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**WASHINGTON COUNTY  
LIBRARY SERVICES BOARD**

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Courthouse - Government Center  
West Bend, Wisconsin

January 13, 2011  
1:30 p.m.

Present: Margaret McFadden, Kieth Kriewaldt, Paul Rice, Beverly Schroeder, Paul Ustruck, and Darlene Vosen.

Excused: Carol Puerling.

Also Present: County Board Chairperson Herbert J. Tennes, Administrative Coordinator Doug Johnson, County Clerk Brenda J. Jaszewski, Sue Cantrell, West Bend Community Library; Michael Gelhausen, Hartford Public Library; Roberta Olson, Germantown Community Library; Steven Baker, Kewaskum Public Library; Jennifer Einwalter, Slinger Community Library; and Patricia Nysse, Deputy Clerk.

Chairperson Ustruck called the meeting to order and the Affidavit of Posting was read.

**MINUTES OF OCTOBER 14, 2010**

Moved by Ms. Vosen, seconded by Mr. Rice to approve the October 14, 2010, Library Services Board minutes as presented. Motion carried.

**REVIEW OF QUARTERLY CIRCULATION STATISTICS**

Ms. Cantrell presented the fourth quarter 2010 Circulation for Washington County Library Services.

Moved by Ms. McFadden, seconded by Mr. Rice to accept the fourth quarter 2010 circulation statistics for Washington County Library Services Board. Motion carried.

**AUTHORIZE PAYMENT OF 2011 QUARTERLY EXPENSES**

Moved by Mr. Rice, seconded by Ms. Vosen to approve the first quarter distribution for 2011, based on the fourth quarter, 2010 circulation.

**1st Quarter Distribution**

West Bend	\$128,244
Germantown	\$ 76,550
Hartford	\$ 27,781
Kewaskum	\$ 14,939
Slinger	<u>\$ 36,333</u>
<b>Total</b>	<b>\$283,847</b>

Motion carried.

**AUTHORIZE PAYMENT OF 2010 INVOICES**

Moved by Mr. Rice, seconded by Ms. Schroeder to make payment on the outstanding obligation for the 5% Reserve Fund Distribution for 2010, in the amount of \$59,057. Motion carried.

Moved by Mr. Kriewaldt, seconded by Mr. Rice to make payment on the outstanding obligation to WACCOOL for the TEACH data lines for the period July through December, 2010, in the amount of \$3,000. Motion carried. Moved by Mr. Kriewaldt, seconded by Mr. Schroeder to make payment on the outstanding obligation to the City of West Bend for the third quarter Outreach Services Librarian in the amount of \$7,326.80, and the fourth quarter Outreach

1 Librarian in the amount of \$7,326.80. Motion carried. Moved by Mr. Rice, seconded by Ms.  
2 McFadden to make payment on the outstanding obligation for the 2010 Van Lease and  
3 Maintenance Fees in the amount of \$1,695.85. Motion carried.

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5 **UPDATE ON PROPOSED OR PENDING LEGISLATION**

6 Mr. Gelhausen stated the Library Legislative Day will be Tuesday, February 22, 2011, in  
7 Madison, Wisconsin.

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9 **SYSTEM UPDATE**

10 Ms. Einwalter stated Jason Porter, the Technology Assistant, gave his resignation and another  
11 person is on a leave of absence.

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13 **LIBRARY DIRECTORS' REPORTS**

14 Ms. Olson stated the Friends of the Germantown Library held a library book and basket sale that  
15 raised \$4,800. Ms. Einwalter stated that two fund raisers will be held for the benefit of the  
16 Slinger Library. Ms. Cantrell stated that the Friends of the West Bend Library held two bake  
17 sales that raised \$1,000. Mr. Gelhausen stated that \$3,500,000 was approved to finish the new  
18 Hartford Library, which has a scheduled completion date of Labor Day, 2011.

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20 **NEXT MEETING DATE**

21 The next meeting date is tentatively scheduled for Thursday, April 14, 2011, at 1:30 p.m. in  
22 Room 2024 of the Government Center.

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24 **ADJOURNMENT**

25 Moved by Ms. Schroeder, seconded by Mr. Rice to adjourn the meeting at 2:12 p.m. Motion  
26 carried.

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28  
29 Brenda J. Jaszewski, County Clerk