

**WASHINGTON COUNTY L.E.P.C. MEETING MINUTES**  
**February 21, 2006**

Chairperson Rosie Spartz called the meeting to order at 7:00 p.m. at the Washington County Sheriff's Department training room.

Affidavit of posting was read.

Roll call was taken with the following in attendance: Rosie Spartz, Ken Pesch, Anne Grundahl, John Gosz, Steven Smith, Ron Krauss, Paul Stephans, Jim Vest, Jim Schwartz, Rob Schmid, Linda Walter, and Judy Steinert

Guests in attendance: Jason Ampe, Kerry Inc.

Tom Gurecki, Allenton Sanitary District

Dennis Erickson, American Red Cross

Excused: Tom Ravn, Margaret Anderson, Jim Creegan and Brian Dederich

LEPC members not in attendance: Laura Montgomery

Ken Pesch moved to approve the minutes of the November 15, 2005 meeting as written. Seconded by John Gosz. Motion carried.

LEPC Membership:

The Washington County Board of Supervisors approved Laura Montgomery as a member to the LEPC at their January 10, 2006 meeting. Laura is an ER nurse at Community Memorial Hospital and a new resident to Washington County. A current membership list was distributed for members to review and update as needed.

A Thank you card was received from Richard Engeleiter for the plaque he received from LEPC members.

LEPC Planning Committee reports by Rob Schmid and Judy Steinert:

Kerry, Inc. – Jackson

New Off Site Plan

Mr. Ampe explained the processes of the Jackson plant and answered specific questions from the membership.

Rosie Spartz moved to approve the new plan. Seconded by Paul Stephans. Motion carried.

Allenton WWTP – Allenton

Updated Off Site Plan

Mr. Gurecki explained the processes of the plan and answered specific questions from the membership.

Paul Stephans moved to approve the plan update. Seconded by John Gosz. Motion carried.

Gehl's Guernsey Farms, Inc. – Germantown

Updated Off Site Plan

The company was unable to send a representative to this meeting.

Rosie Spartz moved to approve the plan update. Seconded by Ron Krauss. Motion carried.

Discuss planning considerations related to proposed new Off-Site planning facilities in Washington County:

Wal-Mart in Hartford is still in the process of building.

Cabela's may be a possible future planning site.

Tier II reports are being submitted at this time. To date 52 of the 133 reports have been filed with the County.

WEM approval report for the following facilities:

Alliance Group, Inc. – Germantown November 21, 2005

Engelhardt, John & Sons – Kewaskum November 21, 2005

Niphos Coatings, Inc. – Slinger November 21, 2005

Other Off Site Plans Potentially Affecting Washington County:

Hartford Well House #15 – Hartford (Dodge County) Received 1/20/06

Spills:

None reported.

Computer Grant:

Status Report – The 2006 application has been filed with the State. Jackson Fire Department will receive the grant this year. If they do not need all of the funds, the remainder of the grant will be designated to another department.

Review and Possible Action – Rules of Operation/By Laws:

Posting of Legal Notice – This has been completed and is posted in Rob Schmid's Office.

Publish Annual EPCRA Notice – The notice was published in the February 21, 2006

West Bend Daily News

Update LEPC By Laws – Some of the changes noted for the bylaws.

Page 1, Section I, the last sentence should be changed -

“...Title ~~3~~**III**, Section 301(c).

Page 2, Section VI, the second paragraph should read -

“~~State Emergency Response Board (SERB)~~ **Wisconsin Emergency Management** and the Department...”

Page 2, Section VI, the third paragraph should read –

“The National Response Center **must be contacted** by Calling...”

Moved by Ken Pesch, seconded by John Gosz to approve the above changes to the bylaws. Motion carried.

Establish/Update Procedures for Review of Hazmat Response Expenditures – approved in the bylaws with no change.

Designation of LEPC Inspector – approved in the bylaws with no change. Rob will send a letter to the state requesting that they continue to be the Washington County LEPC Inspector.

Procedures for Establishing 311 & 312 Files – approved in the bylaws with no change.

Procedures for establishing 304 files – approved in the bylaws with no change.

Procedures for receiving and processing public request for information – approved in the bylaws with no change.

Conferences/Training:

WAHMR (Wisconsin Association of Hazardous Materials Responder), Wisconsin Dells on March 3 & 4, 2006.

Governor's Conference, Lake Geneva on April 4 & 5, 2006

Training:

March 17, 2006 – NIMS Awareness – room for 50 people.

May 17, 2006 – PIO Basic – Public Agency Center Rooms 1113A & B.

Date TBD – Debris Management – requested for the SE Wisconsin DPW's.

The Hazmat Team received training on Meth Lab awareness from the State Department of Justice. The County is forming a task force to deal with the aftermath effects of a Meth Lab. In early March the Hazmat team will be receiving a presentation from Sysco in Jackson on their ammonia system.

Unfinished Business

Clean Sweep Program – The Land and Water Conservation Department is currently exploring the best plan for future clean sweeps and will get back to this committee on possible support.

Discuss possible changes to the Plan Committee review process: It was suggested that the committee meet at a separate time from the LEPC to review and answer questions regarding the off site plans. The majority of the committee felt that we should continue with the process as we have been.

Members Concerns:

None reported.

Public Comments:

Linda Walter reported that her and Rob are meeting with local municipalities to educate them on the roles and responsibilities of this committee, Emergency Management and other pertinent information. They have met with five municipalities to date and have four more scheduled.

John Gosz introduced Dennis Ericksen from Hartford who is with the Greater Milwaukee Chapter of the Red Cross and is researching the position of Government Liaison with the Red Cross.

The next meeting will be May 16, 2006 at 7:00 pm at the Washington County Sheriff's Department.

Moved by John Gosz, seconded by Steve Smith to adjourn the meeting at 8:03 p.m.  
Motion carried.