

**WASHINGTON COUNTY**  
**MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING ADVISORY COMMITTEE**  
**MINUTES OF FEBRUARY 28, 2007**

The meeting was called to order by Heiser at 6:20 p.m. at the Washington County Public Agency Center in Rooms 1113A/B. Those present included:

**Advisory Committee Members Present:**

Mathew Heiser, Chairperson .....	Village of Kewaskum
Ron Heinen, Vice-Chairperson .....	Town of Barton
Brian Bausch .....	Washington County Board Supervisor
Daniel Knodl .....	Washington County Board Supervisor
Ralph Eisenman.....	Town of Farmington
Ellis Kahn.....	Town of Kewaskum
Jim Bennett.....	Town of Hartford
Michael Heili.....	Village of Newburg
Willard Heppe .....	Town of Polk
Ed Doerr .....	Town of Trenton
Leander Herriges .....	Town of Wayne
Paul Metz.....	Town of Germantown
John Schultz .....	Town of Trenton Citizen
John Wald.....	DNR Park & Recreation
David Nixon .....	UWWC
Phil Beitz .....	Village of Newburg Citizen
Barb Renkas .....	Town of West Bend Citizen
Shawn Graff .....	Ozaukee Washington Land Trust
Dave Johnson .....	Non-metallic Mining Representative
Scott Mathie .....	Metropolitan Builders Association

**Excused:**

Ron Hefter .....	Town of Addison
Jerry Priesgen .....	LUT Work Group Chairperson
Chris Kuehn.....	HUED Work Group Chairperson

**Absent:**

Mike Becker .....	Farm Bureau
John Torinus .....	Business Leader & State Cluster Representative
Ann Enright .....	Washington Board of Realtors
Vacant.....	ANCR Work Group Chairperson

**Staff**

Deb Sielski .....

Assistant Administrator for Planning  
Washington County Planning and Parks Department

Nancy Anderson .....

Chief Planner  
Southeastern Wisconsin Regional Planning Commission

Todd Roehl.....

Planner  
Southeastern Wisconsin Regional Planning Commission

Josh Glass.....

Planner  
Washington County Planning and Parks Department

Kevin Struck.....

Growth Management Educator  
UW - Extension

Kelly Hahm .....

Administrative Secretary  
Washington County Planning and Parks Department

**FIRST ORDER OF BUSINESS:** Call Meeting to Order/Review Agenda

Heiser called meeting to order.

**SECOND ORDER OF BUSINESS:** Approval of Minutes

**Motion by Heinen, seconded by Bausch to defer the approval of the minutes until a quorum was present. Motion carried unanimously.**

**THIRD ORDER OF BUSINESS:** Update on the Agricultural, Natural and Cultural Resources Element Work Group

Sielski informed the Committee that Marilyn John (Chairperson for the Agricultural, Natural and Cultural Resources Element Work Group) needed to resign due to family issues. Sielski stated that the work group has been working on completing a Land Evaluation and Site Assessment Analysis (LESA) process to determine the best farmlands in the County for long term preservation. Sielski added that at next month's Advisory Committee meeting, Anderson will be giving a full overview of that process and how a map displaying such farmlands was created. Sielski explained that the work group created a LESA sub-committee to work on the LESA analysis process.

**FOURTH ORDER OF BUSINESS:** Approval of Minutes

Kahn, Graff, and Mathie arrived around 6:25 p.m. to make a quorum. Heiser stated that a quorum was present and requested a motion for approval of the minutes.

**Motion by Bennett, seconded by Heinen to approve the November 29, 2006 minutes. Motion carried unanimously**

**FIFTH ORDER OF BUSINESS:** Update on the Housing, Utilities and Community Facilities, and Economic Development Element Work Group

Sielski stated that, on February 14<sup>th</sup>, the work group completed a brainstorming session on the goals, objectives, and policies for Housing, Economic Development, and Utilities and Community Facilities elements. The results from that brainstorming session will be reviewed later on in the meeting. Sielski added that the work group also reviewed the inventory portion of Chapter X – Housing Element and discussed various ways in which other communities across the country are providing a range of housing choices for their residents.

**FIFTH ORDER OF BUSINESS:** Update on the Land Use and Transportation Element Work Group

Sielski stated the work group completed a brainstorming session on the goals, objectives, and policies for Land Use and Transportation Elements. Sielski added that Jerry Priesgen was elected Chairperson for the Land Use and Transportation Work Group. Sielski informed the Committee that the work group decided to schedule an additional meeting on August 27, 2007 at which guest speakers will present information regarding the expansion of the West Bend airport, updates to the Hartford airport and the Washington County Commuter Express (WCCE) system. An invite will be mailed out to all work group and the Advisory Committee members.

**SIXTH ORDER OF BUSINESS:** Review Inventory Portion of Draft Chapter X – Housing Element

Roehl briefly reviewed requested changes from the Housing, Utilities and Community Facilities,

and Economic Development Element Work Group to Chapter X – Housing Element inventory. (See Attached). (Doerr arrived at 6:35 p.m.). Roehl began a presentation on the inventory portions of Chapter X – Housing Element. (See Attached). (Metz arrived at 6:45 p.m.). Anderson commented that the 2005 information may be taken out and SEWRPC will look into getting the wage data for 2006. Mathie asked if the data is available to show the trends of the percentage of county residents working in the county or commuting from outside the county. Anderson replied that SEWRPC should be able to get some comparison data. Doerr commented that the percentages do not add up on Slide 18 (Persons with Disabilities in 2000). Anderson replied that staff will double check the percentages provided. Kahn asked how the local government can use this information. Heiser commented that housing is very market driven, but each local government needs to create a plan for the kinds of housing each area will contain in the future, and to plan something in regards to affordable housing. Heili questioned why, on slide 8, condominiums are listed there and not anywhere else. Roehl replied that the census data does not separate condo information, but that Washington County does compile limited information on condos, which is included in the chapter. Kahn asked the County's position on regulating the types of housing each city, village and town can have. Sielski replied that the County does not regulate the types of housing for local municipalities. It is up to each municipality to determine that in their plan. Mathie asked how business growth will impact the housing element. Sielski stated that the Housing, Utilities and Community Facilities, and Economic Development Work Group will be looking at those elements together and will determine policies based on all these elements. Anderson stated that the next step regarding the Chapter is to write the goals, recommendations and policies and this will reach the Advisory Committee in fall.

**SEVENTH ORDER OF BUSINESS:** Review Countywide Goals, Objectives and Policies from brainstorming exercise with the Housing, Utilities and Community Facilities, and Economic Development (HUED) Element and the Land Use and Transportation (LUT) Element Work Groups

Sielski provided the brainstorming results from the HUED and LUT Work Groups' brainstorming sessions. (See Attached). Sielski added that results of the Agricultural, Natural and Cultural Resources Work Group and the Advisory Committee brainstorming sessions will be provided to the committee at next month's meeting.

**EIGHTH ORDER OF BUSINESS:** Brainstorm Goals, Objectives and Policies for the Intergovernmental Cooperation Element and the Implementation Element

Sielski gave an introduction regarding a brainstorming session in which she reminded the committee that Countywide goals and objectives are the main focus. Struck facilitated the brainstorming session on Countywide Goals, Objectives and Policies for the Intergovernmental Cooperation and Implementation Elements.

**NINTH ORDER OF BUSINESS:** Update on Planning Process

Sielski highlighted items on the Annual Report to the Wisconsin Department of Administration handout. (See Attached). Sielski stated a copy will also be provided to each partnering municipality.

**TENTH ORDER OF BUSINESS:** Update on Committee and Work Group Attendance

Sielski provided a handout displaying updated attendance information for the work groups and the Advisory Committee. (See Attached). Sielski stated the highlighted red area is for the date the attendance procedure was put in place. Sielski stated attendance has been very good since the attendance procedure began.

**TWELFTH ORDER OF BUSINESS:** Public Comment

No comments given.

**THIRTEENTH ORDER OF BUSINESS:** Discussion Regarding Upcoming Meetings

Sielski stated that the next meeting will be March 28, 2007. Anderson will give an overview of Chapter VII – Issues and Opportunities Element and presentations regarding the LESA Analysis and nonmetallic mining resources.

**FOURTEENTH ORDER OF BUSINESS:** Adjournment

**Motion by Graff, seconded by Heinen to adjourn. Motion carried unanimously.**  
Meeting adjourned at 8:35 p.m.

Respectfully Submitted,

Debra Sielski  
Assistant Administrator for Planning

Approved by \_\_\_\_\_  
Mathew Heiser, Vice - Chairperson

Date \_\_\_\_\_