

WASHINGTON COUNTY
MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING ADVISORY COMMITTEE
MINUTES OF JULY 27, 2005

The meeting was called to order by Sielski at 6:10 p.m. at the Public Agency Center in Rooms 1113A/B.
Those present included:

Advisory Committee Members Present

Mathew Heiser, Chairperson Village of Kewaskum
Tammy Kennedy, Vice-Chairperson Town of Erin
Brian Bausch..... Washington County Board Supervisor
Deborah Wilke Washington County Board Supervisor
Ron Hefter..... Town of Addison
Ron Heinen Town of Barton
Ralph Eisenman Town of Farmington
Paul Metz Town of Germantown
Jim Bennett Town of Hartford
Ed Doerr..... Town of Trenton
Leander Herriges..... Town of Wayne
Phil Beitz..... Village of Newburg Citizen
John Schultz..... Town of Trenton Citizen
Scott Mathie..... Metropolitan Builders Association
Dave Johnson..... Non-metallic Mining Representative
Craig Johnson..... Moraine Park Technical College
John Wald DNR Park & Recreation

Excused:

Mike Becker..... Farm Bureau

Absent:

John Duren..... Town of Kewaskum
Willard Heppe..... Town of Polk
Dawn Woda Village of Newburg
Debbie Schmidt..... Town of Hartford Citizen
Shawn Graff..... Ozaukee Washington Land Trust
John Torinus..... Business Leader & State Cluster Rep.
Ann Enright..... Washington Board of Realtors

Staff:

Debora Sielski..... Assistant Administrator for Planning
Washington County Planning and Parks Department

Peter Wagner..... Planner
Washington County Planning and Parks Department

Kelly Hahm..... Administrative Secretary
Washington County Planning and Parks Department

Other Attendees

Robert Retko

FIRST ORDER OF BUSINESS: Call Meeting to Order/Review Agenda

Sielski welcomed everyone to the first meeting and briefly reviewed agenda items.

SECOND ORDER OF BUSINESS: Introductions

All Advisory Committee members and staff introduced themselves.

THIRD ORDER OF BUSINESS: Election of Chair and Vice Chair

Sielski briefly explained the roles of the Chairperson and Vice-Chairperson. Herriges nominated Sielski as Chairperson. Sielski replied that she unable to be Chairperson for the Committee due to being on County staff. Mathie nominated Bennett for Chairperson. Bennett respectfully declined. Heiser volunteered for the Chairperson position. Kennedy volunteered for the Vice-Chairperson position.

Motion by Bennett, seconded by Beitz to accept Heiser as Chairperson and Kennedy as Vice-Chairperson. Motion carried unanimously.

FOURTH ORDER OF BUSINESS: Overview of Comprehensive Planning Law

Wagner presented an overview of the Comprehensive Planning Law.

FIFTH ORDER OF BUSINESS: Overview of Multi-Jurisdictional Planning Partnership and Grant Award

Sielski gave a brief overview on the Multi-Jurisdictional Planning Partnership and Grant Award. D. Johnson asked how many total municipalities are in the County. Sielski responded 20 and elaborated on the level of partnering that each municipality has chosen.

SIXTH ORDER OF BUSINESS: Defining the Roles of the Advisory Committee Members

Sielski described the responsibilities and roles of the Advisory Committee. The 3 main roles are the development of the plan, implementation of the public participation plan, and implementation of the work program. Schultz asked what happens if there are inconsistencies between the work groups. Sielski replied that staff will be attending all of the meetings and staff will bring discussion up at the meetings. The 2nd process would be to resolve the conflict at the advisory level. If there is still conflict, the plan will identify what the conflict is. Sielski explained the recommendation process.

Sielski stated since we are under a strict deadline, she requests that all members review all information prior to the meeting. Sielski explained that though we have 3 work groups, there are 3 elements that all the work groups will be working on together.

Sielski encouraged members to attend some of the work group meetings.

SEVENTH ORDER OF BUSINESS: Review Work Program and Schedule

Sielski presented the Work Program and schedule. (See Attached).

EIGHTH ORDER OF BUSINESS: Discuss County Wide Survey

Wagner informed that staff is currently working on the Request for Proposal for the countywide Survey and there is \$22,000.00 to conduct the survey. Discussion ensued regarding the make-up of the survey and distribution.

NINTH ORDER OF BUSINESS: Discuss Future Meeting Dates and Times

Sielski informed the work group that the Advisory Committee will be meeting every 4th Wednesday of the month over the course of 2 – 3 years. Discussion ensued regarding the time for the meetings.

Motion by Mathie, seconded by Heinen to start the work group meetings at 6:15 p.m. Motion carried unanimously.

TENTH ORDER OF BUSINESS: Public Comment

No comments given.

ELEVENTH ORDER OF BUSINESS: Discuss August Meeting Agenda

Sielski reviewed the following items for August meeting:

- Presentation on Public Participation Plan
- More discussion on the county wide survey
- Survey brainstorming session
- Presentation on chapter review process

TWELFTH ORDER OF BUSINESS: Other Business

Bennett asked if it is possible to have some type of tool put together for the Town of Hartford for presentations regarding comprehensive planning. Sielski replied that a presentation will be created and given to all interested partnering municipalities who request it.

THIRTEENTH ORDER OF BUSINESS: Adjournment

Motion by Heinen, seconded by Wilke to adjourn. Motion carried unanimously. Meeting adjourned at 7:39 p.m.

Respectfully Submitted,

Mathew Heiser, Chairperson

Approved by _____
Mathew Heiser, Chairperson

Date _____