

1 **LAND INFORMATION ADVISORY COMMITTEE**

2
3 Public Agency Center
4 West Bend, WI

August 23, 2006
10:05 a.m.

5
6 Present: Brian W. Bausch, Brian W. Braithwaite, John Capelle, Eric Damkot, Blaine Delzer,
7 Sharon Martin, Kenneth Pesch, Brian Rahn, Scott Schmidt, and Debora Sielski.

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9 Excused: Carl Rowlands.

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11 Also Present: Supervisor John W. Stern, Assistant Administrator Herbert Wolf, and County
12 Clerk Brenda Jaszewski.

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14 Chairman Bausch called the meeting to order at 10:05 a.m. and read the Affidavit of Posting.

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16 **MINUTES**

17 Moved by Ms. Martin, seconded by Mr. Damkot to approve the minutes of July 7, 2006. Motion
18 carried.

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20 **2006 MONUMENT MAINTENANCE PROJECT UPDATE**

21 Mr. Schmidt updated the Committee on the status of the monument maintenance project and
22 stated that Phase 1 is complete. All monuments have been viewed and the consultant has
23 submitted a report. Phase 2 is underway and the Request for Proposal has been mailed. Of the
24 172 monuments, 58 require no attention. There are six monuments with deficiencies. The work
25 on these six will be done in-house.

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27 **LANDSHARK UPDATE**

28 Ms. Martin stated that she currently has nine subscription agreements and approximately 47-48
29 other companies have an escrow account with the County. Copies made during the first seven
30 months have generated almost \$5,500.

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32 **RETAINED FEES STATUS REPORT & RECONSIDER 2007 RETAINED FEES**
33 **BUDGET**

34 Mr. Damkot distributed the Retained Fees status report and reviewed the projects. Due to not
35 enough interest from municipalities to participate in the assessment data over the Internet project,
36 Mr. Damkot questioned if this will move forward. The amount of \$6,500 for scanning the
37 County Surveyor files will not cover the hiring of a consultant and Mr. Schmidt recommends
38 delaying this project until 2008.

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40 Mr. Damkot explained that the Register of Deeds included \$68,000 in the 2007 budget for
41 scanning documents from 1830 through 1944. The Planning, Conservation & Parks Committee
42 requested this Committee review this project to determine if funds could be used from the
43 Retained Fees or Housing Data Internet accounts. If approved, this would significantly reduce
44 the amounts in these accounts, delaying other projects. The Committee discussed the proposed
45 projects and the impact of delays on other projects.

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1 Currently, there is \$130,000 in the Housing Data Internet account for Register of Deeds scanning
2 of documents from 1945-1992. Ms. Martin reported that to complete this project, an additional
3 \$25,000 would be required.

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5 Moved by Mr. Pesch, seconded by Mr. Schmidt to revise the project budget for the Housing Data
6 Internet account to delay the 2006 Scanning of County Surveyor Files in the amount of \$6,500
7 until 2008, and to increase the amount for 2007 ROD Document Scanning (1945-1992) from
8 \$130,000 to \$155,000, with no changes to the project budget for the Retained Fees account.
9 Motion carried.

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11 **TOURS OF COUNTY OFFICES USING LAND RECORDS**

12 Mr. Bausch would like to schedule tours of the County offices that use land records to see how
13 these records are being utilized. Mr. Pesch will provide a tour for the Committee during the next
14 meeting.

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16 **NEXT MEETING**

17 The next meeting will be Friday, October 13, 2007, at 8:15 a.m. and will include a tour of the
18 Highway department.

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20 **ADJOURNMENT**

21 Moved by Ms. Martin, seconded by Mr. Delzer to adjourn at 11:00 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk