

WASHINGTON COUNTY
MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING ADVISORY COMMITTEE
MINUTES OF FEBRUARY 13, 2008

The meeting was called to order by Heinen at 6:15 p.m. at the Washington County Public Agency Center in Rooms 1113 A/B. Those present included:

Advisory Committee Members Present:

Ron Heinen, Vice-Chairperson	Town of Barton
Brian Bausch	Washington County Board Supervisor
Daniel Knodl	Washington County Board Supervisor
Ron Hefter	Town of Addison
Brad Bautz	Town of Erin
Ralph Eisenman.....	Town of Farmington
Paul Metz.....	Town of Germantown
Jim Bennett.....	Town of Hartford
Ellis Kahn.....	Town of Kewaskum
Willard Heppe	Town of Polk
Ed Doerr	Town of Trenton
Leander Herriges	Town of Wayne
John Schultz	Town of Trenton Citizen
David Nixon	UWWC
David Baldus	ANCR Work Group Chairperson
Chris Kuehn.....	HUED Work Group Chairperson
Michael Heili.....	Village of Newburg
John Wald.....	DNR Park & Recreation
Dave Johnson	Non-metallic Mining Representative

Excused:

Mathew Heiser, Chairperson	Village of Kewaskum
Phil Beitz	Village of Newburg Citizen
Scott Mathie	Metropolitan Builders Association
Barb Renkas	Town of West Bend Citizen

Absent:

Ann Enright	Washington Board of Realtors
Mike Becker	Farm Bureau
Shawn Graff	Ozaukee Washington Land Trust
Jerry Priesgen	LUT Work Group Chairperson

Staff:

Deb Sielski	Assistant Administrator for Planning	Washington County Planning and Parks Department
Joshua Glass	Planner	Washington County Planning and Parks Department
Nancy Anderson.....	Chief Planner	Southeastern Wisconsin Regional Planning Commission
Robbie Robinson.....	Planner	Southeastern Wisconsin Regional Planning Commission
Chris Parisey.....	Planner	Southeastern Wisconsin Regional Planning Commission
Kelly Hahm	Administrative Secretary	Washington County Planning and Parks Department

Others in Attendance:

Karen Reiter – Town of Polk

FIRST ORDER OF BUSINESS: Call Meeting to Order/Review Agenda

Heinen called meeting to order.

SECOND ORDER OF BUSINESS: Approval of Minutes

Motion by Heili, seconded by Bennett to approve minutes of January 30, 2008 with no additions or corrections. Motion carried unanimously.

THIRD ORDER OF BUSINESS: Review and Consider Approval of Draft Chapter IX – Land Use Element

Anderson highlighted key points of draft Chapter IX – Land Use Element (See Attached) and explained the process for developing the local government land use plan maps, PCPC review of the town maps, and how the County’s 2035 land use plan map was created. Herriges stated Table IX-3 should read “one home per two acres” rather than three for hamlets in the Town of Wayne. The Committee determined that the last sentence in the fourth paragraph on page 7 should be deleted. The fifth paragraph on page 7 should read “Such maps are included in Chapters V and XII of this report.” Anderson stated that the version of Table IX-5 included in the February 13 memo to the Planning, Conservation, and Parks Committee (See Attached) should be referenced rather than the version originally included in the chapter. The Committee determined that on page 15 of the chapter, the eighth program should read “Continue to enforce the County” (Doerr arrived at 6:40 p.m.) (Metz arrived at 7:00 p.m.)

Motion by Bennett, seconded by Nixon to approve draft Chapter IX including the land use map. Kuehn requested that Anderson continue to review the chapter. Johnson requested SEWRPC to check extraction numbers on Figure IX – 1 and Figure IV-2. Kahn questioned how the County land use map was created. Discussion ensued regarding the County land use map. **Motion carried. Kahn opposed.**

Motion by Kuehn, seconded by Bennett to approve Chapter IX with the change of language on page 15 to read “continue to enforce”. Motion carried unanimously.

FOURTH ORDER OF BUSINESS: Review and Consider Approval of Draft Chapter XIV – Intergovernmental Cooperation Element

Anderson reviewed draft Chapter XIV – Intergovernmental Cooperation Element (See Attached). Anderson stated she would like to add a disclaimer on page 17.

Motion by Kuehn, seconded by Bennett to include the following disclaimer on page 17: The following maps may be revised prior to adoption by the local governing body, and, once adopted, may be amended at any time. Landowners, business owners, and other citizens should review the currently adopted local land use plan map and comprehensive plan at the local municipal hall as the first step when undertaking any development project. It was suggested to add the disclaimer to each map. Motion carried unanimously.

Motion by Nixon, seconded by Bausch to inject language including UWWC on page 4. Motion carried unanimously.

Kahn asked if there were any constraints to shared services on page 9. Anderson stated she will look into it and report back to the Committee.

Motion by Kuehn, seconded by Heili to approve draft Chapter XIV with changes. Motion carried unanimously.

FIFTH ORDER OF BUSINESS: Discussion of County and Local Government Partner Plan Approval Process

Sielski stated that everyone should be receiving an invite for the County Open House on March 13th. Sielski reviewed “Partnering Local Government Comprehensive Plan Adoption Checklist” (See Attached). Sielski noted on the “Notice of Public Hearing” (See Attached) that the word “addressed” in the 3rd paragraph should be replaced with “read.” Sielski stated that this information will be provided to each partnering municipality. Anderson explained the timeline for the local plan adoptions and possible request for grant extension by SEWRPC.

SIXTH ORDER OF BUSINESS: Public Comment

Kahn provided comments on a Towns Association meeting he attended in Madison and potential changes to shoreland setbacks proposed by DNR as part of the NR 115 revision.

SEVENTH ORDER OF BUSINESS: Discussion Regarding Upcoming Meetings

Sielski stated the next meeting of the Committee will be February 27, 2008. The Implementation Chapter will be reviewed and considered for approval as well as the Summary Chapter and revised Transportation Chapter maps. March 5th is reserved as a tentative date for an additional meeting if needed.

EIGHTH ORDER OF BUSINESS: Discussion Regarding March Meeting Date – March 19th or March 26th

Sielski explained that Heiser is unavailable on March 26th and he would like to have the meeting on March 19th. Kuehn stated that the Town of Wayne Board meets on that date and requested a substitute from the HUED Workgroup be present so the workgroup is represented at the MJAC meeting.

NINTH ORDER OF BUSINESS: Adjournment

Motion by Johnson on, seconded by Metz to adjourn. Motion carried. Meeting adjourned at 8:30 p.m.

Respectfully Submitted,

Debora Sielski
Assistant Administrator for Planning

Approved by _____
Ronald Heinen, Vice-Chairperson

Date _____