

WASHINGTON COUNTY HUMAN SERVICES DEPARTMENT (HSD)
BOARD OF DIRECTORS

November 19, 2009

Meeting called to order at 8:30 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Chairperson L. Borman, who read the open meeting statement.

MEMBERS PRESENT: Donald Berchem, Les Borman, Jim Core, Sarah Follett, Rick Gundrum, Carol Puerling, Jane Schultz, Paul Ustruck, Gregory Young

HSD STAFF PRESENT: Karen Alt, Michael Bloedorn, Deb DuFour, Sandy Hoefert, Ruth Reines, Jim Strachota, Sue Thornton, Kay Thuecks, Helen Wochos

G. Young said he appreciates everyone's concern and prayers with regard to the tragic death of the 14-year old in Germantown.

Board members may be contacted by the FBI in the process of conducting a background check on G. Young as they consider him for a chaplain position.

Review of Minutes: R. Gundrum made motion, D. Berchem seconded, to approve the HSD Board minutes from the October 15, 2009, meeting. Carried.

Update on Juvenile Intake: Juvenile Court Intake, comprised of three main services (court referrals, deferred prosecution agreements and temporary physical custody intake), has been assigned to Human Services Department staff since April 1, 2009. H. Wochos and S. Thornton explained these services and presented statistics. Staff continues to work with law enforcement, schools, Acute Care Services and other behavioral health service providers to develop and improve this system.

(GUESTS PRESENT: Doug Johnson, County Administrative Coordinator, and Herb Tennes, County Board Chairman, arrived.)

2010 Position Adjustments: Due to recent changes in personnel and duties of the Community Treatment Services Resource/Community Support Specialist position, a request is made to downgrade this position to a Mental Health Technician from E2 to E1. The requirement of using only non-County funds for this position remains, and an employee with a Bachelor's degree is preferred.

G. Young made motion, J. Core seconded, to approve this reclassification as described above. Carried.

Following discussion, motion made by R. Gundrum, seconded by S. Follett, to approve a position title change from Developmental Disabilities Case Manager/Access and Outreach to CLTS Case Manager/Children and Families as well as decrease the number of staff in those positions from five to four and increase the other from two to three respectively. Motion carried.

Psychiatry Search and Future Direction: Recent turnover in contracted medical personnel has prompted examination of the configuration, scheduling and recruitment of psychiatrists, clinical psychologists and advanced practice nurse practitioners to meet licensing and certification requirements for HSD operations.

Motion made by P. Ustruck to request that the County Administrative Services Committee direct the County Human Resources Department to ascertain pay scale and benefits information for a full-time psychiatrist position. D. Berchem seconded. Motion carried.

A sub-committee consisting of Board members D. Berchem, L. Borman, S. Follett and R. Gundrum, along with J. Strachota and other County staff, will investigate and make recommendations on how it would be best to proceed.

Year End Fund Balance: This item tabled to the next meeting due to time constraints.

CLOSED SESSION pursuant to s. 19.85 (1)(c) Wis. Stats. "Considering annual performance evaluation data of the Director": Motion made by J. Core, seconded by R. Gundrum, to enter into closed session. Motion carried unanimously on a roll call vote.

Re-open Meeting: J. Core made motion to return to open session; R. Gundrum seconded. Per roll call vote, motion carried unanimously.

Change in December Meeting Time: The next meeting is schedule for Thursday, December 17, 2009, to begin at 10:00 a.m., with an invitation being extended to Board members to attend the HSD holiday luncheon afterward.

Motion made by C. Puerling, seconded by J. Schultz, to adjourn. Carried. Meeting adjourned at 11:20 a.m.

Respectfully submitted,

Paul Ustruck, Board Secretary
Karen Alt, Recording Secretary

Copies of all non-privileged material pertinent to this meeting are available at HSD offices.