

WASHINGTON COUNTY L.E.P.C. MEETING MINUTES
August 16, 2005

Chairperson Rosie Spartz called the meeting to order at 7:04 p.m. at the Hartford Fire Station.

Affidavit of posting was read.

Roll call was taken with the following in attendance: Margaret Anderson, Brian Dederich, John Gosz, Anne Grundahl, Ron Krauss, Ken Pesch, Tom Ravn, Rob Schmid, Steve Smith, Rosie Spartz, Judy Steinert, Paul Stephans and Linda Walter.

Guests in attendance: Don Macomber, Red Cross

Bill Manka, Menasha Corp.

Pat O'Connor, Wisconsin Emergency Management

Excused: Richard Eierman and Jim Schwartz

LEPC members not in attendance: Jim Creegan and Jim Vest

John Gosz moved to approve the minutes of the May 17, 2005 meeting as mailed out. Seconded by Steve Smith. Motion carried.

LEPC Membership:

Richard Engeleiter resigned from his position as LEPC Secretary. Rob Schmid will look into getting a plaque for Richard to thank him for his years of service to the LEPC. (Pending future contact with Richard to obtain his new address and phone #)

Ken Pesch moved to nominate Margaret Anderson as secretary for the remainder of the term, seconded by Paul Stephans. Motion carried.

A plaque has been presented to former President Richard Eierman thanking him for his years of service to the LEPC. Rob will be doing a press release if it is agreeable to Mr. Eierman.

LEPC Planning Committee reports by Rob Schmid and Judy Steinert:

Hartford Division of Menasha Packaging – Hartford Updated Off Site Plan

Presentation made by Bill Manka, Environmental Health and Safety Manager

Moved to approve by Rosie Spartz. Seconded by Paul Stephans. Motion carried

Cambridge Major Laboratories – Germantown Updated Off Site Plan

Moved to approve (with addition of Phosgene MSDS to plan) by Paul Stephans.

Seconded by Thomas Ravn. Motion carried.

Niphos Coatings, Inc. – Slinger Updated Off Site Plan

Moved to table plan (until scenario for sodium cyanide is referenced) by Tom Ravn.

Seconded by Ron Krauss. Discussion followed. Motion carried.

Sysco Food Services of Eastern Wisconsin – Jackson Updated Off Site plan

Moved to approve by Tom Ravn. Seconded by Paul Stephans. Motion carried.

Discuss any new development of possible planning facilities or those within the impact zone of existing planning facilities: Review status of Wal-Marts in Germantown and Hartford; Gehl's Guernsey Farms warehouse in Germantown.

Kitchen Craft and Focus in West Bend may have reportable quantities but need to be contacted by the state for compliance.

WEM approval report for the following facilities:

Carlisle Tire & Wheel Co. – Slinger	May 20, 2005
Day Leather Corp. – Hartford	May 20, 2005
Level Valley Creamery – Jackson	May 20, 2005

Other Off Site Plans Potentially Affecting Washington County:

Walter Baehmann Farm - Mequon received 2/18/05

Spills:

Two incidents were discussed.

A small cement spill occurred on at Serigraph's Plant #2. Some of the material entered the creek on the property. All required notifications were made by Serigraph.

An aluminum powder explosion at Midas Intl. in Hartford was mentioned and discussed. Hartford Fire & Rescue responded and transported two injured patients. One patient was decontaminated.

None require any action from the LEPC.

Computer Grant:

Status report – Rob has purchased a new PC and will be getting a laptop and printer. The West Bend Fire Department will also be getting a laptop this year. Rob explained that only fire departments with full time employees were eligible to receive computer equipment through the grant.

Conferences/ Training:

September 2005 Hazmat refresher training dates announced.

2006 Training grant requests (6) reviewed.

Baltimore EPA Region III Conference (Dec. 4-7, 2005)

Hazmat Team Update:

On September 22nd, the team will participate in a drill with Milwaukee Hazmat at the Kreilkamp warehouse located at Hwy G and NN.

Unfinished Business:

Shelter in Place

A one-page handout that was developed by Margaret Anderson and Anne Grundahl was presented. After review, the committee decided the handout should have a few changes made and then be emailed to members before being brought back for approval at the next

meeting. Distribution will be through municipal newsletters, kids in school, church bulletins, reporting facilities, etc.

Member's Concerns:

Committee members requested that further discussion be held at the next meeting to educate members about how a company decides to model "most probable chemical" and/or "most hazardous chemical". Other ideas addressing how the Off Site plans are prepared and reviewed will also be discussed.

CERT (Citizen's Emergency Response Team) training was recently attended by two committee members, Margaret Anderson and Anne Grundahl. Margaret and Anne reported that this training is meant to prepare citizens to respond to emergencies in their own home or neighborhood. While emergency services personnel are best trained and equipped to handle emergencies, in a large disaster, individuals may have to depend upon their own resources until emergency workers can get there. The training stresses that CERT Team members do "the greatest good for the greatest number of victims while protecting yourself from becoming a victim". The course covered Disaster Preparedness, Fire Safety, Disaster Medical Operations, Light Search and Rescue, Disaster Psychology and Terrorism. Several scenarios were acted out as well as using a fire extinguisher to put out a fire. This program is run out of the Volunteer Center of Washington County as part of the Citizen's Corps program. Linda Walter added that she hoped that CERT trained individuals registered through the Volunteer Center would be a source of manpower in the event extra personnel were needed to help out with a mass clinic.

Wisconsin Pipeline Association Emergency Response Meeting will be held on October 12, 2005 at the Clairemont Inn in West Bend. WE Energies and the Gas Pipeline Companies sponsor this meeting to educate first responders.

Clean Sweep will be held at the Highway Department. Agricultural Clean Sweep will be held on September 27th and Household Clean Sweep will be held September 28th. The Volunteer Center of Washington County will collect computer equipment on both days. Linda Walter reported that Germantown High School has applied for a Preparedness Grant to help the school prepare for disaster response.

Rob reported that the Department of Homeland Security is proposing a law to regulate security for the chemical industry. Full details are unknown at this time but it may fall on the LEPC structure to administer.

Public Comments:

None

Next meeting will be November 15, 2005 at 7:00 PM at the Washington County Sheriff's Dept.

Tom Ravn moved to adjourn. Seconded by John Gosz. Motion carried.

Respectfully submitted,
Margaret Anderson
Secretary