

1 **WASHINGTON COUNTY LIBRARY SERVICES BOARD**

2
3 Courthouse - Government Center
4 West Bend, Wisconsin

April 15, 2009
1:30 p.m.

5
6 Present: Kieth Kriewaldt, Mark McCune, Margaret McFadden, Beverly Schroeder, Paul
7 Ustruck, and Darlene Vosen. Absent: Amy Bingen.

8
9 Also Present: Michael Tyree, West Bend Community Library; Michael Gelhausen, Hartford
10 Public Library; Roberta Olson, Germantown Community Library; Jennifer Einwalter, Slinger
11 Community Library; Steven Baker, Kewaskum Public Library, and Linda Doro, Administrative
12 Assistant.

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14 Chairperson Ustruck called the meeting to order and the Affidavit of Posting was read.

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16 **MINUTES**

17 A correction was noted on Page 1: Lines 20, 31 and 34 and Page 2: Line 2 and 34 - Vosen.
18 Moved by Ms. Schroeder, seconded by Ms. Vosen to approve the January 21, 2009, Library
19 Services Board minutes as corrected. Motion carried.

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21 **REVIEW OF QUARTERLY CIRCULATION STATISTICS & AUTHORIZATION OF**
22 **PAYMENTS FOR QUARTERLY EXPENSES**

23 Mr. Tyree presented and reviewed the first quarter 2009 Circulation for Washington County
24 Library Services. Moved by Mr. Kriewaldt, seconded by Ms. Vosen to accept the quarterly
25 circulation statistics. Motion carried.

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27 Moved by Mr. Kriewaldt, seconded by Ms. Vosen to approve the second quarter distribution for
28 2009, based on the first quarter, 2009, circulation.

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30 **2nd Quarter Distribution**

| | | |
|----|--------------|------------------|
| 31 | West Bend | \$146,057 |
| 32 | Germantown | 59,497 |
| 33 | Hartford | 30,078 |
| 34 | Kewaskum | 14,669 |
| 35 | Slinger | <u>30,112</u> |
| 36 | Total | \$280,413 |

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38 Motion carried.

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40 **AUTHORIZE PAYMENT OF ANY OTHER BILLS**

41 Moved by Mr. McCune, seconded by Ms. Vosen to make payment on the outstanding
42 obligations: WACCOOL for the 2009 automated system maintenance in the amount of
43 \$22,189.65 and the 2009 Baker & Taylor Lease Program in the amount of \$5,411.96; and to the
44 City of West Bend for 2009 First Quarter Outreach Services Librarian in the amount of
45 \$7,326.80. Motion carried.

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1 **UPDATE ON MEDIA CAMPAIGN TO EDUCATE RESIDENTS ON INTER-COUNTY**
2 **PAYMENTS**

3 Mr. Ustruck discussed initiating a low-cost media campaign to educate Washington County
4 residents on library services and the costs associated with these services, in particular, inter-
5 county payments. He would like to form an ad hoc committee to put together a few newspaper
6 articles to be published in the local newspapers. Mr. Ustruck reported he has requested airtime
7 from WBKV and WTKM to promote this educational campaign. Moved by Ms. Schroeder,
8 seconded by Mr. McCune to establish an ad hoc committee to promote the education of
9 Washington County residents on library services and costs associated with these services
10 including inter-county payments. Motion carried.

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12 **UPDATE ON 2009 BUDGET**

13 None.

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15 **DISCUSSION AND RECOMMENDATIONS FOR THE FIVE YEAR STRATEGIC**
16 **PLAN**

17 The Committee reviewed and revised a draft of the 2009-2014 Washington County Library
18 Services Board Strategic Plan. Revisions will be incorporated into the Plan and brought back to
19 Committee for formal action at the next County Library Services Board meeting.

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21 **UPDATE ON PENDING LEGISLATION**

22 None.

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24 **SYSTEM UPDATE**

25 None.

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27 **NEXT MEETING DATE**

28 The next meeting date is scheduled for Wednesday, August 19, 2009, at 1:30 p.m. in Room 2024
29 of the Government Center, located in the Courthouse.

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31 **ADJOURNMENT**

32 Moved by Ms. Schroeder, seconded by Ms. Vosen to adjourn the meeting at 2:33 p.m. Motion
33 carried.

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Brenda J. Jaszewski, County Clerk