

1 **WASHINGTON COUNTY LIBRARY SERVICES BOARD**

2  
3 Courthouse, Room 1026  
4 West Bend, Wisconsin

January 13, 2005  
1:00 p.m.

5  
6 Present: Charlene Brady, Mark T. McCune, Kieth Kriewaldt and Beverly Schroeder.

7  
8 Absent: Frank Beesten, Reeta Huber, Darlene Vosen.

9  
10 Also Present: Michael Tyree, West Bend Community Library; Michael Gelhausen, Hartford Public  
11 Library; Roberta Olson, Germantown Community Library; Jennifer Einwalter, Slinger Community Library;  
12 County Clerk Brenda Jaszewski, Patricia Nysse, Secretary.

13  
14 Chairperson Brady called the meeting to order at 1:03 p.m. and the Affidavit of Posting was read.

15  
16 **MINUTES OF OCTOBER 14, 2004**

17 Moved by Mr. McCune, seconded by Mr. Kriewaldt to approve the October 14, 2004, Library Services  
18 Board minutes as presented. Motion carried.

19  
20 **REVIEW OF QUARTERLY CIRCULATION STATISTICS**

21 Mr. Tyree presented the 4th quarter 2004 Circulation and the 2004 Year End Summary of Circulation for  
22 Washington County Library Service. Total circulation for the year 2004 was 1,142,060 compared with a  
23 2003 total circulation of 1,109,119.

24  
25 **AUTHORIZE PAYMENT OF QUARTERLY EXPENSES**

26 Moved by Mr. McCune, seconded by Ms. Schroeder to approve the 1st quarter distribution for 2005 based  
27 on the 4th quarter circulation for 2004 as per the contract as follows:

28  
29 **1st Quarter Distribution**

30		
31	West Bend	\$144,981
32	Germantown	\$ 51,092
33	Hartford	\$ 37,080
34	Kewaskum	\$ 6,217
35	Slinger	\$ 24,926
36		
37	Total	\$264,296

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39 Motion carried.

40  
41 Moved by Ms. Schroeder, seconded by Mr. Kriewaldt to approve the 5% Reserve Fund distribution for  
42 2004 as follows:

43  
44 **5% Reserve Distribution**

45		
46	West Bend	\$ 30,033
47	Germantown	\$ 10,305
48	Hartford	\$ 7,646
49	Kewaskum	\$ 1,432
50	Slinger	\$ 5,010
51		
52	Total	\$ 54,426

53  
54 Motion carried.

55  
56 **AUTHORIZE PAYMENT OF ANY OTHER BILLS**

57 Moved by Mr. McCune, seconded by Ms. Schroeder to make payment on the outstanding obligations for  
58 the 4<sup>th</sup> quarter Outreach Services Librarian and for the 4<sup>th</sup> quarter Outreach Van Services for 2004 subject  
59 to review by the County Clerk. Motion Carried.

60  
61 **2005 BUDGET UPDATE**

62 After all of the 4<sup>th</sup> quarter obligations are paid, any monies left in 2004 will be non-lapsed to 2005. At the  
63 next meeting, a report will be given of what was non-lapsed from 2004 to 2005.

64  
65 **SYSTEM UPDATE**

66 The system is currently in the process of purchasing a building in Horicon to be used as the new system  
67 headquarters. The system governs and oversees 27 libraries in Washington, Dodge and Jefferson counties.  
68 All state funding comes down through the system. The shared system will tentatively be called MIDAS.  
69 All 27 libraries will be uniform and computer compatible.

70  
71 **NEXT MEETING DATE**

72 The next meeting date is scheduled for Thursday, April 14, 2005, at 1:00 p.m. at the West Bend  
73 Community Library. The 2005 scheduled Library Services Committee meetings are as follows: August 11,  
74 2005, meeting at the Germantown Community Library and the October 13, 2005, meeting at the Slinger  
75 Community Library.

76  
77 Mr. Gelhausen stated that the Legislative Day is being held February 8, 2005, in Madison.

78  
79 **ADJOURNMENT**

80 Moved by Ms. McCune, seconded by Ms. Schroeder to adjourn the meeting at 1:40 p.m. Motion carried.