

1 **LAND INFORMATION ADVISORY COMMITTEE**

2
3 Courthouse
4 West Bend, WI

December 2, 2005
8:15 a.m.

5
6 **PRESENT:** David N. Radermacher, Brian W. Braithwaite, John Capelle, Eric Damkot, Blaine
7 Delzer, Sharon Martin, Carl Rowlands, Scott Schmidt, Debora Sielski.

8
9 **ABSENT:** Kenneth Pesch and Brian Rahn.

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11 **ALSO PRESENT:** GIS Analyst/Technician Michael Vander Sanden, GIS Analyst/Technician
12 Karen Long, City of West Bend GIS Peter Miller, and Secretary Patricia Nysse.

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14 The meeting was called to order by Chairperson David N. Radermacher and the Affidavit of
15 Posting was read.

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17 **MINUTES**

18 Moved by Mr. Capelle, seconded by Ms. Martin to approve the October 21, 2005, minutes.
19 Motion carried.

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21 **RETAINED FEES STATUS REPORT**

22 Mr. Damkot presented a Retained Fees Status Report dated December 2, 2005, with an estimated
23 balance December 31, 2005, of \$420,856.31. The Housing Data Internet Distribution Account
24 has an estimated balance December 31, 2005, of \$162,945.66. Moved by Mr. Delzer, seconded
25 by Mr. Braithwaite to approve the Retained Fee Status Report dated December 2, 2005. Motion
26 carried.

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28 **WASHINGTON COUNTY LAND INFORMATION MODERNIZATION AND**
29 **INTEGRATION PLAN UPDATE**

30 Mr. Damkot submitted the Washington County Land Information Modernization and Integration
31 Plan to the Wisconsin Department of Administration. Washington County received a letter from
32 the Department of Administration October 24, 2005, stating that our plan was approved and that
33 the County will be allowed to continue to collect and retain \$5.00 for every document recorded
34 by the Register of Deeds. Moved by Ms. Martin, seconded by Ms. Sielski to approve the
35 Washington County Land Information Modernization and Integration Plan Update. Motion
36 carried.

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38 **PROJECT UPDATES**

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- **2005 Orthophotography and Topographic Mapping Projects**

41 Mr. Damkot stated that we have in-house approximately 40% of the County and it is a
42 lot more detailed than the previous product. The project was delivered to SEWRPC
43 for quality control and SEWRPC then delivered the project to the County. The
44 remainder of the County should be delivered to SEWRPC by the end of 2005 and it
45 will be delivered to Washington County the end of 2005, or in January of 2006. This
46 information will be put on the Website when we receive the complete County. GIS

1 staff will be working to produce maps like the 400-scale product. Mr. Damkot
2 brought samples of hard copies. The topographic mapping project is on schedule to
3 be delivered by February 17, 2006. Moved by Ms. Martin, seconded by Mr. Delzer to
4 approve the 2005 Orthophotography and Topographic Mapping Projects Report.
5 Motion carried.
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7 • **LandShark Implementation (Register of Deeds Internet Document Search)**

8 Ms. Martin said they currently have about 50 requests from local Title Companies to
9 let them know as soon as the program is ready. The last two weeks of December,
10 people will be able to access and try out the program without the last name feature.
11 Ms. Martin will present a demonstration for this Committee at the next meeting.
12 There will be a \$500 yearly subscription fee to have last name access. Ms. Martin is
13 anticipating that ten to fifteen Title Companies will be signed up by the end of this
14 year. Moved by Mr. Damkot, seconded by Mr. Delzer to approve the LandShark
15 Implementation report. Motion carried.
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17 • **Wireless e911 Phase II Upgrade, Grants, and Related Data Acquisition**

18 Mr. Damkot reported that Request for Proposals were sent out September 12, 2005.
19 Seven firms responded by October 18, 2005. The Washington County Public Safety
20 Committee did award that project to R.A. Smith from Brookfield at their November
21 7, 2005, meeting at a cost of \$59,500. They also approved an additional \$6,000 to
22 purchase the necessary address database from the telephone company for use with
23 this project. The kickoff meeting for this project is scheduled for December 8, 2005.
24 Washington County did apply for a grant from the Public Service Commission and on
25 November 17, 2005, Washington County received preliminary notice that we would
26 be receiving \$451,000 of the \$481,000 applied for. In general, the grant will cover
27 50% of the equipment, software and training for the Sheriff's Department. The grant
28 will also cover 100% of the addressing type information like the project that we are
29 doing with R.A. Smith. Also, 50% acquisition cost of orthophotography will be
30 covered by the grant. For the purpose of this grant, PSC considers Retained Fees part
31 of this grant. Anything that has been spent out of Retained Fees they consider being
32 funded through previous grants and will not reimburse for it. Sixty-eight of seventy-
33 two Wisconsin Counties applied for grants. Moved by Mr. Braithwaite, seconded by
34 Ms. Sielski, to approve the Wireless e911 Phase II Upgrade, Grants, and Related Data
35 Acquisition report. Motion carried.
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37 **COMPREHENSIVE PLANNING ACTIVITY UPDATE**

38 Ms. Sielski presented a report stating that Washington County is working with 11 municipalities
39 and already has had four months of meetings. Quarterly updates will be made to the County
40 Board as well as to this Committee. A Countywide Smart Growth kickoff meeting will be held
41 December 7, 2005, at 6:00 p.m. at the Public Agency Center in Rooms 1113A/B. There will also
42 be a series of kickoff meetings at the partnering municipalities between January and March of
43 next year. The Washington County Website will continually be updated with information about
44 the process and meetings that are going on. A countywide survey of 1200 residents will take
45 place in February of 2006 at a cost of \$21,885. Smart Growth must be completed by January 1,
46 2010. Ms. Sielski will present a demonstration to this Committee next spring. Moved by Mr.

1 Rowlands, seconded by Ms. Martin, to approve the Comprehensive Planning Activity Update
2 Report. Motion carried.

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4 **DISCUSSION OF EROSION CONTROL STORM WATER MANAGEMENT**

5 Ms. Schmidt reported that Washington County Code contains Chapter 17 Erosion Control and
6 Stormwater Management, which went into effect in 1997. The Land and Water Conservation
7 Division of the Planning and Parks Department is to administer and enforce the provisions of
8 that Ordinance. The Land and Water Conservation Division gets involved in the development
9 process as early as possible. They meet with the developer and engineer to see how storm water
10 affects that site. They look over plans, review the soils and approve the plans, as well as going
11 out and inspecting the sites during construction and monitoring the project as it progresses.
12 Maintenance consists of re-inspecting the site at a later date to see how everything is functioning.
13 Moved by Mr. Damkot, seconded by Mr. Delzer, to approve the Erosion Control Storm Water
14 Management Report. Motion carried.

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16 **NEXT MEETING**

17 The next meeting of the Land Information Advisory Committee will be Friday, February 17,
18 2006, at 8:15 a.m.

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20 **ADJOURNMENT**

21 Moved by Ms. Martin, seconded by Ms. Sielski to adjourn at 9:30 a.m. Motion carried.

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Patricia A. Nysse, Deputy County Clerk