

1 **LAND INFORMATION ADVISORY COMMITTEE**

2  
3 Courthouse  
4 West Bend, WI

April 7, 2006  
8:15 a.m.

5  
6 **PRESENT:** David N. Radermacher, Brian W. Braithwaite, John Capelle, Eric Damkot, Blaine  
7 Delzer, Sharon Martin, Kenneth Pesch, Brian Rahn, Carl Rowlands, and Scott Schmidt.

8  
9 **EXCUSED:** Debora Sielski.

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11 **ALSO PRESENT:** GIS Analyst/Technician Michael Vander Sanden, GIS Analyst/Technician  
12 Karen Long, and Deputy Clerk Patricia Nysse.

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14 The meeting was called to order by Chairperson David N. Radermacher and the Affidavit of  
15 Posting was read.

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17 **MINUTES OF FEBRUARY 17, 2006**

18 Moved by Mr. Pesch, seconded by Ms. Martin to approve the February 17, 2006, minutes.  
19 Motion carried. Mr. Pesch amended his motion to include a correction on page 2, line 44 to  
20 change Mr. ~~Delzer~~ to Mr. Schmidt. Motion carried.

21  
22 **RETAINED FEES STATUS REPORT**

23 Mr. Damkot presented a Retained Fees Status Report dated April 7, 2006, with an estimated  
24 balance December 31, 2006, of \$333,633.56. The Housing Data Internet Distribution Account  
25 has an estimated balance December 31, 2006, of \$135,985.53. Moved by Mr. Rahn, seconded by  
26 Mr. Delzer to approve the Retained Fee Status Report dated April 7, 2006. Motion carried.

27  
28 **PROJECT UPDATES**

29 • **PLSS Maintenance – Town of Richfield**

30 Mr. Schmidt stated that 10 bids were received for phase I of this project and PCPC  
31 approved the bid to Kapur & Associates in the amount of \$9,229.58. Presently, a  
32 contract is being worked out with the County Attorney. It will take eight weeks to  
33 complete phase I after the contract is signed. The progress made will be available  
34 online on a daily basis. Moved by Mr. Braithwaite, seconded by Ms. Martin to  
35 approve the PLSS Maintenance Report – Town of Richfield. Motion carried.

36  
37 • **Wireless e911 Phase II Upgrade, Grants, and Related Data Acquisition**

38 Mr. Damkot stated that Washington County has not received the official award, but it  
39 is assumed that all the projects will be funded as anticipated. R.A. Smith was  
40 awarded the contract and the project is presently 80% complete. Some sites will need  
41 to be field verified. The project is on schedule and installation should be later this  
42 month. The City of West Bend is not included in this project, but the City of West  
43 Bend's information will be funneled into our system. Moved by Mr. Delzer,  
44 seconded by Mr. Pesch to approve the Wireless e911 Phase II Upgrade, Grants, and  
45 Related Data Acquisition Report. Motion carried.

46

1           • **Assessment Data Compilation**

2           Mr. Damkot stated that the idea of this project was to create a central-clearing house  
3           for any municipality that wanted to partner. So far, the response has not been too  
4           favorable. Mr. Braithwaite has been contacting the municipalities that are not  
5           partnering with the County for Comprehensive Planning, and Ms. Sielski is working  
6           with the municipalities that are partnering with the County for Comprehensive  
7           Planning. Moved by Mr. Rahn, seconded by Mr. Pesch to approve the Assessment  
8           Data Compilation Report. Motion carried.  
9

10 **2006 WISCONSIN LAND INFORMATION PROGRAM GRANTS**

11 Moved by Ms. Martin, seconded by Mr. Rowlands to approve the application for the Education  
12 Grant from the State of Wisconsin, Department of Administration in the amount of \$300.00 to be  
13 used for training purposes. Motion carried.  
14

15 **CONSIDER USING RETAINED FEES TO ACQUIRE AN INTERNET BASED**  
16 **DOCUMENT IMAGE RETRIEVAL SYSTEM**

17 Mr. Damkot stated this program would allow any image stored in the Washington County  
18 document imaging system to be accessed through an Internet based application. The Treasurer is  
19 working on a project to provide images of tax bills over the Internet. The tax bills will tie into  
20 existing land records search applications. Moved by Ms. Martin, seconded by Mr. Pesch to  
21 approve using Retained Fees, in an amount not to exceed \$12,000, to acquire an Internet based  
22 document image retrieval system and to forward this recommendation to PCPC. Motion carried.  
23

24 **CONSIDER PURCHASE OF A NEW LARGE FORMAT PLOTTER**

25 Moved by Mr. Capelle, seconded by Mr. Braithwaite to approve an amount not to exceed  
26 \$15,000 from Retained Fees account to purchase a new large format plotter and to forward this  
27 recommendation to PCPC. Motion carried.  
28

29 **REGIONAL WATER SUPPLY PLAN FOR SOUTHEASTERN WISCONSIN**

30 Mr. Delzer distributed the January, 2006, newsletter from SEWRPC for the Regional Water  
31 Supply Plan for Southeastern Wisconsin. The **representatives** for our regional area **are** Terry  
32 Kiekhaefer and **Paul Mueller**. Moved by Ms. Martin, seconded by Mr. Pesch to approve the  
33 Regional Water Supply Plan for Southeastern Wisconsin Report, with a follow up by Mr.  
34 Evenson in the near future. Motion carried.  
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36 **NEXT MEETING**

37 The next meeting of the Land Information Advisory Committee will be Friday, June 2, 2006, at  
38 8:15 a.m.  
39

40 **ADJOURNMENT**

41 Moved by Ms. Martin, seconded by Mr. Damkot to adjourn at 9:02 a.m. Motion carried.  
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Brenda J. Jaszewski, County Clerk