

1 **WASHINGTON COUNTY LAND INFORMATION COUNCIL**

2
3 Conference Room – Highway Department
4 West Bend, WI

May 6, 2011
8:15 a.m.

5
6 **PRESENT:** Gerald J. Schulz, Brian W. Braithwaite, Eric Damkot, Jon Edgren, Janice
7 Gettelman, Katrina Hanson (arrived at 8:17 a.m.), Sharon Martin, Peter Miller (arrived at 8:32
8 a.m.), Lt. Marty Schulteis (Sheriff’s designee), Paul Sebo, and Debora Sielski.

9
10 **EXCUSED:** Carl Rowlands and Scott Schmidt.

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12 **ALSO PRESENT:** GIS Analyst/Technician Michael Vander Sanden, GIS Analyst/Technician
13 Karen Long, Land Resources Manager Phil Gaudet, and Deputy Clerk Patricia Nysse.

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15 Chairperson Schulz called the meeting to order at 8:15 a.m. and the Affidavit of Posting was
16 read.

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18 **MINUTES OF FEBRUARY 25, 2011**

19 Moved by Ms. Martin, seconded by Mr. Edgren to approve the February 25, 2011, minutes.
20 Motion carried.

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22 Ms. Hanson arrived at 8:17 a.m.

23
24 **RETAINED FEES STATUS REPORT**

25 Mr. Damkot distributed the Retained Fees Status Report dated May 6, 2011. This report shows
26 an estimated balance December 31, 2011, of \$419,635.64. The Housing Data Internet
27 Distribution Account shows an estimated balance December 31, 2011, of \$71,772.01.

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29 Mr. Miller arrived at 8:32 a.m.

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31 **PROJECT UPDATES**

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33 • **2010 Public Land Survey System (PLSS) Monument Maintenance Program**
34 **Phase II – Town of Erin**

35 Mr. Damkot reported that due to the weather, Bonestroo could not do much field
36 work in the month of April. The project is currently 2/3 complete and August 1st is
37 the expected completion date.

38 • **2011 Public Land Survey System (PLSS) Monument Maintenance Program**
39 **Phase I - Town of Jackson**

40 Mr. Damkot reported that Capitol Survey completed the work and delivery should be
41 in the next week. Quality assurance will then be done by Mr. Schmidt. Phase II will
42 be going out to bid in June or July.

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1 • **Historic Photography Scanning Project**

2 Mr. Damkot stated the project for the 1985 flight was approved by PCPC and will be
3 starting soon. The negatives were requested from SEWRPC and someone from
4 Washington County will be picking them up and delivering them to AeroMetrics in
5 Sheboygan.

6 • **Rubicon River Floodplain Mapping**

7 Mr. Damkot stated that PCPC approved the additional survey work and the
8 partnership with the DNR. The additional channel surveys will cost \$36,500, and
9 \$34,435 was previously committed for structure surveys, making Washington
10 County's total cost \$70,935. The approved budget was \$170,000, leaving nearly
11 \$100,000 of the budget that will not have to be spent.

12 • **2010 Orthophotography Re-fly**

13 Mr. Damkot reported the area was re flown on April 12th. The vendor will be doing
14 the processing. There is no delivery date as of this time. There is no additional cost
15 to Washington County.

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17 **POSSIBLE CAPITAL IMPROVEMENT PROJECT TO COMPLETE FLOODPLAIN**
18 **MAPPING**

19 Mr. Damkot distributed a memo that was sent to PCPC members explaining the changes that the
20 Federal Emergency Management Agency (FEMA) is requiring most counties in the State,
21 including Washington County, adopt into their floodplain ordinance, a new and revised Digital
22 Flood Insurance Rate Map (DFIRM). The vast majority of floodway delineations have been
23 removed from the maps. Property owners in a floodplain will now be burdened with having to
24 provide a detailed floodplain analysis of the floodplain on their property to complete any
25 development.

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27 Moved by Ms. Sielski, seconded by Mr. Braithwaite to make a recommendation to PCPC in
28 support of utilizing the Capital Improvement Project for the floodplain mapping study, as
29 proposed in Mr. Mueller's memo dated May 11, 2011. Motion carried.

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31 **2012 RETAINED FEES BUDGET PRIORITIES**

32 Mr. Damkot presented the Land Information Work Plan dated June 25, 2010. Mr. Damkot
33 would like guidance from this Council as to how to proceed both with the regular Retained Fees
34 account as well as the Housing Data Internet account for the 2012 budget. Ms. Gettelman
35 suggested a project to image tax rolls dating back to 1840 for the preservation of history as well
36 as easier accessibility for various departments and the public.

37
38 **GIS AND REDISTRICTING PRESENTATION**

39 Mr. Damkot presented a power point presentation explaining how the Washington County GIS
40 was used in the redistricting project. Specialized software was provided by the State to help
41 counties meet statutory requirements to submit municipal ward information to the State in a
42 consistent format. Redistricting is mandated by Federal and State law, to be done every 10
43 years. Washington County has grown 12.3% in the past ten years. Redistricting balances out the
44 30 districts in Washington County within a deviation of not more than plus or minus 10%.

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1 **AGENDA ITEMS FOR FUTURE MEETINGS**

2 Future agenda items include the 2012 budget as well as a presentation of “Get Moving” by Ms.
3 Sielski.

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5 **NEXT MEETING**

6 The next meeting of the Washington County Land Information Council will tentatively be
7 Friday, June 24, 2011, at 8:15 a.m.

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9 **ADJOURNMENT**

10 Moved by Ms. Martin, seconded by Mr. Edgren to adjourn at 10:16 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk