

1 **WASHINGTON COUNTY LIBRARY SERVICES BOARD**

2
3 Courthouse - Government Center
4 West Bend, Wisconsin

October 15, 2008
1:30 p.m.

5
6 Present: Frank Beesten, Kieth Kriewaldt, Mark McCune, Paul Ustruck, and Darlene Vosen.

7
8 Excused: Amy Bingen, Beverly Schroeder.

9
10 Also Present: Brenda J. Jaszewski, County Clerk; Michael Tyree, West Bend Community
11 Library; Michael Gelhausen, Hartford Public Library; Roberta Olson, Germantown Community
12 Library; Jennifer Einwalter, Slinger Community Library; Walter Burkhalter, Mid-Wisconsin
13 Library System; and Mary Lemke, Chief Deputy Clerk.

14
15 Chairperson Ustruck called the meeting to order and the Affidavit of Posting was read.

16
17 **APPROVE MINUTES OF AUGUST 20, 2008**

18 Moved by Mr. McCune, seconded by Mr. Beesten to approve the August 20, 2008, Library
19 Services Board minutes as presented. Motion carried.

20
21 **REVIEW OF QUARTERLY CIRCULATION STATISTICS & AUTHORIZATION OF**
22 **PAYMENTS FOR QUARTERLY EXPENSES**

23 Mr. Tyree presented and reviewed the third quarter 2008 Circulation for Washington County
24 Library Services. Moved by Mr. McCune, seconded by Mr. Kriewaldt to accept the quarterly
25 circulation statistics and to approve the fourth quarter distribution for 2008, based on the third
26 quarter, 2008 circulation.

27
28 **4th Quarter Distribution**

29	West Bend	\$140,807
30	Germantown	\$ 56,779
31	Hartford	\$ 29,310
32	Kewaskum	\$ 14,265
33	Slinger	<u>\$ 32,216</u>
34	Total	\$273,377

35
36 Motion carried.

37
38 **AUTHORIZE PAYMENT OF ANY OTHER BILLS**

39 Moved by Ms. Vosen, seconded by Mr. Beesten to make payment on the outstanding obligation
40 for the City of West Bend for third quarter Outreach Services Librarian in the amount of
41 \$7,326.80. Motion carried.

42
43 **UPDATE ON 2009 LIBRARY BUDGET**

44 Mr. Ustruck informed the committee that the Finance Committee approved the Library Services
45 2009 budget and levy in the amount of \$1,599,761 with a 3.0% increase. The 2009 Washington
46 County Library Services Budget will be presented to the County Board November 6, 2008.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29

UPDATE ON ACT 420 – INTER-COUNTY PAYMENTS

No update at this time.

OVERVIEW OF OUTREACH LIBRARIAN PROGRAM

A Library Outreach Services packet was distributed. Mr. Tyree discussed some of the services that the Outreach Program performs.

UPDATE ON RECOMMENDATIONS FOR THE FIVE YEAR STRATEGIC PLAN

The Library Directors will update the committee on the recommend changes to the plan and present those recommendations at the January 2009 meeting.

UPDATE ON PENDING LEGISLATION

Mr. Gelhausen stated that there was nothing to report.

SYSTEM UPDATE

Nothing to report at this time.

NEXT MEETING DATE

The next meeting date is scheduled for Wednesday, January 21, 2009, at 1:30 p.m. in Room 2024 of the Government Center, located in the Courthouse.

ADJOURNMENT

Moved by Mr. Beesten, seconded by Ms. Vosen to adjourn the meeting at 2:09 p.m. Motion carried.

Brenda J. Jaszewski, County Clerk