

WASHINGTON COUNTY HUMAN SERVICES DEPARTMENT (HSD)  
BOARD OF DIRECTORS

October 21, 2010

Meeting called to order at 8:30 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Chairperson L. Borman, who read the open meeting statement. Introductions were made.

MEMBERS PRESENT: Les Borman, Jim Core, Sarah Follett, Mary Goeman, Rick Gundrum, Carol Puerling, Jane Schultz, Paul Ustruck, Gregory Young

GUEST PRESENT: Mary Simon, Council on Alcohol and Other Drug Abuse of Washington County

HSD STAFF PRESENT: Karen Alt, Michael Bloedorn, Stacy Burmeister, Debra DuFour, Jeanine Glass, Sandy Hoefert, Ruth Reines, Angela Schickert, Jim Strachota, Kay Thuecks, Cindy Wergin

Review of Minutes: C. Puerling made motion, M. Goeman seconded, to approve the HSD Board minutes from the September 16, 2010, meeting as distributed. Carried.

Drug Free Communities: M. Simon reported that Washington County has been awarded a five-year Federal Drug Free Communities Grant and will receive \$125,000 for each of the five years. The Prevention Network of Washington County received the grant, and the Council on AODA is the fiscal agent. The Prevention Network is made up of five community coalitions of 325 individuals including representatives from schools, law enforcement, media, private citizens, local agencies, government, religious groups, etc. The main mission of the Prevention Network, using several strategies, is to delay use of alcohol, tobacco and marijuana by youth. Discussion followed on underage drinking and texting while driving, K2/Spice and reducing the availability and supply of illicit and prescription drugs.

2010 Financial Update: The HSD financial report through September 30, 2010, shows County funding of \$2,289,209 or 23.32% remaining for the year. Inpatient costs have already exceeded the full-year allotment, and the overage will be covered by the fund balance. Expenses for juvenile justice services and out of home placements are on target for the year.

Recommendations Regarding Medications and Safety: Recommendations from HSD medical staff regarding the safety and security of medications were presented along with current and proposed layouts of the Second Floor space. This includes changes to the front reception area of the Suite. Funding for the proposed remodeling would come from the audit balance account. Discussion ensued on medication inventories.

G. Young made motion, seconded by C. Puerling, to accept the proposed changes to the HSD office space safety and security measures as presented. Discussion followed. An amendment to the motion was made to indicate that the remodeling should not exceed the funding amount in the audit balance account. Motion carried.

This issue will be presented to the County Administrative Committee in November. C. Puerling made the suggestion that J. Strachota make the same presentation to the County Executive Committee.

Children's Medicaid Waiver Programs: The Children's Long-term Support (CLTS) Waivers help families support their children with severe disabilities within their own homes. The case managers work with the families by processing initial applications and providing ongoing service coordination to assure that needs are met even as circumstances change. Some of the challenges facing case managers and families were described, including locating providers with the expertise to best meet the needs of the children and families. The Children's Advisory Committee, comprised of community/provider and parent members, meets regularly throughout the year to monitor services. Currently, there are 16 individuals on the Family Support waiting list. Those on the waiting list who are underserved are moved to the CLTS Waivers as they become available. Eighty families are currently receiving services in the Family Support Program, and Washington County has 25 approved CLTS Waivers with another three pending approval.

Director Report: Topics explained and discussed included the 2011 HSD Budget, a report by the Wisconsin Hospital Association with possible implications for the County, the Wisconsin County Human Services Association Conference in December and the HSD Director's performance evaluation due in November.

C. Puerling has been re-appointed to serve on the Wisconsin Counties Association Health and Human Services sub-committee.

The next meeting of the HSD Board is scheduled for Thursday, November 18, 2010, beginning at 8:30 a.m.

Motion made by G. Young, seconded by M. Goeman, to adjourn. Carried. Meeting adjourned at 10:34 a.m.

Respectfully submitted,

Paul Ustruck, Board Secretary  
Karen Alt, Recording Secretary

(Copies of all non-privileged material pertinent to this meeting are available at HSD offices.)