

1 **WASHINGTON COUNTY LIBRARY SERVICES BOARD**

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3  
4 Courthouse - Government Center  
5 West Bend, Wisconsin

January 18, 2007  
1:30 p.m.

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7  
8 Present: Joseph C. Gonnering, Frank Beesten, Amy Bingen, Kieth Kriewaldt, Beverly Schroeder, and  
9 Darlene Vosen.

10  
11 Excused: Maurice Strupp.

12  
13 Also Present: Doug Johnson, Administrative Coordinator, Brenda J. Jaszewski, County Clerk, Michael  
14 Tyree, West Bend Community Library; Michael Gelhausen, Hartford Public Library; Roberta Olson,  
15 Germantown Community Library; Jennifer Einwalter, Slinger Community Library; Steven Baker,  
16 Kewaskum Public Library; and Deputy Clerk Patricia Nysse.

17  
18 Vice-Chairperson Schroeder called the meeting to order and the Affidavit of Posting was read.

19  
20 **ELECTION OF OFFICERS**

21 Moved by Ms. Schroeder, seconded by Mr. Beesten to nominate Mr. Strupp as Chairperson of the Library  
22 Services Board. Moved by Mr. Gonnering, seconded by Mr. Kriewaldt to close nominations and cast a  
23 unanimous ballot for Mr. Strupp as Chairperson. Motion carried. Moved by Mr. Beesten, seconded by Mr.  
24 Gonnering to nominate Ms. Schroeder as Vice-Chairperson of the Library Services Board. Moved by Mr.  
25 Gonnering, seconded by Mr. Kriewaldt to close nominations and cast a unanimous ballot for Ms. Schroeder  
26 as Vice-Chairperson. Motion carried.

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28 **APPROVE MINUTES OF OCTOBER 12, 2006**

29 Moved by Mr. Gonnering, seconded by Ms. Vosen to approve the October 12, 2006, Library Services Board  
30 minutes as presented. Motion carried.

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32 **REVIEW OF QUARTERLY CIRCULATION STATISTICS**

33 Mr. Tyree presented and reviewed the fourth quarter 2006 Circulation and the 2006-Year End Summary of  
34 Circulation for Washington County Library Services. Total circulation for the year 2006 was 1,201,819  
35 compared with a 2005 total circulation of 1,170,482.

36  
37 **AUTHORIZE PAYMENT OF QUARTERLY EXPENSES**

38 Moved by Mr. Kriewaldt, seconded by Mr. Beesten to approve the first quarter distribution for 2007, based  
39 on the fourth quarter circulation, as follows:

40  
41 **1st Quarter Distribution**

42	West Bend	\$155,638
43	Germantown	\$ 54,727
44	Hartford	\$ 31,794
45	Kewaskum	\$ 11,407
46	Slinger	<u>\$ 29,611</u>
47	<b>Total</b>	<b>\$283,177</b>

48  
49 Motion carried.

50  
51 **AUTHORIZE PAYMENT OF ANY OTHER BILLS**

52 Moved by Mr. Beesten, seconded by Mr. Gonnering to make payment on the outstanding obligations for the  
53 City of West Bend for Fourth Quarter Outreach Services Librarian in the amount of \$7,326.80; the annual

1 Library Outreach Service vehicle expenses in the amount of \$297.76; and to WACCOOL for the period of  
2 January through June 2007 for the 2007 TEACH data lines in the amount of \$3,000.00. Motion carried.  
3

4 **ACT 420 – COUNTY-TO-COUNTY CHARGES FOR LIBRARY CIRCULATIONS**

5 This Act will take effect this year and gives libraries the right to bill adjacent counties for providing service  
6 to non-residents from unserved areas of those adjacent counties. An amount will not be known until July 1,  
7 2007, at which time Washington County could receive bills from any library in adjacent counties serving our  
8 rural residents. Washington County would be liable for those payments by March 1, 2008. An audit could  
9 be requested by Washington County to make sure the County is billed correctly. This billing would not be a  
10 County to County payment but rather to the individual libraries. Washington County will look at the way we  
11 currently allocate the funding to our libraries and there may be changes beginning in 2008 of that allocation.  
12

13 **UPDATE ON PENDING LEGISLATION**

14 Mr. Gelhausen stated Senate Bill 1 allows a library board that was given an endowment the authority to  
15 transfer that gift to a library foundation to be used for investments. Library foundations would have bonded  
16 investment people to handle the investments. Mr. Gelhausen also stated that January 23, 2007, is Library  
17 Legislative Day in Madison and a time for librarians to meet with their representatives. The Department of  
18 Public Instruction budget requests have been sent to the Governor.  
19

20 **SYSTEM UPDATE**

21 All the librarians stated they are encountering many problems with the new SHARE (Shared Holdings and  
22 Resource Exchange) system that took effect January 10, 2007. They stated that the system goes down with a  
23 five-minute warning and has been down for several hours at a time. The system upgrades are done at 4  
24 o'clock, which is an extremely busy time for all of the libraries. Mr. Gelhausen stated that the SHARE  
25 system change is a challenge because of lack of training. The librarians feel a lot of the current problems  
26 could have been avoided if the concerns they stated a year ago were addressed at that time.  
27

28 Mr. Johnson left at 2:30 p.m.  
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30 **NEXT MEETING DATE**

31 The next meeting date is scheduled for Thursday, April 12, 2007, at 1:30 p.m.  
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33 **ADJOURNMENT**

34 Moved by Mr. Beesten, seconded by Ms. Vosen to adjourn the meeting at 2:32 p.m. Motion carried.  
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Brenda J. Jaszewski, County Clerk