

1 **WASHINGTON COUNTY LIBRARY SERVICES BOARD**

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3  
4 West Bend Community Library  
5 West Bend, Wisconsin

August 15, 2006  
1:30 p.m.

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7  
8 Present: Joseph C. Gonnering, Maurice Strupp, Frank Beesten, Beverly Schroeder, and Darlene Vosen.

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10 Absent: Kieth Kriewaldt.

11  
12 Also Present: Michael Tyree, West Bend Community Library; Michael Gelhausen, Hartford Public Library;  
13 Jennifer Einwalter, Slinger Community Library; Steven Baker, Kewaskum Public Library; Administrative  
14 Coordinator Doug Johnson, Supervisor Donald Kempf, and County Clerk Brenda Jaszewski.

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16 Vice-Chairperson Schroeder called the meeting to order and the Affidavit of Posting was read.

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18 **ELECTION OF CHAIRPERSON**

19 Elections were held for Chairperson to fill the unexpired term until January 2007. Ms. Schroeder nominated  
20 Mr. Strupp as Chairperson. Moved by Mr. Gonnering, seconded by Mr. Beesten to close nominations and  
21 cast a unanimous ballot for Mr. Strupp as Chairperson of the Washington County Library Services Board.  
22 Motion carried.

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24 **ORIENTATION TO LIBRARY SERVICES BOARD**

25 Mr. Tyree gave a brief overview of the County Library Services Board and distributed Chapter 43 of the  
26 Wisconsin Statutes relating to Libraries.

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28 **MINUTES OF APRIL 13, 2006**

29 Moved by Ms. Schroeder, seconded by Mr. Beesten to approve the April 13, 2006, Library Services Board  
30 minutes as presented. Motion carried.

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32 **REVIEW OF QUARTERLY CIRCULATION STATISTICS**

33 Mr. Tyree presented and reviewed the second quarter 2006 Circulation for Washington County Library  
34 Services.

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36 **AUTHORIZE PAYMENT OF QUARTERLY EXPENSES**

37 Moved by Ms. Schroeder, seconded by Ms. Vosen to approve the third quarter distribution for 2006, based  
38 on the second quarter circulation, as follows:

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40 **3rd Quarter Distribution**

41 West Bend	\$151,361
42 Germantown	\$ 51,560
43 Hartford	\$ 29,857
44 Kewaskum	\$ 10,563
45 Slinger	\$ 28,131
46 <b>Total</b>	<b>\$271,472</b>

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48 Motion Carried.

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50 **AUTHORIZE PAYMENT OF ANY OTHER BILLS**

51 Moved by Mr. Beesten, seconded by Ms. Schroeder to make payment on the outstanding obligations for  
52 WACCOOL for 2006 maintenance reimbursement on the IBM RS/6000 server in the amount of \$912.97,

WACCOOL for June through December 2006 TEACH data lines in the amount of \$3,000, and City of West Bend for Outreach Services Librarian in the amount of \$7,326.80. Motion carried.

**2007 LIBRARY SERVICES BUDGET**

Ms. Jaszewski presented the proposed 2007 Library Services budget as follows:

Library System – Circulation	\$1,192,323
Resource Library	\$ 25,000
Capital Offset	\$ 233,106
Outreach	\$ 32,000
Automation Assistance	<u>\$ 11,000</u>
<b>Total</b>	<b>\$1,493,429</b>

Base level funding for 2007 is \$1,474,039. The difference between the requested level budget and base budget is \$19,390, which will be listed as a Decision Item for Circulation.

Moved by Mr. Beesten, seconded by Mr. Gonnering to approve the 2007 Library Services budget as presented and forward to the Executive Committee. Motion carried.

**2005 ANNUAL REPORT TO THE COUNTY BOARD**

Ms. Jaszewski stated that past practice has been that the Library Services Board Chairperson presents the annual report to the County Board and due to Mr. Strupp being newly elected as Chairman, it was requested to have another member or one of the Librarians present the annual report. Mr. Tyree and Mr. Gelhausen volunteered to present the 2005 annual report to the County Board at the September 12, 2006, meeting.

**RECOMMENDATIONS FOR APPOINTMENT OF NEW MEMBER**

Mr. Johnson recommended an announcement be made at the September 12, 2006 County Board meeting soliciting recommendations for the vacant position on the County Library Services Board.

**UPDATE ON PENDING LEGISLATION**

Mr. Gelhausen and Mr. Tyree informed the Board of legislation that had been previously passed that allows libraries to invoice other counties for library use by individuals in those other counties that live in communities not served by a library. The library must submit their invoice to the other counties no later than July 1, 2007, for payment to be made in 2008. Mr. Beesten requested a copy of this legislation be distributed at the next meeting.

**SYSTEM UPDATE**

Ms. Schroeder stated that the future ongoing costs relating to the new System are unknown at this time. Tuesday, January 2, 2007 will be the last day libraries are on the current System and the new System will be online January 10, 2007. Between January 3 and January 9, computers will not be available for public use. After November 16, 2006, no additional data can be added to the database. There will be 45 libraries on the new System, plus one school district.

**NEXT MEETING DATE**

The next meeting date is scheduled for Thursday, October 12, 2006, at 1:30 p.m.

**ADJOURNMENT**

Moved by Ms. Schroeder, seconded by Mr. Beesten to adjourn the meeting at 3:00 p.m. Motion carried.