

1 **LAND INFORMATION ADVISORY COMMISSION**

2
3 Courthouse – Government Center
4 West Bend, WI

March 26, 2010
8:15 a.m.

5
6 **PRESENT:** Gerald J. Schulz, Brian W. Braithwaite, Eric Damkot, Jon Edgren, Dr. Jill Hapner,
7 Sharon Martin, Peter Miller, Lt. Marty Schulteis (Sheriff’s designee), Scott Schmidt, and Debora
8 Sielski (arrived at 8:23 a.m.).

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10 **EXCUSED:** Carl Rowlands.

11
12 **ALSO PRESENT:** County Board Chairperson Herbert J. Tennes, GIS Analyst/Technician
13 Michael Vander Sanden, and Deputy Clerk Patricia Nysse.

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15 Chairperson Schulz called the meeting to order at 8:15 a.m. and the Affidavit of Posting was
16 read.

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18 **MINUTES OF FEBRUARY 5, 2010**

19 Moved by Ms. Martin, seconded by Dr. Hapner to approve the February 5, 2010, minutes.
20 Motion carried.

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22 **LEGISLATIVE UPDATE**

23 • **Proposed Flat Fee Legislation SB 507/AB 727**

24 Mr. Damkot stated this bill would change the recording fee to \$25 per document,
25 rather than a fee based on the number of pages, as it currently stands. The amount
26 collected for Retained Fees account would increase from \$4 to \$6 per document. The
27 amount collected for the Internet account would increase from \$1 to \$2 per document.
28 For a limited time, the County would collect an extra \$5, provided this fee would be
29 used for removal of Social Security numbers on documents that are displayed on the
30 Internet. The County would need to have a Land Information Council, which would
31 include the County Treasurer as well as a realtor or member of the Realtors
32 Association. Mr. Damkot’s recommendation would be to keep the membership of
33 this Commission as is, with the addition of the County Treasurer and a realtor,
34 making a 13 member council. Ms. Martin stated that if this bill passes, it would mean
35 additional revenue for the County of between \$75,000 and \$100,000.

36
37 Ms. Sielski arrived at 8:23 a.m.

38 Mr. Tennes arrived at 8:26 a.m.

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40 • **“Surveyors’ Bill” AB 271**

41 Mr. Damkot stated this bill more clearly defines the profession of being a professional
42 land surveyor and mandates continuing education credits to maintain land surveyor
43 credentials. Mr. Schmidt stated this bill includes a right to trespass law for surveyors,
44 as long as they are acting as a surveyor and are responsible for any damage caused.
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1 • **Countywide Assessment**

2 Mr. Damkot stated the Department of Revenue has rewritten this proposal, which
3 includes local governments to retain control of their assessment function, but lower
4 the cost by providing full value assessments by maximizing the purchase power of
5 municipalities to procure assessment services. The proposal calls for the creation of a
6 maximum of 400 districts statewide. Municipalities would need to apply to the DOR
7 for final approval of new assessment districts within the first year of passage of this
8 legislation. Any approved district would have to have at least 7,000 parcels. The
9 implementation schedule would be based over five years.

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11 **RETAINED FEES STATUS REPORT**

12 Mr. Damkot distributed the Retained Fees Status Report dated March 26, 2010. This report
13 shows an estimated balance December 31, 2010, of \$344,748.50. The Housing Data Internet
14 Distribution Account shows an estimated balance December 31, 2010, of \$14,056.16.

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16 **PROJECT UPDATES**

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18 • **2008 Public Land Survey System (PLSS) Monument Maintenance Program**
19 **Phase II – Town of West Bend**

20 Mr. Schmidt stated B & H has not completed this project, and payment is being
21 withheld until this project is complete. The County has received hard copies of 98%
22 of the field work.

23
24 • **2009 Public Land Survey System (PLSS) Monument Maintenance Program**
25 **Phase II – Town of Polk**

26 Mr. Schmidt stated that Bonestroo was awarded this project and it should be
27 completed in approximately two weeks.

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29 • **2010 Public Land Survey System (PLSS) Monument Maintenance Program**
30 **Phase I – Town of Erin**

31 Mr. Schmidt stated Capital Surveying was awarded this project in the amount of
32 \$4,199.75 at the February 10, 2010, PCPC meeting.

33
34 • **Land Use Division Database Modernization and Document Scanning Project**

35 Mr. Damkot stated the small format scanner has been purchased and installed. Staff
36 in the Land Use Division are scanning new permits as they come in, and also
37 beginning the process of scanning other permits. The large format scanner, purchased
38 for the County surveyor file scanning project, is currently housed in the Real Property
39 office and is currently being used to scan all of the oversized pages in this project. A
40 contract with Transcendent Technologies has been signed. Work is ongoing to
41 customize the application for our specific needs and to work out the procedures to
42 migrate all information from our existing system into the new system.

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