

1 **LAND INFORMATION ADVISORY COMMISSION**

2
3 Courthouse – Government Center
4 West Bend, WI

January 8, 2010
8:15 a.m.

5
6 **PRESENT:** Gerald J. Schulz, Brian W. Braithwaite, Eric Damkot, Jon Edgren, Dr. Jill Hapner,
7 Sharon Martin, Peter Miller (arrived at 8:25 a.m.), Carl Rowlands, Dale Schmidt, Scott Schmidt,
8 and Debora Sielski.

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10 **ALSO PRESENT:** GIS Analyst/Technician Michael Vander Sanden, Land Resources Manager
11 Phil Gaudet, and Deputy Clerk Patricia Nysse.

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13 Chairperson Schulz called the meeting to order at 8:18 a.m. and the Affidavit of Posting was
14 read.

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16 **MINUTES OF NOVEMBER 13, 2009**

17 Moved by Ms. Martin, seconded by Dr. Hapner to approve the November 13, 2009, minutes.
18 Motion carried.

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20 **CONSIDER 2010 PUBLIC LAND SURVEY SYSTEM (PLSS) MONUMENT**
21 **MAINTENANCE PROGRAM PHASE I WORK PLAN**

22 Mr. Scott Schmidt stated this is a continuation of past projects. The next step would be Phase I
23 in the Town of Erin, which has 157 monuments. This township was last visited in approximately
24 1995. The request for bid would be published February 10, 2010, bids would be due March 3,
25 2010, and the RFB would be taken to PCPC on March 17, 2010. Moved by Ms. Martin.,
26 seconded by Mr. Edgren to proceed with request for bids of Phase I of the PLSS work plan for
27 the Town of Erin. Motion carried.

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29 **RECONSIDER WORK PLAN FOR THE LAND USE APPLICATION AND FILE**
30 **MODERNIZATION PROJECT**

31 A motion was passed at the September 4, 2009, Land Information Advisory Commission
32 meeting to make a recommendation to PCPC to select Spatial Solutions for the contract land use
33 application project. This program was to help the Land Use Division modernize their sanitary
34 permit program, and also to help the zoning permit program. The price of this program was
35 \$47,000. Since then, another company was discovered offering a program for sanitary only.
36 Transcendent Technologies, based out of Appleton, uses a web based program to help in the
37 administration of the Sanitary Ordinance. This same company is also developing a zoning
38 permit program, and at some point this would be considered. The cost for both the sanitary and
39 zoning programs from Transcendent Technologies is expected to be considerably less than the
40 original request for \$47,000. Moved by Ms. Martin, seconded by Ms. Sielski to recommend to
41 PCPC to use retained fees, not to exceed \$22,500, to accept and purchase Transcendent
42 Technologies software and services proposal and for the purchase, setup, and 3 years
43 maintenance of a scanner for the sanitary permit program. Motion carried.

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1 **AGENDA ITEMS FOR FUTURE MEETINGS**

2 Future agenda items include a SEWRPC update, preliminary work on the land information plan
3 update, and an update with the preliminary figures for the Register of Deeds historical scanning
4 project.

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6 **NEXT MEETING**

7 The next meeting of the Land Information Advisory Commission will tentatively be Friday,
8 February 5, 2010, at 8:15 a.m.

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10 **ADJOURNMENT**

11 Moved by Mr. Braithwaite, seconded by Ms. Sielski to adjourn at 8:47 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk