

1
2 **WASHINGTON COUNTY LIBRARY SERVICES BOARD**

3
4 Courthouse - Government Center
5 West Bend, Wisconsin

August 18, 2010
1:30 p.m.

6
7 Present: Margaret McFadden, Carol Puerling, Paul Rice, Beverly Schroeder, Paul Ustruck, and
8 Darlene Vosen.

9
10 Excused: Kieth Kriewaldt.

11
12 Also Present: Herbert J. Tennes, County Board Chairperson; Brenda J. Jaszewski, County Clerk;
13 Michael Tyree, and Sue Cantrell, West Bend Community Library; Michael Gelhausen, Hartford
14 Public Library; Roberta Olson, Germantown Community Library; Jennifer Einwalter, Slinger
15 Community Library; and Mary Lemke, Chief Deputy Clerk.

16
17 Ms. Jaszewski called the meeting to order at 1:30 p.m. and the Affidavit of Posting was read.

18
19 **ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON**

20 Ms. McFadden nominated Mr. Ustruck as Chairperson. Moved by Ms. Schroeder, seconded by
21 Ms. Vosen to close nominations and cast a unanimous ballot for Mr. Ustruck as Chairperson of
22 the Washington County Library Services Board. Motion carried.

23
24 Mr. Rice nominated Ms. Puerling as Vice-Chairperson. Moved by Ms. McFadden, seconded by
25 Ms. Schroeder to close nominations and cast a unanimous ballot for Ms. Puerling as Vice-
26 Chairperson of the Washington County Library Services Board. Motion carried.

27
28 **APPROVE MINUTES OF APRIL 14, 2010**

29 Moved by Ms. Vosen, seconded by Ms. Schroeder to approve the April 14, 2010, Library
30 Services Board minutes as presented. Motion carried.

31
32 **REVIEW OF QUARTERLY CIRCULATION STATISTICS**

33 Mr. Tyree presented and reviewed the second quarter 2010 circulation statistics for Washington
34 County Library Services.

35
36 Moved by Ms. Vosen, seconded by Ms. Schoreder to accept the second quarter 2010 circulation
37 statistics for Washington County Library Services Board. Motion carried.

38
39 **AUTHORIZE PAYMENT OF QUARTERLY EXPENSES**

40 Moved by Ms. McFadden, seconded by Ms. Puerling to approve the third quarter distribution for
41 2010, based on the second quarter, 2010 circulation.

42
43 **3rd Quarter Distribution**

44	West Bend	\$140,435
45	Germantown	\$ 60,027
46	Hartford	\$ 29,637
47	Kewaskum	\$ 13,740
48	Slinger	<u>\$ 36,669</u>
49	Total	\$280,508

50 Motion carried.

1 **AUTHORIZE PAYMENT OF ANY OTHER BILLS**

2 Moved by Ms. McFadden, seconded by Ms. Schroeder to make payment on the outstanding
3 obligation for the City of West Bend for second quarter Outreach Services Librarian in the
4 amount of \$7,326.80, the 2010 6 month TEACH data lines for WACCOOL in the amount of
5 \$3,000, and the 2010 Automation Maintenance reimbursement for WACCOOL in the amount of
6 \$28,299.85. Motion carried.

7
8 **REVIEW OF 2010 AND 2011 INTER-COUNTY PAYMENTS AND STATISTICS**

9 Ms. Jaszewski reviewed the 2010 and 2011 Inter-County payments and statistics.

10
11 **2011 BUDGET REVIEW**

12 County Clerk Brenda Jaszewski presented the 2011 Library Services Board budget.
13 The 2011 base level budget is \$1,631,917, and the requested level budget is \$1,633,917, but due
14 to using anticipated non-lapsed funds, the net levy of the requested level budget is \$1,631,917.

15
16 Moved by Ms. Puerling, seconded by Ms. Schroeder to approve the 2011 County Library
17 Services Board budget with a net levy in the amount of \$1,631,917, and forward to the Executive
18 Committee. Motion carried.

19
20 **2009 ANNUAL REPORT TO THE COUNTY BOARD**

21 Mr. Gelhausen and Ms. Einwalter have agreed to present the 2009 Annual Report to the County
22 Board at the September 14, 2010 meeting.

23
24 **UPDATE ON PENDING LEGISLATION**

25 Mr. Gelhausen stated that there was nothing to report.

26
27 **SYSTEM UPDATE**

28 Ms. Schroeder stated that there was nothing to report.

29
30 **LIBRARY DIRECTORS' REPORTS**

31 Mr. Gelhausen updated the committee on the progress of construction of the new Hartford Public
32 Library.

33
34 Mr. Tyree spoke on the West Bend Community Library summer reading program, and updated
35 the committee on the new board members for the City of West Bend Library Board.

36
37 **NEXT MEETING DATE**

38 The next meeting date is tentatively scheduled for Wednesday, October 14, 2010, at 1:30 p.m. in
39 Room 2024 of the Government Center, located in the Courthouse.

40
41 **ADJOURNMENT**

42 Moved by Ms. McFadden, seconded by Ms. Schroeder to adjourn the meeting at 2:35 p.m.
43 Motion carried.

44
45
46 Brenda J. Jaszewski, County Clerk