

1 **LAND INFORMATION ADVISORY COMMITTEE**

2
3 Courthouse – Government Center
4 West Bend, WI

July 13, 2007
8:15 a.m.

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6 **PRESENT:** Brian W. Bausch, Brian W. Braithwaite, John Capelle, Eric Damkot, Jill Hapner,
7 Sharon Martin, Kenneth Pesch, Carl Rowlands, Dale Schmidt, and Scott Schmidt.

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9 **EXCUSED:** Debora Sielski.

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11 **ALSO PRESENT:** GIS Analyst/Technician Michael Vander Sanden, GIS Analyst/Technician
12 Karen Long, City of West Bend GIS Coordinator Peter Miller, City of West Bend GIS Analyst
13 Mat Dvorachek, Sheriff’s Department Captain Steve Gonwa, and Deputy Clerk Patricia Nysse.

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15 Chairperson Brian W. Bausch called the meeting to order at 8:19 a.m. and the Affidavit of
16 Posting was read.

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18 **MINUTES OF JUNE 1, 2007**

19 Moved by Ms. Martin, seconded by Mr. Pesch to approve the June 1, 2007, minutes. Motion
20 carried with Mr. Braithwaite making a correction on page 1, line 32 changing “There have been
21 ~~four~~ **ten** responses so far.”

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23 **RETAINED FEES STATUS REPORT**

24 Mr. Damkot handed out the Retained Fees Status Report dated July 13, 2007. This report shows
25 an estimated balance December 31, 2007, of \$229,978.34. The Housing Data Internet
26 Distribution Account shows an estimated balance December 31, 2007, of \$71,203.22.

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28 **PROJECT UPDATES**

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- 30 • **2006 Public Land Survey System (PLSS) Monument Maintenance Program**
31 Mr. Scott Schmidt stated that six more points were checked, as suggested at the June
32 1, 2007, meeting. Of these six, three had no errors, two had minor errors, and one
33 had major mistakes. Discussion followed on contacting the Licensing Board or the
34 Ethics Board to inform them of the mistakes that have occurred in Phase I and Phase
35 II. Moved by Mr. Pesch, seconded by Ms. Martin to ask a licensed surveyor from
36 Kapur and Associates to recheck all remaining monuments and verify under the
37 stamp of surveyor that they are correct before payment is made. Moved by Mr.
38 Damkot, seconded by Mr. Pesch, to amend the motion to also state that the County
39 Attorney be contacted for consultation on the proper course of action. Motion
40 carried. Motion to recheck monuments carried as amended.
 - 41 • **2007 Public Land Survey System (PLSS) Monument Maintenance Program**
42 Mr. Scott Schmidt stated that PCPC followed this Committee’s recommendation and
43 awarded the contract to Bonestroo. The contract is now in the County Attorney’s
44 office for review.
 - 45 • **2007 Light Detecting and Ranging (LiDAR) Project**
46 • Mr. Damkot reported that all the data is received in preliminary form. It is now being
47 checked for accuracy. Hard copies will be offered to municipalities and Real
48 Property will also receive a hard copy.
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- **Historic Photo Scanning**
Mr. Damkot stated that the negatives were originally scanned at the wrong scale. The negatives are now being rescanned to the correct scale and Mr. Damkot is expecting those samples in today’s mail. He will be meeting with Ozaukee County, the partner in this project, on July 16, 2007, to review those samples jointly. If the rescanned images are significantly better, all of the 1,000 plus negatives might have to be rescanned. The completion date continues to be pushed back because of continuing problems.
- **Federal Emergency Management Agency (FEMA) Flood Map Modernization Program**
Mr. Damkot reported that the preliminary FEMA Floodplain data has been received. The project was a year overdue and the results are frustrating. Mr. Miller stated that the City of West Bend is also in the process of reviewing the data.

Captain Steve Gonwa arrived at 8:55 a.m.

Moved by Mr. Braithwaite, seconded by Ms. Martin to accept the five project updates. Motion carried.

2008 RETAINED FEES BUDGET RECOMMENDATION

Moved by Ms. Martin, seconded by Mr. Capelle to make a recommendation to PCPC to approve the 2008 Retained Fees projects proposed to include GIS Office Expense – Recurring (\$5,940), Monument Maintenance – Recurring (\$50,000), and Land-use Application Upgrade (\$45,000). Motion carried.

GIS DATA IN THE SHERIFF DISPATCH CENTER PRESENTATION

Mr. Damkot and Mr. Vander Sanden presented a demonstration at the regional meeting of the Wisconsin Land Information Association held the beginning of June 2007. They were asked to demonstrate Washington County’s experience with using addressing information and the hurdles that were faced. Today, Mr. Damkot presented this demonstration in an abbreviated form.

NEXT MEETING

The next meeting of the Land Information Advisory Committee will be Friday, September 14, 2007, at 8:15 a.m.

ADJOURNMENT

Moved by Mr. Damkot, seconded by Ms. Martin to adjourn at 9:37 a.m. Motion carried.