

1 **LAND INFORMATION ADVISORY COMMISSION**

2  
3 Courthouse – Government Center  
4 West Bend, WI

May 8, 2009  
8:15 a.m.

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6 **PRESENT:** Gerald J. Schulz, Brian W. Braithwaite, Eric Damkot, Jon Edgren, Sharon Martin,  
7 Peter Miller, Carl Rowlands, Dale Schmidt (arrived at 8:25), Scott Schmidt, and Debora Sielski.

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9 **EXCUSED:** Dr. Jill Hapner.

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11 **ALSO PRESENT:** Deputy Clerk Patricia Nysse.

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13 Chairperson Schulz called the meeting to order at 8:15 a.m. and the Affidavit of Posting was  
14 read.

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16 **MINUTES OF FEBRUARY 6, 2009**

17 Moved by Ms. Martin, seconded by Mr. Damkot to approve the February 6, 2009, minutes.  
18 Motion carried.

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20 **RETAINED FEES STATUS REPORT**

21 Mr. Damkot handed out the Retained Fees Status Report dated May 8, 2009. This report shows  
22 an estimated balance December 31, 2009, of \$389,261.14. Revenue is up over 6% for the first  
23 four months of this year compared to the first four months of 2008. The Housing Data Internet  
24 Distribution Account shows an estimated balance December 31, 2009, of \$23,998.08.

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26 **WASHINGTON COUNTY ON-LINE MAPPING APPLICATION UPGRADE**

27 Mr. Damkot stated the on-line mapping application was upgraded in mid-April. This application  
28 is faster than the previous application, and the feedback that was received has been very positive.  
29 Two classes on the new GIS mapping application were held at the IS fair on April 22, 2009, and  
30 additional training opportunities will be offered to staff in the near future.

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32 **PROJECT UPDATES**

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- **Historic Aerial Photo Scanning**

35 Mr. Damkot stated that this project is now complete. This project was a joint effort  
36 with Ozaukee County and was completed within budget. Data included was from  
37 1941, 1950, 1963, 1970, 1980, and 1990.

38 **County Surveyor File Scanning Project**

39 Mr. Scott Schmidt demonstrated the on-line application to view scanned surveys.  
40 29,000 surveys were scanned and 45,000 image records were created.

41 **2008 Public Land Survey System (PLSS) Monument Maintenance Program**  
42 **Phase II – Town of West Bend**

43 Mr. Scott Schmidt stated B & H Surveying was awarded this project the end of  
44 March. Due to the economy, B & H Surveying has closed their doors, but they will  
45 honor their contract and finish this project. Two-thirds of the dossiers have been  
46 submitted, and the remainder should be submitted by the end of May.

1           **2009 Public Land Survey System (PLSS) Monument Maintenance Program**  
2           **Phase I – Town of Polk**

3           Mr. Scott Schmidt stated that Capitol Survey completed this project on schedule and  
4           within budget.

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6           **CONSIDER 2009 PUBLIC LAND SURVEY SYSTEM (PLSS) MONUMENT**  
7           **MAINTENANCE PROGRAM PHASE II WORK PLAN**

8           This project will include monumentation and maintenance work for about 65 monuments. A  
9           request for bids will go out this month with a two-year window availability. PCPC will award  
10          the contract in July, with a completion date the end of 2009.

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12          **2010 REGIONAL ORTHOPHOTOGRAPHY PROGRAM & OPTIONS**

13          Mr. Damkot stated that the base 2010 Regional Orthophotography Program will include a base  
14          product of 12-inch pixel, and true color orthophotography identical to the 2005 product.  
15          Washington County's share is projected to be \$8,100, with the total cost of the regional project  
16          \$458,000. There is an option to acquire a 6-inch pixel product with Washington County's share  
17          projected to be \$95,904. Moved by Ms. Martin, seconded by Ms. Sielski to recommend this  
18          Commission proceed with the 12-inch pixel for the 2010 Regional Orthophotography Program  
19          for budgeting purposes. Motion carried.

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21          **PRELIMINARY 2010 RETAINED FEES BUDGET DISCUSSION**

22          Mr. Damkot handed out the retained fees work plan that was approved in 2008, and a brief  
23          description of possible 2010 or future land records fees projects. Formal action will be taken the  
24          next time this Commission meets.

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26          **AGENDA ITEMS FOR FUTURE MEETINGS**

27          Future agenda items include a SEWRPC update, 2010 budget, and a demonstration by Land  
28          Conservation, showing how they use GIS.

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30          **NEXT MEETING**

31          The next meeting of the Land Information Advisory Commission will be Friday, June 19, 2009,  
32          at 8:15 a.m.

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34          **ADJOURNMENT**

35          Moved by Ms. Martin, seconded by Mr. Miller to adjourn at 9:54 a.m. Motion carried.  
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Brenda J. Jaszewski, County Clerk