

1 **LAND INFORMATION ADVISORY COMMITTEE**

2
3 West Bend City Hall
4 West Bend, WI

March 30, 2007
8:15 a.m.

5
6 **PRESENT:** Brian W. Bausch, Brian W. Braithwaite, John Capelle, Eric Damkot, Sharon
7 Martin, and Scott Schmidt.

8
9 **EXCUSED:** Kenneth Pesch, Carl Rowlands, and Debora Sielski.

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11 **ABSENT:** Dale Schmidt.

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13 **ALSO PRESENT:** County Clerk Brenda Jaszewski, GIS Analyst/Technician Michael Vander
14 Sanden, GIS Analyst/Technician Karen Long, City of West Bend GIS Coordinator Peter Miller,
15 City of West Bend GIS Analyst Greg Walters, City of West Bend GIS Operator Dawn
16 Wiebelhaus, and Deputy Clerk Patricia Nysse.

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18 Chairperson Brian W. Bausch called the meeting to order at 8:15 a.m. and the Affidavit of
19 Posting was read.

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21 **MINUTES OF FEBRUARY 9, 2007**

22 Moved by Ms. Martin, seconded by Mr. Damkot to approve the February 9, 2007, minutes.
23 Motion carried.

24
25 **RETAINED FEES STATUS REPORT**

26 Mr. Damkot distributed the Retained Fees Status Report dated March 30, 2007. This report
27 showed an estimated balance December 31, 2007, of \$219,570.34. The Housing Data Internet
28 Distribution Account showed an estimated balance December 31, 2007, of \$68,601.22. Moved
29 by Mr. Braithwaite, seconded by Ms. Martin to approve the Retained Fees Status Report.
30 Motion carried.

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32 **PROJECT UPDATES**

33 • **2007 Light Detecting and Ranging (LiDAR) Project**

34 Mr. Damkot stated the data was collected the end of December, 2006. AeroMetric is
35 now processing the data and the delivery date is scheduled for May 18, 2007.

36 • **Historic Photo Scanning**

37 Mr. Damkot stated that the 1963, 1970, 1980, and 1990 flight years are scanned. An
38 order has been placed with the National Archives to scan images from 1941 and
39 1950. There isn't a time line set for this project as of this time.

40 • **2007 Regional Orthophotography Program**

41 Mr. Damkot stated that this project is going on independent of the County and will
42 acquire some orthophotography in 2007, to be funded through Homeland Security
43 funds. The project will cover the Town of Erin, Town of Richfield, Town of
44 Germantown, and the Village of Germantown. These areas are considered part of the
45 Milwaukee Metropolitan Area under the Homeland Security issue. The County will

1 acquire the data for the southern three towns at no cost to the county. SEWRPC has
2 contracted with AeroMetric to complete this project.

3 • **Oconomowoc Floodplain Mapping**

4 Mr. Damkot stated that this project was started in 2003 and is now complete.
5 SEWRPC delivered the data to Washington County on March 13, 2007. This
6 information can now be included on the FEMA maps as well as Washington County
7 maps.

8 • **Federal Emergency Management Agency (FEMA) Flood Map Modernization
9 Program**

10 Mr. Damkot reported that this project was initiated by FEMA and will digitize their
11 floodplain maps. Preliminary maps should be received by June, 2007.

12 • **2006 Public Land Survey System (PLSS) Monument Maintenance Program**

13 Mr. Schmidt stated Kapur & Associates were awarded Phase II of the 2006 PLSS
14 Monument Maintenance Program. The projected completion date was set for January
15 31, 2007, and then ~~moved~~ **delayed** to February 28, 2007. Kapur & Associates has not
16 yet completed the project. There was no penalty included in the contract for failure to
17 deliver on time, and this will have to be discussed for the next PLSS project. Kapur
18 made some drafting errors, and some of these were critical. About half of the
19 monuments only had one benchmark, even though two benchmarks were required.
20 Mr. Capelle stated that one of the most important factors in a project like this is the
21 trust factor. People are relying on the data, and if the data can not be trusted, it
22 doesn't have much value. It was noted that this Committee did not recommend
23 Kapur & Associates for this project, but the Planning, Conservation, & Parks
24 Committee (PCPC) awarded the bid to Kapur based on cost.
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26 **2007 PUBLIC LAND SURVEY SYSTEM (PLSS) MONUMENT MAINTENANCE
27 PROGRAM**

28 Mr. Schmidt stated that Washington County is looking at doing the 2007 project much
29 like the 2006 project was done, using two phases. The first phase would be to send out a
30 Request for Proposal that would have a crew inspect monuments and ties and come back with a
31 map reporting the condition of the monuments and ties. The second part of this project would be
32 to repair the monuments. Mr. Capelle suggested that the formula and the weighting of the
33 pricing should be reviewed. Performance criteria could be included in the formula. Mr. Damkot
34 suggested that a time line, with a penalty, be added if the project is not completed on time.
35 Moved by Mr. Damkot, seconded by Ms. Martin to have the County Surveyor prepare a Request
36 For Proposal for Phase I of the 2007 PLSS Monument Maintenance Project to include the Town
37 of Trenton (Township 11 North, Range 20 East), alternatively West Bend and the south half of
38 Barton (Township 11 North, Range 19 East) if for some reason the County Surveyor decided that
39 would be higher priority than the Town of Trenton. The comments that Mr. Capelle and Mr.
40 Damkot made about the scoring and the deadline for the project be considered when the RFP is
41 drawn up, and that the recommendation be forwarded to PCPC. Motion carried.
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43 **2007 WISCONSIN LAND INFORMATION PROGRAM (WLIP) GRANT**

44 Moved by Ms. Martin, seconded by Mr. Capelle to forward to PCPC, a recommendation that Mr.
45 Damkot be authorized to apply for the \$300.00 Training and Education Grant. Motion carried.
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1 **CITY OF WEST BEND GIS/LIS UPDATE**

2 Mr. Miller, City of West Bend GIS Coordinator, and Mr. Walters, City of West Bend GIS
3 Analyst, gave a presentation showing how the City of West Bend utilizes GIS. The City of West
4 Bend started to use GIS in 1995. The City of West Bend, in many respects, is ahead of a lot of
5 other cities, and at the recent Wisconsin Land Information Association, they were awarded the
6 Local Government Achievement Award for their efforts.

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8 Mr. Schmidt left at 10:01 a.m.

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10 **NEXT MEETING**

11 The next meeting of the Land Information Advisory Committee will be Friday, June 1, 2007, at
12 8:15 a.m.

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14 **ADJOURNMENT**

15 Moved by Ms. Martin, seconded by Mr. Damkot to adjourn at 10:05 a.m. Motion carried.
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Brenda J. Jaszewski, County Clerk