

1 **LAND INFORMATION ADVISORY COMMITTEE**

2
3 Government Center
4 West Bend, WI

June 2, 2006
8:15 a.m.

5
6 **PRESENT:** Brian W. Bausch, Brian W. Braithwaite, Eric Damkot, Sharon Martin, Kenneth
7 Pesch, Brian Rahn (arrived at 9:03 a.m.), and Debora Sielski.

8
9 **ABSENT:** Blaine Delzer.

10
11 **EXCUSED:** John Capelle, Carl Rowlands, and Scott Schmidt.

12
13 **ALSO PRESENT:** GIS Analyst/Technician Michael Vander Sanden, GIS Analyst/Technician
14 Karen Long, SEWRPC Representative Phil Evenson, City of West Bend GIS Coordinator Peter
15 Miller, and Deputy Clerk Patricia Nysse.

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17 The meeting was called to order by Vice-Chairperson Brian W. Braithwaite and the Affidavit of
18 Posting was read.

19
20 **ELECTION OF OFFICERS**

21 Ms. Sielski nominated Mr. Bausch as Chairperson. Moved by Mr. Pesch, seconded by Ms.
22 Martin to close nominations and cast a unanimous ballot for Mr. Bausch as Chairperson of the
23 Land Information Advisory Committee. Motion carried. Ms. Sielski nominated Mr. Braithwaite
24 as Vice-Chairperson. Moved by Mr. Pesch, seconded by Ms. Martin to close nominations and
25 cast a unanimous ballot for Mr. Braithwaite as Vice-Chairperson of the Land Information
26 Advisory Committee. Motion carried.

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28 **REVIEW DUTIES OF LAND INFORMATION ADVISORY COMMITTEE**

29 Mr. Damkot reviewed the Ordinance that created this committee and the Land Information Plan
30 that was updated in 2005.

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32 **MINUTES OF APRIL 7, 2006**

33 Moved by Ms. Martin, seconded by Mr. Pesch to approve the April 7, 2006, minutes. Motion
34 carried with Mr. Evenson making an addition to include **Paul Mueller** as a representative of the
35 Regional Water Supply Plan for Southeastern Wisconsin on line 32 page 2.

36
37 **UPDATE ON STATEWIDE GIS STRATEGIC PLANNING INITIATIVES**

38 Mr. Braithwaite has participated in an initiative from the WLIA to develop a strategy to
39 coordinate GIS services in the State of Wisconsin. This would include data management, policy
40 standards, data exchange, security, and unifying current information. A report should be out by
41 September, 2006.

42
43 **RETAINED FEES STATUS REPORT**

44 Mr. Damkot presented a Retained Fees Status Report dated June 2, 2006, with an estimated
45 balance December 31, 2006, of \$339,159.72 and an estimated balance December 31, 2007, of
46 \$418,024.72. The Housing Data Internet Distribution Account has an estimated balance

1 December 31, 2006, of \$123,334.53, and an estimated balance December 31, 2007, of
2 \$148,050.78.

3 4 **PROJECT UPDATES**

- 5 • **2005 Orthophotography and Topographic Mapping Projects**

6 Mr. Damkot stated that the 2005 orthophotography project is delivered and
7 integrated. SEWRPC is working on derived black and white and it should be
8 completed in a few weeks. The topographic mapping project required a second flight
9 in 2005. This project created a detailed digital terrain model and generated two-foot
10 contours for 111 square miles. This project is complete and all data is delivered to
11 Washington County.
12

- 13 • **PLSS Maintenance – Town of Richfield**

14 Mr. Damkot stated that Kapur and Associates signed a contract for the monument
15 condition inventory for \$9,229.58 with the fieldwork and associated report being
16 completed within 8 weeks of when the contract was signed. As of the end of May,
17 the fieldwork was 80% completed. Phase II will be to prioritize the work to get the
18 network, ties, and benchmarks in good condition.
19

- 20 • **Wireless e911 Phase II Upgrade, Grants, and Related Data Acquisition**

21 Mr. Damkot stated that R.A. Smith was contracted to create address points for the
22 entire County. The data was delivered and is currently being analyzed.
23

- 24 • **Assessment Data Compilation**

25 Mr. Damkot stated that the idea of this project was to create a central-clearing house
26 for any municipality that wanted to partner. So far the response has been mostly
27 negative. Mr. Braithwaite has been contacting the municipalities that are not
28 partnering with the County for Comprehensive Planning, and Ms. Sielski is working
29 with the municipalities that are partnering with the County for Comprehensive
30 Planning. This project would need the cooperation of a majority of the municipalities
31 to make it worthwhile.
32

- 33 • **Shoreland Zoning Data Integration**

34 Mr. Damkot stated that the GIS staff has been working with the Land Use Division to
35 integrate the Shoreland Zoning Data into the GIS. This information was delivered
36 digitally 5 years ago and the information has been in a parallel system. New maps are
37 being produced and these maps will go before a public hearing on June 14, 2006, at
38 the Planning, Conservation and Parks Committee with likely action being taken by
39 the full County Board at their July meeting. These dates are tentative.
40

- 41 • **Plat Books**

42 The County Clerk recently updated the plat book. The information for the new plat
43 book was created directly from County parcel maps. Several pages included were
44 created by the GIS staff directly and inserted in the book to reduce the cost to the
45 County Clerk. The County owns the copyright. New plat books are selling for
46 \$25.00 and individual pages can be copied for \$3.00 a page.

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- **Internet Based Document Image Retrieval System (On-line Tax Bills)**
Mr. Damkot stated the on-line tax bills are nearly ready to go. The software Washington County needed to buy has been purchased and the consulting training session has occurred. It will be live sometime next week. The public will be able to get the images of tax bills through Washington County’s existing on-line tax inquiry. Searching on the Internet would be by address or tax key.

- **Oconomowoc River Floodplain Mapping**
Mr. Evenson stated SEWRPC contributed in kind services of about \$30,000 in engineering costs to create FEMA compliant floodplain data for a series of streams in this portion of the County where there was no engineered data. All of the technical work is completed and the data should be transmitted to Washington County in the next few months. The information will also be going to FEMA.

HISTORIC AERIAL PHOTO ARCHIVING PROJECT

This is a new project included in the 2006 budget. The project will scan negatives from the historic aerial photography flights and reference those images to coordinates and stitch all of the tiles together to create a single Countywide mosaic. The project will include photography from 1990, 1980, 1970, 1963, 1950, and 1941. Ozaukee County is considering a similar project and work is being done with Ozaukee County. Completion date on this project should be by the end of the year.

OVERVIEW REMAINING 2006 PROJECTS

Mr. Damkot stated that Phase II of Monument Maintenance will be to prioritize and repair as many monuments as the budget will allow. Another remaining project is the Sheriff incidents mapping, which is a tool to map locations of accidents and other incidents. This will be useful for both the Sheriff and Highway Departments. The Real Property Lister is going to provide sales data over the Washington County Internet site. Another project is to scan and index the County Surveyor files. This would include approximately 13 or 14 filing cabinets. The 2006 budget included money to purchase a scanner for the Real Property staff to scan and index all of these files. Another option would be to outsource this project, however the budget would not be enough to outsource this project.

DISCUSS POSSIBLE PROJECTS FOR INCLUSION IN THE 2007 RETAINED FEES BUDGET

Mr. Damkot presented a list of possible 2007 Land Records Fees Projects for discussion purposes only. The money for these projects come from a user fee defined by State Statute and can only be used for land records projects. Possible projects include Monumentation along Eisenbahn Trail (\$20,000), GIS Office Expense (\$8,337), Monument Maintenance (\$50,000), 2007 Orthophotography Project (\$30,000-\$40,000), Topographic Mapping, Historic Grantor/Grantee Creation and Real Estate Document Scanning, and Support/Enhance Existing Internet Mapping Application (\$7,070). Moved by Mr. Pesch, seconded by Mr. Rahn, to get the cost of the flight for the entire County for topographic mapping, processing included, for the

1 white areas on the Topographic Mapping summary within a two year period, to be used for
2 discussion of budget at the next meeting. Motion carried.

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4 **CONSIDER A PROJECT TO PARTNER WITH USGS AND SEWRPC TO ACQUIRE**
5 **ORTHOGRAPHY IN 2007**

6 The National Geospatial Agency and the USGS are looking for partners to acquire
7 orthophotography in 2007 for the 50 largest urban areas. The southern four miles of Washington
8 County are included in the Milwaukee Domestic Preparedness Urban Area. The portions of
9 Washington County that would be included are the Towns of Erin, Richfield, and Germantown.
10 The Federal Government has about \$155,000 to devote to this project. Milwaukee, Waukesha,
11 and Ozaukee Counties are very interested in this project. SEWRPC is putting together a project
12 that would include all of those counties as well as the Towns of Erin, Richfield, and Germantown
13 in Washington County. The project could be further expanded to include all of Washington
14 County, but it is not likely funding would come from the federal agencies. The funding would
15 likely be coming from Washington County, and would probably be between \$30,000 and
16 \$40,000 based on the project expenses from 2005. Moved by Mr. Damkot, seconded by Ms.
17 Sielski to support the regional effort and to ask Mr. Evenson to inquire if additional money can
18 become available to substantially subsidize the acquisition of orthophotography for the
19 remainder of Washington County, but if that is not an option, that we elect to not partner any
20 further than the southern three townships in the County that will be covered by the money that is
21 currently available. Motion carried with Mr. Pesch voting no.

22
23 **REGIONAL WATER SUPPLY PLAN FOR SOUTHEASTERN WISCONSIN**

24 Mr. Evenson distributed handouts with chapter outlines for the Planning Report on Regional
25 Water Supply Plan for Southeastern Wisconsin and State-Of-The Art Water Supply Practices.
26 The progress of these reports can be followed on the SEWRPC website with the chapters that are
27 approved on the website. The entire plan should be complete in fourteen or fifteen months.

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29 **NEXT MEETING**

30 The next meeting of the Land Information Advisory Committee will be Friday, July 7, 2006, at
31 8:15 a.m.

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33 **ADJOURNMENT**

34 Moved by Ms. Martin, seconded by Mr. Pesch to adjourn at 10:55 a.m. Motion carried.
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Brenda J. Jaszewski, County Clerk