

**WASHINGTON COUNTY**  
**MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING ADVISORY COMMITTEE**  
**MINUTES OF MARCH 19, 2008**

The meeting was called to order by Heiser at 6:15 p.m. at the Washington County Highway Shop. Those present included:

**Advisory Committee Members Present:**

Mathew Heiser, Chairperson .....	Village of Kewaskum
Ron Heinen, Vice-Chairperson .....	Town of Barton
Brian Bausch .....	Washington County Board Supervisor
Daniel Knodl .....	Washington County Board Supervisor
Brad Bautz .....	Town of Erin
Ralph Eisenman.....	Town of Farmington
Paul Metz arrived at 6:28 p.m. ....	Town of Germantown
Jim Bennett.....	Town of Hartford
Ellis Kahn .....	Town of Kewaskum
Willard Heppe .....	Town of Polk
Leander Herriges arrived at 6:24 p.m. ....	Town of Wayne
Joe Gonnering (Alternate) left at 6:37 p.m. ....	Town of Trenton
Ed Doerr arrived at 6:37 p.m. ....	Town of Trenton
John Schultz .....	Town of Trenton Citizen
Phil Beitz .....	Village of Newburg Citizen
John Stern (Alternate).....	LUT Workgroup Vice-Chairperson
Chris Kuehn.....	HUED Workgroup Chairperson
John Wald.....	DNR Park & Recreation
Shawn Graff .....	Ozaukee Washington Land Trust
Dave Johnson .....	Nonmetallic Mining Representative
David Baldus arrived at 6:33 p.m. ....	ANCR Workgroup Chairperson
Jack Caldwell (Alternate).....	HUED Workgroup
Barb Renkas .....	Town of West Bend Citizen

**Excused:**

Jerry Priesgen .....	LUT Workgroup Chairperson
Scott Mathie .....	Metropolitan Builders Association
Ron Hefter .....	Town of Addison
Michael Heili.....	Village of Newburg
Chris Kuehn.....	HUED Workgroup Chairperson

**Absent:**

David Nixon .....	UWWC
Ann Enright .....	Washington Board of Realtors
Mike Becker .....	Farm Bureau

**Staff:**

Deb Sielski .....

Assistant Administrator for Planning  
Washington County Planning and Parks Department

Nancy Anderson .....

Chief Planner  
Southeastern Wisconsin Regional Planning Commission

Joshua Glass .....

Planner  
Washington County Planning and Parks Department

Robbie Robinson .....

Planner  
Southeastern Wisconsin Regional Planning Commission

Chris Parisey.....

Planner  
Southeastern Wisconsin Regional Planning Commission

Kelly Hahm ..... Administrative Secretary  
Washington County Planning and Parks Department

**Others in Attendance:**

Karen Reiter – Town of Polk

**FIRST ORDER OF BUSINESS:      Call Meeting to Order/Review Agenda**

Heiser called meeting to order.

**SECOND ORDER OF BUSINESS:    Approval of Minutes**

**Motion by Bennett, seconded by Heinen to approve minutes of February 27, 2008 with no additions or corrections. Motion carried unanimously.**

**THIRD ORDER OF BUSINESS:      Review of PCPC Minutes and Chapter Revisions**

Sielski provided committee members with a handout including Planning, Conservation, and Parks Committee (PCPC) minutes from February 20<sup>th</sup> and March 5<sup>th</sup> and also a list of all changes made to the plan by PCPC (See Attached). Sielski reviewed the handout. Discussion ensued.

**Motion by Bennett, seconded by Heinen to delete objectives on page X-27 of the plan as listed in PCPC minutes handout:**

- **Objective:** Promote a countywide owner-occupied housing unit vacancy rate ~~between 1.5 and no greater than~~ 2 percent. [PCPC]
- **Objective:** Promote a countywide renter-occupied housing unit vacancy rate ~~between 5 and no greater than~~ 6 percent. [PCPC]

Discussion ensued.

**Motion by Beitz, seconded by Bennett to amend the motion and move the objectives to “Suggestions for Local Governments”. Motion carried.** Graff, Renkas, and Bausch voting nay.

**Motion by Bennett, seconded by Heinen to approve the motion as amended. Motion carried.** Graff, Renkas, and Bausch voting nay.

**Motion by Graff, seconded by Renkas to reinstate the policy on page IX-15 of the plan as listed in PCPC minutes handout:**

- **Policy:** ~~Small wetlands and other natural resource features not identified as part of a primary environmental corridor or isolated natural resource area should be preserved to the extent practicable.~~ [PCPC]

Discussion ensued. **Motion carried.** (11 – ayes; 10 – nays)

**Motion by Bennett, seconded Graff to include a notation in Chapter XI that states where minutes from the Jurisdictional Highway Committee can be found. Motion carried unanimously.**

**FOURTH ORDER OF BUSINESS:    Review and Consider Approval of Final Draft Multi-Jurisdictional Comprehensive Plan for Washington County: 2035**

Sielski explained that the Comprehensive Plan has 3 volumes and that all committee members should have received a hard copy or CD of the final draft plan as requested. Sielski added that, in addition to the plan, a draft summary was created of the plan. Sielski stated that updates will be made to both documents.

Anderson added that a list of all plans referenced in the report is included at the end of Volume 2. Anderson added that the Town of Polk requested some changes after the deadline date so they will be treated as written comments at the public hearing. Anderson explained that the Town of Polk also requested that a page be added explaining all the acronyms used throughout the plan.

**Motion by Beitz, seconded by Heinen to approve the plan with the recommended changes listed under agenda item three.** Discussion ensued. Sielski stated that the plan will go through the public hearing on March 31, 2008 and the PCPC will consider the plan for approval on April 2, 2008. If approved by the PCPC, the plan will be forwarded to County Board and be considered for adoption by ordinance on April 15, 2008. Sielski explained that the PCPC could make changes to the plan based on discussion at the public hearing and the action from this meeting. After the PCPC makes a recommendation to the County Board, the County Board could also make some changes to the plan. Stern suggested that anyone that doesn't feel comfortable with any part of the plan come to the public hearing.

Sielski gave a brief overview of the Countywide Open House held on March 13, 2008.

**Motion by Graff, seconded by Doerr to amend and reinstate secondary environmental corridors in Chapter VIII.** Bausch commented he received two calls regarding this issue. Graff stated that the Washington County Park and Open Space Plan recommends protection of secondary environmental corridors and that deleting it in the Comprehensive Plan would create conflict between the two plans. Further discussion ensued regarding secondary environmental corridors. **Motion carried.** Knodl voting nay.

**Motion by Beitz, seconded by Heinen to approve the plan as amended with the recommended changes listed under agenda item three. Motion carried.** Kahn and Knodl voting nay.

**FIFTH ORDER OF BUSINESS: Update Regarding Local and Countywide Open Houses**

Glass stated that the Town of Germantown and the Town of Barton open houses have been completed. The Town of Erin open house will be on May 7, 2008. Anderson stated that the Town of Barton public hearing will be held on March 26, 2008 and Town of Germantown's on May 12, 2008.

**SIXTH ORDER OF BUSINESS: Evaluation**

Sielski distributed an evaluation form to committee members (see attached) and requested they fill out the form and provide comments regarding the planning process. Sielski stated that the workgroups and Technical Advisory Committee will be getting the evaluation form as well.

**SEVENTH ORDER OF BUSINESS: Public Comment**

No comments given.

**EIGHTH ORDER OF BUSINESS: Discussion Regarding Upcoming Meetings**

Sielski stated the last meeting for the Advisory Committee will be April 30, 2008. The meeting will include a discussion of the plan approval process and upcoming local government meetings. There will be a reception to thank everyone for their time during the 3 year planning process. Sielski reminded members to attend the March 31<sup>st</sup> public hearing if they have any additional comments they would like the Planning, Conservation and Parks Committee to hear. Heiser stated it has been a long journey and a lot of hardwork and effort has been put into this planning process. Heiser stated that many local governments have saved money by partnering with the County on their plans. Heiser thanked staff and committee members for all the meetings that they have attended and appreciates their hard work.

**NINTH ORDER OF BUSINESS: Adjournment**

**Motion by Beitz, seconded by Metz to adjourn. Motion carried.** Meeting adjourned at 8:11 p.m.

Respectfully Submitted,

Debora Sielski  
Assistant Administrator for Planning

Approved by \_\_\_\_\_  
Mathew Heiser, Chairperson

Date \_\_\_\_\_