahm..... Administrative Secretary

Washington County Planning and Parks Department

FIRST ORDER OF BUSINESS: Call Meeting to Order/Review Agenda

SECOND ORDER OF BUSINESS: Approval of July 27, 2005 Minutes

Motion by Bennett, seconded by Wilke to approve the minutes from July 27, 2005. Sielski informed the Committee that a quorum was not present. Therefore, no action could be taken on the minutes. The meeting continued without any further action items.

THIRD ORDER OF BUSINESS: Presentation of Adopted Public Participation Plan

Struck gave an overview of the Public Participation Plan. (See Attached). Bausch asked what should be said to the public that would like to participate in this process. Sielski replied that anyone interested in participation should provide their name and address to the Planning and Parks Department so information may be mailed to them regarding public participation meetings and newsletters.

FOURTH ORDER OF BUSINESS: Discussion of Countywide Survey

Wagner updated the Committee on discussions that took place at the work group meetings. Wagner informed the Committee that the RFP is in final draft, but has yet to be sent to consultants for bid process. Discussion ensued regarding the possibilities of the survey being provided on the internet. Sielski clarified that the random telephone survey results would be provided on the internet. At that time, the survey instrument would be made available on the internet to anyone, and the results compiled separately. These separate results would not be statistically significant.

FIFTH ORDER OF BUSINESS: Presentation of Plan Elements

Wagner presented detailed components on each of the Comprehensive Planning Elements. (See Attached). Discussion ensued on how information may be provided to County residents and landowners.

Ed Doerr arrived to the meeting at 6:45 p.m. and a quorum was present.

Motion by Beitz, and seconded by Wilke to approve the minutes from July 27, 2005. Motion carried unanimously.

SIXTH ORDER OF BUSINESS: Discussion of Planning Process and Schedule

Anderson introduced herself and reviewed the Summary of Work Plan & Schedule handout. (See Attached). Discussion ensued regarding how the non-partnering municipalities will be involved. Anderson briefly reviewed the following handouts:

- Multi-Jurisdictional Comprehensive Plan Report Outline
- Proposed Schedule for Preparation and Review of Washington County Comp Plan (Intro and Inventory Chapters)
- Washington County Comprehensive Plan Advisory Committee Meetings – Preliminary Agenda’s

SEVENTH ORDER OF BUSINESS: Discussion of Town Comprehensive Plan Land Use Element and Dispute Resolution Forum

Sielski gave a brief overview of the Town Comprehensive Plan Land Use Element. (See Attached).
Sielski reviewed the conflict resolution process and related flow chart handouts. (See Attached).
Discussion ensued regarding the process for amendments and changes to the Comprehensive Planning.
EIGHTH ORDER OF BUSINESS: Public Comment

No comments given. Anderson informed the Committee if anyone is interested in attending public information meetings regarding updates to the Regional Land Use and Transportation System in the SEWRPC newsletter. Discussion ensued regarding agricultural transitional and extraterritorial areas in townships and uniform language at the county level.

NINTH ORDER OF BUSINESS: Discussion Regarding Upcoming Meetings

Sielski informed the Committee that the September meeting will be focused on the countywide survey.

Kennedy highlighted that the November meeting has been changed to November 30, 2005 due to the Thanksgiving holiday. The Committee came to a consensus to keep the rescheduled November 30, 2005 meeting date.

TENTH ORDER OF BUSINESS: Adjournment

Motion by Beitz, seconded by Mathie to adjourn. Motion carried. Meeting adjourned at 8:18 p.m.

Respectfully Submitted,

Debra Sielski
Assistant Administrator for Planning

Approved by _____
Tammy Kennedy, Vice-Chairperson

Date _____

