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**WASHINGTON COUNTY
LIBRARY SERVICES BOARD**

Courthouse - Government Center
West Bend, Wisconsin

August 11, 2011
1:30 p.m.

Present: Carol Puerling, Paul Rice, Beverly Schroeder, Paul Ustruck, and Darlene Vosen.

Excused: Margaret McFadden.

Absent: Kieth Kriewaldt.

Also Present: County Clerk Brenda J. Jaszewski, Sue Cantrell, West Bend Community Library; Michael Gelhausen, Hartford Public Library; Roberta Olson, Germantown Community Library; Jennifer Einwalter, Slinger Community Library; Patricia Nysse, Deputy Clerk; and County Board Chairperson Herbert Tennes.

Chairperson Ustruck called the meeting to order and the Affidavit of Posting was read.

MINUTES OF APRIL 14, 2011

Moved by Ms. Vosen, seconded by Mr. Rice to approve the April 14, 2011, Library Services Board minutes as presented. Motion carried.

REVIEW OF QUARTERLY CIRCULATION STATISTICS

Ms. Cantrell presented and reviewed the second quarter 2011 Circulation for Washington County Library Services.

Moved by Ms. Vosen, seconded by Ms. Puerling to accept the second quarter 2011 circulation statistics for Washington County Library Services Board. Motion carried.

AUTHORIZE PAYMENT OF 2011 QUARTERLY DISTRIBUTION

Moved by Mr. Rice, seconded by Ms. Schroeder to approve the third quarter distribution for 2011, based on the second quarter, 2011 circulation.

3rd Quarter Distribution

West Bend	\$137,641
Germantown	\$ 61,056
Hartford	\$ 28,016
Kewaskum	\$ 15,975
Slinger	<u>\$ 41,159</u>
Total	\$283,847

Motion carried.

AUTHORIZE PAYMENT OF ANY OTHER 2011 INVOICES

Moved by Ms. Schroeder, seconded by Mr. Rice to make payment on the outstanding obligation to WACCOOL for the TEACH data lines for the period January through June, 2011, in the amount of

1 \$3,000.00, and to the City of West Bend for the second quarter Outreach Services Librarian in the
2 amount of \$7,326.80. Motion carried.

3
4 **REVIEW INTER-COUNTY LIBRARY PAYMENTS FOR 2012 BASED ON 2010**
5 **CIRCULATIONS**

6 The inter-county library requests for reimbursement based on 2010 circulations for payment in 2012 is
7 \$112,292.00. This is an increase of a little more than \$4,000.00 from the inter-county library requests
8 for reimbursement payment in 2011. The Library Services Board authorized Mr. Ustruck to continue
9 his campaign to inform Washington County residents of inter-county library payments made by
10 Washington County to out of county libraries when unserved Washington County residents use a library
11 located in a neighboring county. The Board requested Ms. Jaszewski contact the Frank L. Weyenberg
12 Library to confirm the circulations were to Town of Germantown residents and not Village of
13 Germantown residents.

14
15 **2012 COUNTY LIBRARY BOARD BUDGET**

16 Moved by Mr. Rice, seconded by Ms. Schroeder to forward to the Executive Committee the 2012
17 Library Requested Budget of \$1,631,917. Motion carried.

18

19	Circulation (Library System)	\$1,199,518
20	Resource Library	25,000
21	Other Administrative Expense	1,000
22	Printing	1,000
23	Capital Offset	233,106
24	Outreach	32,000
25	Automation	28,000
26	Inter-County Payments	<u>112,293</u>
27	Total 2012 Requested Budget	\$1,631,917

28

29 It was noted the actual 2012 budget for Automation is \$38,000 and the use of \$10,000 of non-lapsed
30 funds will be used to achieve a levy amount for Automation of \$28,000.

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32 **UPDATE ON PROPOSED OR PENDING LEGISLATION**

33 Mr. Gelhausen stated that there was nothing to report.

34
35 **SYSTEM UPDATE**

36 Mr. Gelhausen stated in 2012, the Mid-Wisconsin Library System will join in a special program with
37 Overdrive, which is the company providing e-books for the Library System. There is a one million
38 dollar proposal expanding e-content in all library systems throughout the State of Wisconsin.

39
40 **LIBRARY DIRECTORS' REPORTS**

41 Ms. Cantrell stated a job resource center was started at the West Bend Community Library. There are
42 presently two concept plans to develop a park on the library property. Fines were raised from \$.10 to
43 \$.20. The used book sales were increased to \$1 per hard cover and \$.50 for soft cover books. The
44 library also started selling coffee.

45
46 Ms. Einwalter stated the Slinger Community Library summer reading program had 569 students sign up
47 for the six week program. The month of August has special programming each week. The Humane
48 Society brought a dog named Autumn to the library, which was a huge success. The silent auction

1 raised over \$4,000 for the library, and work is being done on a second edition cookbook which will
2 contain 400 recipes.

3
4 Mr. Gelhausen stated that they are two months away from opening the new Hartford Public Library
5 building, which is 90% complete. Landscaping will be starting next week. Opening is tentatively set
6 for October 17, 2011. The Hartford Public Library Budget will be the same as 2011. Recently an ice
7 cream social was held to end the summer program, with over 600 people in attendance.

8
9 Ms. Olson stated the Germantown Community Library summer reading program ended two weeks ago,
10 with a record number of children signed up. The library also had a young adult reading program where
11 young adults read a book and filled out a coupon for a drawing for over 150 prizes donated by local
12 businesses. The Germantown Community Library budget will be the same as 2011.

13
14 **NEXT MEETING DATE**

15 The next meeting date is tentatively scheduled for Thursday, October 13, 2011, at 1:30 p.m. in Room
16 2024 of the Government Center.

17
18 **ADJOURNMENT**

19 Moved by Ms. Schroeder, seconded by Ms. Vosen to adjourn the meeting at 3:00 p.m. Motion carried.
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Brenda J. Jaszewski, County Clerk