

1 **WASHINGTON COUNTY LAND INFORMATION COUNCIL**

2  
3 Courthouse – Government Center  
4 West Bend, WI

August 26, 2011  
8:15 a.m.

5  
6 **PRESENT:** Gerald J. Schulz, Brian W. Braithwaite, Eric Damkot, Jon Edgren, Katrina Hanson,  
7 Sharon Martin, Carl Rowlands, Scott Schmidt, and Paul Sebo.

8  
9 **EXCUSED:** Janice Gettelman, Peter Miller, Lt. Marty Schulteis, and Debora Sielski.

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11 **ALSO PRESENT:** GIS Analyst/Technician Michael Vander Sanden, GIS Analyst/Technician  
12 Karen Long, Planner Joshua Glass, and Deputy Clerk Patricia Nysse.

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14 Chairperson Schulz called the meeting to order at 8:15 a.m. and the Affidavit of Posting was  
15 read.

16  
17 **MINUTES OF JUNE 24, 2011**

18 Moved by Mr. Edgren, seconded by Ms. Martin to approve the June 24, 2011, minutes. Motion  
19 carried.

20  
21 **RETAINED FEES STATUS REPORT**

22 Mr. Damkot distributed the Retained Fees Status Report dated August 26, 2011. This report  
23 shows an estimated balance December 31, 2011, of \$497,163.36, and an estimated balance  
24 December 31, 2012, of \$67,713.36. The Housing Data Internet Distribution Account shows an  
25 estimated balance December 31, 2011, of \$68,415.46, and an estimated balance December 31,  
26 2012, of \$28,831.46.

27  
28 **2012 RETAINED FEES BUDGET UPDATE**

29 Mr. Damkot stated the budget recommendation from this Committee was presented to the  
30 Planning, Conservation and Parks Committee and was adopted as is and will be forwarded to  
31 Administration.

32  
33 **OPTIONS TO EXPEDITE THE COMPLETION OF FLOODPLAIN STUDIES**

34 Mr. Damkot reported this project would be a study of the Washington County watersheds to re-  
35 establish floodway areas. Using just the Retained Fees account, it would take approximately  
36 eight years to complete the project. The Executive Committee recommended this project be  
37 funded by the General Fund, using future Retained Fees to repay the general fund. The County  
38 Attorney has advised general fund money can be used for this project and then repaid from  
39 Retained Fees. A repayment plan would have to be prepared if the Finance Committee and the  
40 County Board were to advance the funds from the general fund for this project.

41  
42 **PROJECT UPDATES**

- 43 • **2010 Public Land Survey System (PLSS) Monument Maintenance Program**  
44 **Phase II – Town of Erin**

45 Mr. Schmidt stated Bonestroo did the work for this project and all but eleven dossiers  
46 have been delivered to Mr. Schmidt for review. The eleven remaining are in wetland

- 1 and swamp areas and Bonestroo would like to wait until the ground freezes to  
2 complete these.
- 3 • **2011 Public Land Survey System (PLSS) Monument Maintenance Program**  
4 **Phase II – Town of Jackson**  
5 Mr. Schmidt reported that Capitol Surveying was awarded the Phase II contract for  
6 the Town of Jackson PLSS Monument Maintenance project, at a cost of \$19,555.
  - 7 • **Historic Photography Scanning Project**  
8 Mr. Damkot stated AeroMetrics has completed this project. The quality is good and  
9 this will be included in the on-line application. The data is presently available for  
10 county staff.
  - 11 • **On-line Mapping Application Upgrade**  
12 Mr. Damkot reported the tentative launch date for this project is within the next few  
13 weeks.

#### 14 **AGENDA ITEMS FOR FUTURE MEETINGS**

15 Future agenda items include an update on the historical scanning project presented by Ms.  
16 Martin.  
17

#### 18 **NEXT MEETING**

19 The next meeting of the Washington County Land Information Council will tentatively be  
20 Friday, November 4, 2011, at 8:15 a.m.  
21

22 Ms. Martin was excused at 8:55 a.m.  
23

#### 24 **“GET MOVING WASHINGTON COUNTY” WEBSITE DEMONSTRATION**

25 Mr. Glass presented a “Get Moving” website demonstration. The website was designed as work  
26 was being done on updating the Park and Open Space Plan. The website is a “one stop shop” for  
27 information on parks and trails in Washington County. Washington County worked with all  
28 local governments in the County, along with the DNR and non-profit conservation organizations  
29 and the YMCA. GIS was the host and support for the mapping application as well as composing  
30 the printed map.  
31

#### 32 **ADJOURNMENT**

33 Moved by Mr. Sebo, seconded by Mr. Braithwaite to adjourn at 9:27 a.m. Motion carried.  
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Brenda J. Jaszewski, County Clerk