

WASHINGTON COUNTY L.E.P.C. MEETING MINUTES
February 16, 2010

Chairperson Rosie Spartz called the meeting to order at 10:00 a.m. at the Washington County Sheriff's Department EOC/Training room.

Affidavit of posting was read.

Roll call was taken with the following in attendance: Margaret Anderson, Duane Cline, Phil Laubenheimer, Darryl Pree, Rob Schmid, Dale Schmidt, Steve Smith, Rosie Spartz, Judy Steinert and Jim Vest

Guests in attendance: Pamela May and Russell Pickhard – Alliance Group, Inc.
George Schroeder – Gehl Foods, Inc.
Jill Hapner – Washington County Conservationist

Excused: Jim Creegan, Brian Dederich, Anne Grundahl and Paul Stephans

LEPC members not in attendance: Ron Krauss and Linda Walter

Jim Vest moved to approve the minutes of the November 17, 2009 meeting as written. Seconded by Rosie Spartz. Motion carried.

LEPC Membership:

Election of Vice-Chairperson

Rosie Spartz moved to nominate Steve Smith to serve another two year term as Vice-Chair of the LEPC. Seconded by Darryl Pree. Motion carried and Steve accepted the nomination. A motion was then made to cast a unanimous ballot to elect Steve Smith as LEPC Vice-Chair. Motion carried.

Election of Secretary

Rosie Spartz moved to nominate Margaret Anderson to serve another two year term as Secretary of the LEPC. Seconded by Duane Cline. Motion carried and Margaret accepted the nomination. A motion was then made to cast a unanimous ballot to elect Margaret Anderson as LEPC Secretary. Motion carried.

Thanks to Margaret and Steve for their willingness to serve another term.

Rob Schmid moved to replace Jim Creegan on the LEPC Plan Committee with Duane Cline. Seconded by Rosie Spartz. Motion carried.

The Washington County Conservationist – Jill Hapner, (head of the Land and Water Conservation Division of the Washington County Planning and Parks Dept.), is interested in becoming a member of the LEPC. Motion by Rosie Spartz, second by Steve Smith to forward a new member request to the County Board. Motion carried.

LEPC Planning Committee reports by Rob Schmid and Judy Steinert:

Alliance Group, Inc. – Germantown Updated Off Site Plan
Rosie Spartz moved to approve the plan update. Seconded by Steve Smith. Motion carried.

Gehl Foods, Inc. – Germantown Updated Off Site Plan
Rosie Spartz moved to approve the plan update. Seconded by Jim Vest. Motion carried.

Discuss planning considerations related to proposed new or existing Off-Site planning facilities in Washington County:

Steve Smith noted that all of the ammonia at the We Energies plant in Germantown has been removed and the system now contains nitrogen. It may be refilled with ammonia again in the future. Steve also mentioned that the Waste Management recycling facility in Germantown is now handling medical waste.

Rosie Spartz stated that the large propane tanks at Regal Ware in West Bend will be removed soon.

2009 Tier II reports are being submitted at this time. To date, 45 of the 136 facility reports have been filed with the County.

WEM approval report for the following facilities:

Engelhardt & Sons – Kewaskum

December 7, 2009

Kerry, Inc. – Jackson

December 7, 2009

Other Off Site Plans Potentially Affecting Washington County:

None received this quarter.

Spills:

12/21/09 – A bale of suspected asbestos fell off of a truck on Hwy. 45 under CTH NN and caused a minor car accident. The truck did not stop and was not able to be identified. EM was contacted and advised that the DNR should be contacted. The DNR determined that Veolia should respond (per state contract) to clean up the area and test the substance. Test results determined the material contained less than 1% asbestos. No further action was needed.

Hazmat Equipment/Computer Grant:

Status Report – The 2010 application has been filed with the State.

Review and Possible Action – Rules of Operation/By Laws:

- Posting of Legal Notice – This has been completed and is posted in Rob Schmid's Office.
- Publish Annual EPCRA Notice – The notice will be published in the near future via the West Bend Daily News
- Update LEPC By Laws – Committee reviewed and no changes noted.
All Pages, update footer information only.
- Establish/Update Procedures for Review of Hazmat Response Expenditures – approved in the bylaws with no change.
- Designation of LEPC Inspector – approved in the bylaws with no change. Rob sent a letter to the state on 1/27/10 requesting that they continue to be the Washington County LEPC Inspector on an as needed basis.
- Procedures for Establishing 311 & 312 Files – approved in the bylaws with no change.
- Procedures for establishing 304 files – approved in the bylaws with no change.
- Procedures for receiving and processing public request for information – approved in the bylaws with no change.

Conferences/Training:

WAHMR (Wisconsin Association of Hazardous Materials Responders), WI Dells on February 11-12, 2010.

Senior Officials Workshop, West Bend on March 23rd 2010

Governor's Conference on Emergency Management & Homeland Security, Appleton on March 31 – April 1, 2010

Tornado/Severe Weather Awareness Week is April 19-23, 2010 – Spotter Training will be held at the Germantown Library on April 8th (two sessions).

Hazmat Team Update:

The team has elected Duane Cline the Team Coordinator and Elida Erovick the Team Secretary.

Some team committee members did attend the WAHMR conference.

Technician refresher training is scheduled for 3/3 and 3/17 at Hartford FD. Another session is scheduled for 3/25 and 4/1 at Jackson FD.

The team committee has set the meeting and drill schedule for 2010 and has submitted the state certification application.

Duane Cline is serving on a state hazmat response study committee.

Regional hazmat team response and interoperability efforts are continuing.

Clean Sweep Program Update:

Jill Hapner announced that there will be four Clean Sweep collections in 2010, all held at the Washington County Vehicle Maintenance and Storage Building in West Bend. Each collection will be limited to those who pre-register and pay a \$10.00 fee. Pharmaceuticals and certain electronics will also be collected at the events and tires may be collected at one of them. Extra fees may apply to dispose of tires and/or electronics.

Volunteers are needed to work the events.

Dates are: 4/17, 6/19, 8/21 and 10/16.

Unfinished Business

None

Members Concerns:

None

Public Comments:

None

The next meeting will be May 18, 2010 at 10:00 AM at the Washington County Sheriff's Department.

Moved by Rosie Spartz, seconded by Jim Vest to adjourn the meeting at 11:20 AM.
Motion carried.

Respectfully submitted,
Margaret Anderson - Secretary