

**WASHINGTON COUNTY L.E.P.C. MEETING MINUTES**  
**February 15, 2011**

Vice Chairperson Steve Smith called the meeting to order at 10:00 a.m. at the Hartford Fire & Rescue station.

Affidavit of posting was read.

Roll call was taken with the following in attendance: Duane Cline, Brian Dederich, Phil Laubenheimer, Darryl Pree, Rob Schmid, Paul Sebo, Steve Smith, Judy Steinert and Linda Walter

Guests in attendance: Jeff Kratz – Signicast Corp.

John Schoenfeld – United Cooperative

A.J. Stone – Barton Solvents, Inc.

Excused: Margaret Anderson, Rosie Spartz, Paul Stephans and Jim Vest

LEPC members not in attendance: Jim Creegan, Ron Krauss and Dale Schmidt

Duane Cline moved to approve the minutes of the November 16, 2010 meeting as written. Seconded by Linda Walter. Motion carried.

LEPC Membership:

Election of Chairperson

Steve Smith moved to nominate Rosie Spartz to serve another two year term as Chair of the LEPC. Seconded by Duane Cline. Motion carried and Rosie had stated earlier that she was willing to accept the nomination. A motion was then made to cast a unanimous ballot to elect Rosie Spartz as LEPC Chair. Motion carried.

Thanks to Rosie for her willingness to serve another term.

The four plan committee members from last year were reappointed for 2011.

LEPC Planning Committee reports by Rob Schmid and Judy Steinert:

Signicast Corp. – Hartford

Updated Off Site Plan

Brian Dederich moved to approve the plan update. Seconded by Phil Laubenheimer.

Motion carried.

United Cooperative – Hartford

Updated Off Site Plan

Darryl Pree moved to approve the plan update. Seconded by Linda Walter. Motion carried.

Discuss planning considerations related to proposed new or existing Off-Site planning facilities in Washington County:

Steve Smith noted that the Bradley Corp will be building a facility in Germantown and that the Envirosafe facility is going through the approval process with the Village of Germantown.

2010 Tier II reports are being submitted at this time. There is a new state on-line reporting system called WHOPRS (Wisconsin Hazmat Online Planning and Reporting) that facilities are now using. To date, 26 of the 129 facility reports have been filed on the new system. State training sessions continue to be held for facilities, Fire Departments,

Hazmat Teams and LEPC/County staff. A copy of the state letter with further details was distributed.

WEM approval report for the following facilities:

Helgesen Industries – Hartford	FINAL	January 6, 2011
Regal Ware, Inc. – West Bend		January 6, 2011

Other Off Site Plans Potentially Affecting Washington County:

Kemps, LLC – Cedarburg	Ozaukee Co.
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Spills:

12/15/11 – A semi tanker loaded with ammonium hydroxide (aqueous ammonia) was involved in a multiple fatality accident on Hwy. 41 north of Hwy. D. None of the contents of the tanker leaked. Only vehicle fluids such as fuel, oil and antifreeze spilled in the incident. The trailer contents were transferred to another truck before the semi was removed from the scene.

12/30/11 – Germantown FD units responded to various locations within one of the Village's residential subdivisions for reports of diesel fuel spilled in the roadway. Some of the fuel was entering storm sewers and getting into at least one retention pond. GFD took protective actions such as diking, diverting, absorbing and sandbagging. The DNR responded to the scene. Later the responsible party was identified – a local private garbage hauler – and that company hired a clean up contractor.

12/31/11 – Propane leak from a large tank at a West Bend gas station. West Bend FD was on scene and closed some roads in the area but did not initiate any evacuations. A propane technician arrived and repaired a faulty relief valve.

Hazmat Equipment/Computer Grant:

Status Report – The 2011 application has been filed with the State. The 2010 grant has been closed out and a reimbursement request has been sent to the state.

Review and Possible Action – Rules of Operation/By Laws:

- Posting of Legal Notice – This has been completed and is posted in Rob Schmid's Office.
- Publish Annual EPCRA Notice – The notice was published in the West Bend Daily News on Feb. 11, 2011.
- Update LEPC By Laws – Committee reviewed and one change noted.  
All Pages, update footer information and the state statute referenced on page 2 was changed from 166 to 323 due to recodification in 2010.
- Establish/Update Procedures for Review of Hazmat Response Expenditures – approved in the bylaws with no change.
- Designation of LEPC Inspector – approved in the bylaws with no change. Rob sent a letter to the state on 2/7/11 requesting that they continue to be the Washington County LEPC Inspector on an as needed basis.
- Procedures for Establishing 311 & 312 Files – approved in the bylaws with no change.
- Procedures for establishing 304 files – approved in the bylaws with no change.
- Procedures for receiving and processing public request for information – approved in the bylaws with no change.

Conferences/Training:

WAHMR (Wisconsin Association of Hazardous Materials Responders), WI Dells on February 24-25, 2011.

Governor's Conference on Emergency Management & Homeland Security, Middleton on March 3-4, 2011

Tornado/Severe Weather Awareness Week is April 11-15, 2011 – Spotter Training will be held at the Sheriff's Dept. on April 20<sup>th</sup> (two sessions).

Hazmat Team Update:

The team has elected Duane Cline the Team Coordinator and Elida Erovick the Team Secretary.

Some team committee members will be attending the WAHMR conference.

A 40 hour technician class is being held in Hartford. The class is every Thursday evening from Feb. 3 through April 7. Instructors are from the Milwaukee FD.

Technician refresher training is scheduled for 3/3 and 3/10 at Jackson FD.

The team committee has set the meeting and drill schedule for 2011.

Clean Sweep Program Update:

Paul Sebo announced that there will be two Clean Sweep collections in 2011, all held at the Washington County Vehicle Maintenance and Storage Building in West Bend. Each collection will be limited to those who pre-register and pay a \$10.00 fee. Pharmaceuticals and certain electronics will also be collected at the events and tires may be collected at one of them. Extra fees may apply to dispose of tires and/or electronics.

Volunteers are needed to work the events.

Dates are: 5/21 and 10/15.

Unfinished Business

None

Members Concerns:

None

Public Comments:

None

The next meeting will be May 17, 2011 at 10:00 AM at the Washington County Sheriff's Department.

Moved by Darryl Pree, seconded by Linda Walter to adjourn the meeting at 11:10 AM. Motion carried.

Respectfully submitted,  
Judy Steinert – Acting Secretary