

1 **WASHINGTON COUNTY LIBRARY SERVICES BOARD**

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3  
4 Courthouse - Government Center  
5 West Bend, Wisconsin

January 10, 2008  
1:30 p.m.

6  
7 Present: Maurice Strupp, Frank Beesten, Amy Bingen, Joseph C. Gonnering, Kieth Kriewaldt  
8 (arrived at 1:40 p.m.) and Darlene Vosen.

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10 Excused: Beverly Schroeder.

11  
12 Also Present: Brenda J. Jaszewski, County Clerk; Michael Tyree, West Bend Community Library;  
13 Michael Gelhausen, Hartford Public Library; Roberta Olson, Germantown Community Library;  
14 Steven Baker, Kewaskum Public Library; and Deputy Clerk Patricia Nysse.

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16 Chairperson Strupp called the meeting to order and the Affidavit of Posting was read.

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18 **ELECTION OF OFFICERS**

19 Moved by Ms. Vosen, seconded by Mr. Gonnering to nominate Mr. Strupp as Chairperson of the  
20 Library Services Board and Ms. Schroeder as Vice-Chairperson of the Library Services Board.

21 Moved by Ms. Vosen, seconded by Mr. Gonnering to close nominations and cast a unanimous  
22 ballot for Mr. Strupp as Chairperson and Ms. Schroeder as Vice-Chairperson of the Library  
23 Services Board. Motion carried.

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25 **APPROVE MINUTES OF OCTOBER 11, 2007**

26 Moved by Mr. Beesten, seconded by Mr. Gonnering to approve the October 11, 2007, Library  
27 Services Board minutes as presented. Motion carried.

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29 **REVIEW OF QUARTERLY CIRCULATION STATISTICS**

30 Mr. Tyree presented and reviewed the fourth quarter 2007 Circulation and the 2007-Year End  
31 Summary of Circulation for Washington County Library Services. Total circulation for the year  
32 2007 was 1,237,066 compared with a 2006 total circulation of 1,201,819.

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34 **AUTHORIZE PAYMENT OF QUARTERLY EXPENSES**

35 Moved by Mr. Beesten, seconded by Ms. Vosen to approve the first quarter distribution for 2008,  
36 based on the fourth quarter, 2007, circulation as follows:

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38 **1st Quarter Distribution**

39 West Bend	\$140,197
40 Germantown	\$ 59,818
41 Hartford	\$ 28,942
42 Kewaskum	\$ 12,206
43 Slinger	\$ 32,214
44 <b>Total</b>	<b>\$273,377</b>

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46 Motion carried.

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1 **AUTHORIZE PAYMENT OF ANY OTHER BILLS**

2 Moved by Mr. Kriewaldt, seconded by Ms. Vosen to make payment on the outstanding obligation  
3 for the 5% Reserve Fund Distribution for 2007 in the amount of \$59,616; the City of West Bend for  
4 Fourth Quarter Outreach Services Librarian in the amount of \$7,326.80; to WACCOOL for the  
5 TEACH data lines for the period January through June, 2008, in the amount of \$3,000; and the  
6 annual Library Outreach Service vehicle lease expense in the amount of \$1,320.00.

7

8 **5% Reserve Distribution**

9	West Bend	\$ 30,437
10	Germantown	\$ 13,328
11	Hartford	\$ 6,693
12	Kewaskum	\$ 2,530
13	Slinger	<u>\$ 6,628</u>
14	<b>Total</b>	<b>\$ 59,616</b>

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16 Motion carried.

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18 **REVIEW INFORMATION AND GIVE DIRECTION FOR ANNUAL REPORT**

19 Moved by Mr. Gonnering, seconded by Ms. Vosen to include in the annual report a statement  
20 stating that all statutory needs of the County Libraries are being met. Response time to libraries,  
21 turnaround times, and communication has improved, but could still be improved upon.

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23 Motion carried.

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25 **UPDATE ON PENDING LEGISLATION**

26 A discussion followed on current and pending legislation. Library Legislative Day will be January  
27 22, 2008.

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29 **SYSTEM UPDATE**

30 A Mid-Wisconsin System representative will be attending future Library Services Board meetings.

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32 **NEXT MEETING DATE**

33 The next meeting date is scheduled for Thursday, April 10, 2008, at 1:30 p.m. in Room 2024 of the  
34 Government Center, located in the Courthouse.

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36 **ADJOURNMENT**

37 Moved by Ms Vosen, seconded by Mr. Beesten to adjourn the meeting at 2:22 p.m. Motion carried.

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Brenda J. Jaszewski, County Clerk