

1 **WASHINGTON COUNTY LAND INFORMATION COUNCIL**

2
3 Courthouse – Government Center
4 West Bend, WI

December 10, 2010
8:15 a.m.

5
6 **PRESENT:** Gerald J. Schulz, Brian W. Braithwaite, Eric Damkot, Jon Edgren, Janice
7 Gettelman, Katrina Hanson, Peter Miller, Lt. Marty Schulteis (Sheriff’s designee), Scott
8 Schmidt, and Debora Sielski.

9
10 **EXCUSED:** Sharon Martin, Carl Rowland, and Paul Sebo.

11
12 **ALSO PRESENT:** GIS Analyst/Technician Michael Vander Sanden, GIS Analyst/Technician
13 Karen Long, and Deputy Clerk Patricia Nysse.

14
15 Chairperson Schulz called the meeting to order at 8:15 a.m. and the Affidavit of Posting was
16 read.

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18 **INTRODUCTION OF NEW COUNCIL MEMBERS**

19 Chairperson Schulz introduced Janice Gettelman and Katrina Hanson.

20
21 **MINUTES OF OCTOBER 8, 2010**

22 Moved by Mr. Damkot, seconded by Mr. Braithwaite to approve the October 8, 2010, minutes.
23 Motion carried.

24
25 **RETAINED FEES STATUS REPORT**

26 Mr. Damkot distributed the Retained Fees Status Report dated December 10, 2010. This report
27 shows a balance December 31, 2010, of \$332,204.22. The Housing Data Internet Distribution
28 Account shows a balance December 31, 2010, of \$35,416.51.

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30 **PROJECT UPDATES**

- 31
32 • **2010 Public Land Survey System (PLSS) Monument Maintenance Program**
- 33 **Phase II – Town of Erin**
- 34 Mr. Schmidt stated that Bonestroo was awarded this project and has completed the
- 35 top two tiers, working north to south in the Town of Erin.
- 36 • **Land Use Division Database Modernization and Document Scanning Project**
- 37 Mr. Damkot stated this project is in process and scanning is being done during free
- 38 time.
- 39 • **2010 Orthophotography**
- 40 Mr. Damkot stated that SEWRPC has completed their review and delivered the
- 41 project. It is currently being used internally. Approximately 20% of the western part
- 42 of the County will have to be reflown in 2011. This will be done at no additional cost
- 43 to the County.

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1 • **Rubicon River Floodplain Mapping**

2 An agreement has been executed between SEWRPC and Washington County.
3 \$46,000 was budgeted for **the surveying portion of** this project, and Washington
4 County should see a savings of approximately \$11,000 under the budgeted amount.

5 • **On-line Mapping Application Upgrade**

6 Applied Data Consultants has been hired to complete this project and it should be
7 completed below ~~the \$15,000 that~~ **what** was budgeted. There will be both an entry
8 level site and a full functioning site with overlays, both of which will be considerably
9 faster than the present application.

10
11 **INTRODUCTION OF A NEW ON-LINE ADDRESS FINDER APPLICATION**

12 This is the first application created in house of a database of addresses in the County, and it is
13 maintained by GIS. This is a simple, targetable application accessible to anyone online.

14
15 **RECOMMEND 2011 PUBLIC LAND SURVEY SYSTEM (PLSS) MONUMENT**
16 **MAINTENANCE PROGRAM PHASE I WORK PLAN**

17 Mr. Schmidt stated this is a continuation of past projects. The next step would be Phase I in the
18 Town of Jackson, which was last visited in approximately 1996-1997. Moved by Mr. Damkot,
19 seconded by Mr. Miller to recommend that this Council move forward with the 2011 Public
20 Land Survey System (PLSS) Monument Maintenance Program Phase I for the Town of Jackson,
21 and that Mr. Schmidt and the Purchasing Agent negotiate with Capitol Survey. Motion carried.

22
23 **RECOMMEND HISTORIC PHOTO SCANNING PROJECT WORK PLAN**

24 Moved by Mr. Edgren, seconded by Mr. Braithwaite to recommend that this Council move
25 forward with the Historic Photo Scanning Project detailed in the 2011 budget of the 1975 and
26 1985 photos, and to authorize the Land Information Officer to negotiate with Aero-Metric within
27 the budgeted amount. Motion carried.

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29 **DISCUSS WASHINGTON COUNTY’S LEVEL OF PARTICIPATION IN REGIONAL,**
30 **STATE, AND PRIVATE DATA CONSOLIDATION INITIATIVES**

31 Mr. Damkot stated that the type of requests for information have been changing since he started
32 in the position of Land Information Officer. The shift is now being made to end user products.
33 Washington County does not have land information licensed or copyrighted. There is little
34 impact on revenue because only the cost of reproduction is charged. Mr. Damkot wanted to
35 inform this Council of the amount of time being spent to fulfill these requests for information.

36
37 **PRESENTATION – OVERVIEW OF COUNTY SURVEYOR FUNCTIONS**

38 Mr. Schmidt presented a slide presentation explaining some of the duties he performs. Statutory
39 requirements for County Surveyor position include all surveys for the County including parks,
40 highway, administration and the courts; maintaining a record of all corners (Dossiers – tie
41 sheets); furnish a copy of any record, plat, or paper; administer oath to deputies; and to perform
42 all other duties required by law.

43
44 **AGENDA ITEMS FOR FUTURE MEETINGS**

45 Future agenda items include a presentation by the Register of Deeds showing applications being
46 used.

1 **NEXT MEETING**

2 The next meeting of the Washington County Land Information Council will tentatively be
3 Friday, February 25, 2011, at 8:15 a.m.

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5 **ADJOURNMENT**

6 Moved by Mr. Braithwaite, seconded by Mr. Miller to adjourn at 10:17 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk