

1 **LAND INFORMATION ADVISORY COMMISSION**

2  
3 Courthouse – Government Center  
4 West Bend, WI

September 5, 2008  
8:15 a.m.

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6 **PRESENT:** Gerald J. Schulz, Brian W. Braithwaite, Eric Damkot, Sharon Martin, Peter Miller,  
7 Kenneth Pesch, Dale Schmidt, Scott Schmidt, and Debora Sielski.

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9 **EXCUSED:** Carl Rowlands.

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11 **ABSENT:** Dr. Jill Hapner.

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13 **ALSO PRESENT:** GIS Analyst/Technician Michael Vander Sanden, GIS Analyst/Technician  
14 Karen Long, and Deputy Clerk Patricia Nysse.

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16 Chairperson Schulz called the meeting to order at 8:15 a.m. and the Affidavit of Posting was  
17 read.

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19 **MINUTES OF MAY 30, 2008**

20 Moved by Ms. Martin, seconded by Mr. Miller to approve the May 30, 2008, minutes. Motion  
21 carried.

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23 **RETAINED FEES STATUS REPORT**

24 Mr. Damkot handed out the Retained Fees Status Report dated September 4, 2008. This report  
25 shows an estimated balance December 31, 2008, of \$348,719.87, and an estimated balance  
26 December 31, 2009, of \$307,562.87. The Housing Data Internet Distribution Account shows an  
27 estimated balance December 31, 2008, of <-\$5,605.89>, and an estimated balance December 31,  
28 2009, of \$9,889.11.

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30 **2009 RETAINED FEES BUDGET REVIEW AND STATUS REPORT**

31 The 2009 Land Records Fees funded projects approved by PCPC include; GIS Office Expense –  
32 Recurring (\$6,137), Monument Maintenance – Recurring (\$50,000), and Floodplain  
33 Improvement Project, Rubicon River Subwatershed - Recurring (\$77,000). The 2009 Internet  
34 Fees funded project approved by PCPC include Internet Mapping Application Support (\$7,500).

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36 **PROJECT UPDATES**

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- 38 • **2007 Public Land Survey System (PLSS) Monument Maintenance Program**  
39 Mr. Scott Schmidt stated that 71 of the 94 dossiers in Phase II are submitted and have  
40 had final review. This project should be completed by the end of September, 2008.
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  - 42 • **2008 Public Land Survey System (PLSS) Monument Maintenance Program**  
43 Mr. Scott Schmidt stated that Phase I of this project is completed and Capitol Survey  
44 has been paid. Moved by Mr. Pesch, seconded by Ms. Martin to authorize Mr. Scott  
45 Schmidt and the Purchasing Agent to negotiate with B & H Surveying for Phase II of  
46 the Town of Trenton project for a price not to exceed \$25,000. Motion carried.

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- **2007 Register of Deeds Document Scanning Project 1944-1992**

Ms. Martin reported that the IS department is very back logged and the project is waiting for IS to work with the software vendor to load the information. The Register of Deeds and the vendor's part of this project are complete and the project has been on hold since April. There is no target completion date.

- **County Surveyor File Scanning**

Mr. Damkot stated that the large format scanner has arrived and is working very well. Register of Deeds has dedicated a staff person working almost full time on this project and 4,500 surveys are scanned and indexed. If progress can continue at the same pace, all the surveys should be scanned by the end of February. The next part of this project is working with the IS department to develop an application to search for and view all images that are being scanned. IS has estimated a six month completion date.

#### **SEWRPC TECHNICAL REPORT 45: TECHNICAL REVIEW AND REEVALUATION OF THE REGIONAL CONTROL SURVEY IN SOUTHEASTERN WISCONSIN**

Mr. Damkot reviewed the recommendations SEWRPC listed in Technical Report 45. Recommendations include continued use of NAD 27 and NGVD 29; maintenance of the USPLSS monumentation; maintenance of NGVD 29 benchmarks; development of bidirectional transformations; provide technical assistance in using the bidirectional transformations; and active participation in the professional community.

#### **2010 REGIONAL ORTHOPHOTOGRAPHY PROJECT**

Mr. Damkot stated SEWRPC will be holding a meeting this fall with seven Land Information Officers to discuss the 2010 Orthophotography project. Mr. Damkot will report back to this Committee.

#### **NEXT MEETING**

The next meeting of the Land Information Advisory Commission will be Friday, November 14, 2008, at 8:15 a.m. Mr. Scott Schmidt will contact the Washington County Historical Society to see if we could hold our meeting there and this Committee could then view the Surveying exhibition currently on display.

#### **ADJOURNMENT**

Moved by Ms. Martin, seconded by Mr. Pesch to adjourn at 9:40 a.m. Motion carried.

Brenda J. Jaszewski, County Clerk