

1 **LAND INFORMATION ADVISORY COMMITTEE**

2
3 Courthouse – Government Center
4 West Bend, WI

March 28, 2008
8:15 a.m.

5
6 **PRESENT:** Brian W. Bausch, Brian W. Braithwaite, Eric Damkot, Jill Hapner, Sharon Martin,
7 Peter Miller, Kenneth Pesch, Carl Rowlands, and Scott Schmidt.

8
9 **EXCUSED:** Deborah Sielski.

10
11 **ABSENT:** Dale Schmidt.

12
13 **ALSO PRESENT:** County Board Chairperson Thomas J. Sackett, GIS Analyst/Technician
14 Michael Vander Sanden, GIS Analyst/Technician Karen Long, GEO Decisions Consultant Hardy
15 Meihsner, Land Resources Manager Phil Gaudet, and Deputy Clerk Patricia Nysse.

16
17 Chairperson Brian W. Bausch called the meeting to order at 8:15 a.m. and the Affidavit of
18 Posting was read.

19
20 **INTRODUCTION OF NEW COMMITTEE MEMBER**

21 Chairperson Bausch introduced Peter Miller, City of West Bend GIS Coordinator. Mr. Miller is
22 replacing John Capelle on the Land Information Advisory Committee.

23
24 **MINUTES OF JANUARY 11, 2008**

25 Moved by Mr. Pesch, seconded by Ms. Martin to approve the January 11, 2008, minutes.
26 Motion carried.

27
28 **AWARDS AND RECOGNITIONS**

- 29
- 30 • **David Radermacher – Wisconsin Land Information Association Friend of Land
Records Award**
 - 31 • **Southeastern Wisconsin Regional Planning Commission Control Survey and
32 Mapping Project – American Council of Engineering Companies of Wisconsin
33 “Wonders of Wisconsin Engineering” Surveying and Mapping Category Winner**
- 34

35 **RETAINED FEES STATUS REPORT**

36 Mr. Damkot handed out the Retained Fees Status Report dated March 28, 2008. This report
37 shows an estimated balance December 31, 2008, of \$375,791.87. The Housing Data Internet
38 Distribution Account shows an estimated balance December 31, 2008, of \$23,662.11. Moved by
39 Ms. Martin, seconded by Mr. Miller to accept the Retained Fees Status Report. Motion carried.

40
41 **PROJECT UPDATES**

- 42
- 43 • **2007 Public Land Survey System (PLSS) Monument Maintenance Program**
Mr. Scott Schmidt stated that this project should be completed by mid April.
 - 44 • **2008 Public Land Survey System (PLSS) Monument Maintenance Program**
45 The West Bend Monument Perpetuation Phase I Project has been awarded to Capitol
46 Survey in the amount of \$7,900.00.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39

- **Historic Photo Scanning**

Mr. Damkot stated that an order has been placed with the National Archives for the 1941 and 1950 scanned negatives.

UPDATE ON THE “WASHINGTON COUNTY ADDRESS CLEARINGHOUSE”

Mr. Braithwaite reported that during the October 18, 2007, meeting, the Land Information Advisory Committee authorized the Real Property Lister Office to begin operating as the Address Clearinghouse for Washington County. This allows all individuals responsible for assigning addresses a single point of delivery of those addresses to the County’s E-911, Geographic Information System, Land Use, and Treasurer. Since inception in October there have been 244 address changes. Ms. Martin made a recommendation to update this Committee on the Washington County Address Clearinghouse every 6 months.

CONSIDER A PROJECT TO CREATE A DIGITAL INDEX AND SCAN THE WASHINGTON COUNTY SURVEYOR’S FILES

Moved by Ms. Martin, seconded by Mr. Braithwaite to make a recommendation to PCPC to proceed with this project and approve an amount of not to exceed \$30,000 out of the Internet Housing Data account to purchase a large format scanner, work with the internal IS Director to develop an application, and work with the Register of Deeds and Real Property Lister and staff to complete this project within a 12 month period. Motion carried.

REVIEW DRAFT LAND INFORMATION LONG RANGE PLAN

Mr. Damkot presented a draft Land Information long-range Plan including a cost estimate of each project listed in the plan. Moved by Ms. Martin, seconded by Mr. Scott Schmidt to accept the draft Land Information long-range Plan. Motion carried.

NEXT MEETING

The next meeting of the Land Information Advisory Committee will be Friday, May 30, 2008, at 8:15 a.m.

ADJOURNMENT

Moved by Ms. Martin, seconded by Ms. Hapner to adjourn at 9:32 a.m. Motion carried.