

1 **LAND INFORMATION ADVISORY COMMITTEE**

2
3 Vehicle Maintenance & Storage Facility
4 West Bend, WI

October 20, 2006
8:15 a.m.

5
6 **PRESENT:** Brian W. Bausch, Brian W. Braithwaite, John Capelle, Eric Damkot, Blaine Delzer,
7 Sharon Martin, Kenneth Pesch, Brian Rahn, Scott Schmidt and Debora Sielski (arrived at 8:20).

8
9 **EXCUSED:** Carl Rowlands.

10
11 **ALSO PRESENT:** GIS Analyst/Technician Michael Vander Sanden, GIS Analyst/Technician
12 Karen Long, Highway Project Technician Daniel Nysse, SEWRPC Representative Phil Evenson,
13 and Deputy Clerk Patricia Nysse.

14
15 Chairperson Brian W. Bausch called the meeting to order at 8:15 a.m. and the Affidavit of
16 Posting was read.

17
18 **MINUTES OF AUGUST 23, 2006**

19 Moved by Mr. Pesch, seconded by Ms. Martin to approve the August 23, 2006, minutes as
20 submitted. Motion carried.

21
22 **2007 RETAINED FEES BUDGET UPDATE**

23 Mr. Damkot stated that PCPC approved the Retained Fees budget as recommended by this
24 Committee at its special meeting on August 23, 2006. No changes were made by either the
25 Administrative Coordinator or by Finance. The budget, as recommended by this Committee,
26 will go to the County Board on November 2, 2006. The project to scan all documents from 1830
27 to 1944 is not included in this budget. This will be discussed again in preparation for the 2008
28 budget.

29
30 **RETAINED FEES STATUS REPORT**

31 Mr. Damkot presented a Retained Fees Status Report dated October 20, 2006, with an estimated
32 balance December 31, 2006, of \$350,591.72 and an estimated balance December 31, 2007, of
33 \$136,370.72. The Housing Data Internet Distribution Account has an estimated balance
34 December 31, 2006, of \$137,544.23 and an estimated balance December 31, 2007, of \$1,503.23.
35 The revenue for the first 9 months of 2006 is down about 12.5% compared to the same time
36 period in 2005. The total revenue for 2006 will likely be less than half of what was received in
37 the record year of 2003. The housing market largely drives the revenue, and due to declining
38 revenue as well as aggressively pursuing projects the past two years, the balances in the retained
39 fee accounts continue to drop. The major unknown remaining for 2006 is the Incident Mapping
40 Project. Mr. Pesch stated that the Highway Committee gave him direction to pursue the
41 Incidence Mapping Project as his number one priority.

42
43 **PROJECT UPDATES**

44

- **GIS Internet/Intranet Application**

45 Mr. Damkot stated the County has reached a milestone of over 100,000 hits on the
46 external site since the February 2005 launch. We have been averaging about 1,450

1 hits a week on this site. The internal site had 12,000 additional hits, which is an
2 average of 130 hits a week. The application is accessing the County's live data.
3

4 • **Wireless e911 Phase II**

5 Mr. Damkot stated that the GIS Department continues to work with the Sheriff's
6 Department to provide mapping support for the new dispatching system. The biggest
7 issue from the GIS perspective has been the problem of the mapping software to
8 properly read addresses for the villages of Germantown and Jackson. The cellular
9 companies are currently testing. Mr. Rahn stated that there have been some
10 frustrations, but these are being worked through so that we have an end product that
11 will be effective and efficient for the people of Washington County and the Sheriff's
12 Department. If the testing goes well, in a month everything should be completely
13 switched over to start utilizing the new system.
14

15 **2006 MONUMENT MAINTENANCE PROGRAM PHASE II**

16 Phase II of the project is actually doing the work that was identified during Phase I. The
17 breakdown of Phase I is that 15 monuments are in need of 4 new tie points, 22 monuments are in
18 need of 3 tie points, 26 monuments are in need of 2 new tie points, and 31 monuments are in
19 need of 1 new tie point. There are 7 monuments in need of vertical control work but had all the
20 tie points in place. 38 monuments need vertical control where the reference benchmark or
21 monument elevation is incorrect. Requests for Proposals were sent out and there were seven
22 respondents for Phase II. AeroMetric scored the highest in points, at 88, with a bid of \$48,987.
23 There was just over \$40,000 left in the budget for Phase II. A recommendation was made to
24 PCPC to award the bid to AeroMetric; however, PCPC decided to go with Kapur & Associates
25 who scored 86.4 points, and had a bid of \$32,277. The project will come in \$7,000 to \$8,000
26 under budget. Kapur & Associates also did the work for Phase I of the project.
27

28 **HISTORIC PHOTO SCANNING PROJECT AWARD**

29 This project is included in the 2006 retained fees budget, and will scan, clean-up and
30 geographically reference aerial photography from 1941, 1950, 1963, 1970, 1980, and 1990.
31 Negatives for the 1941 and 1950 flights will be obtained from the National Archives Records
32 Administration. Although significantly different from digital orthophotography, the resulting
33 product can be used as a base image for mapping purposes or used to detect change in land use
34 over time. Washington County is hoping to partner with Ozaukee County, which will generate a
35 joint project discount of about 4%. The joint project prices will only be possible if Ozaukee
36 County is able to secure funding. The Ozaukee County Board is expected to vote on this project
37 November 1, 2006. Approximately \$71,000 was budgeted for this project. Aero-Metrics, with a
38 joint project proposal for Washington County of \$37,015 and the joint project proposal for
39 Ozaukee County of \$20,940, was the lowest bidder.
40

41 Moved by Ms. Martin, seconded by Mr. Pesch to forward to PCPC, a recommendation to award
42 the Historic Photo Scanning Project to Aero-Metric, Inc. Motion carried.
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44 **ADDITIONAL SOURCES OF ORTHOPHOTOGRAPHY DATA**

1 Mr. Damkot stated that many organizations are contacting him with offers to sell
2 orthophotography, and he would like people to know there are many options available if
3 someone has a project that requires newer photography.
4

5 **CONSIDER PURCHASING COUNTYWIDE ASSESSORS DATA FOR**
6 **COMPREHENSIVE PLANNING AND OTHER USES**

7 Ms. Sielski stated Washington County has received all of the assessment information needed for
8 the housing inventory for the County except for two municipalities. Michael Grota gave
9 Washington County this information without cost. The assessor for the Town of Farmington and
10 the Town of Barton has the assessor's information on over 1,400 paper cards. This information
11 would have to be put on a spreadsheet in order to be utilized for the housing inventory for
12 Comprehensive Planning. Mr. Pesch recommended using averages from adjoining
13 municipalities and eliminating the cost completely. The Committee agreed there would not be a
14 dramatic impact on the long-range plans for Washington County if this information were not
15 included, since the actual is an estimate by the assessor. The information would be useful but the
16 precision is not that critical.
17

18 **NEXT MEETING**

19 The next meeting of the Land Information Advisory Committee will be Friday, December 8,
20 2006, at 8:15 a.m. The meeting will be held at the PAC and Ms. Sielski will demonstrate the
21 Smart Board that was used for the Smart Growth visioning sessions. This will be used with local
22 municipalities to develop their land use plans.
23

24 **PRESENTATION/DEMONSTRATION OF HIGHWAY DEPARTMENT USE OF GIS &**
25 **LAND INFORMATION**

26 Mr. Nysse demonstrated the various ways that the Highway Department uses GIS on a daily
27 basis with the use of a layered map incorporating County roads, County road signs, driveway
28 permits, utility permits, section markers, parcel lines, right of way, regulated wetlands, and
29 restricted access areas. Mr. Nysse also distributed a hand out that showed the integration of GIS
30 with the Paser Pavement Rating Program, which is used to rate the County roads for the County
31 and the DOT.
32

33 **ADJOURNMENT**

34 Moved by Mr. Braithwaite, seconded by Mr. Delzer to adjourn at 9:34 a.m. Motion carried.
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Brenda J. Jaszewski, County Clerk