

WASHINGTON COUNTY
HUMAN SERVICES DEPARTMENT (HSD)
BOARD OF DIRECTORS

August 19, 2010

Meeting called to order at 8:30 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Chairperson L. Borman, who read the open meeting statement.

MEMBERS PRESENT: Les Borman, Jim Core, Sarah Follett, Mary Goeman, Rick Gundrum, Carol Puerling, Jane Schultz, Paul Ustruck

MEMBER EXCUSED: Gregory Young

GUESTS PRESENT: Rich Abbott, County Finance Department; Herb Tennes, County Board Chairperson

HSD STAFF PRESENT: Karen Alt, Michael Bloedorn, Debra DuFour, Sandy Hoefert, Mary Knoeck, Sandy Potter, Ruth Reines, Angela Schickert, Jim Strachota, Kay Thuecks

Review of Minutes/Amended Request: Motion made by R. Gundrum, seconded by C. Puerling, to approve the HSD Board meeting minutes of July 15, 2010, as distributed. Carried.

Following explanation, motion made by R. Gundrum, seconded by C. Puerling, to amend the minutes from the June 17, 2010, Page 2, Paragraph 2, as follows:

“Authorize Payment of Lounge and Office Renovation: The County Executive Committee has recommended that the funding needed for these renovations, approximately \$27,000 for the Economic Support office space and \$10,000 for the client lounge, come from ~~the~~ HSD funds, not the County capital plan. The HSD secured escrow account set up a number of years ago in a settlement with a provider agency would be one way to address these projects now. Discussion followed.”

2011 Human Services Budget Review:

DIRECTOR SUMMARY--HSD core responsibilities and services remain the same as what was approved at the July 15 meeting. The total increase in the HSD County levy request is \$92,274 or 0.94% above the 2010 level. This is below the Administrative Coordinator's base budget guidelines. Even though HSD has seen a 22% increase in the number of persons served from 2008 to 2009, we believe this budget still meets the needs of citizens.

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POSITION REQUEST--As a follow-up to the July meeting, the position requests for upgrades of the current ACS Mental Health Technician to Mental Health Specialist and CTS Secretary/Receptionist to Case Management Technician now fall into reclassifications and are not included in the 2011 budget request. The original request for a Family Services Supervisor has been eliminated, but the requests for the Economic Support Specialist and ACS Psychiatric Social Worker increased hours to full-time remain in the 2011 budget request. An additional request was made to consider a Mental Health Specialist in Community Treatment Services. This position would assist in eliminating the wait list and serve adolescents and young adults with serious mental health concerns.

S. Follett made motion, seconded by J. Core, to approve the 2011 position requests as presented and to include them in the 2011 HSD budget request. Discussion followed. Amended motion made by R. Gundrum to approve all of the position requests as presented except to eliminate the increased hours for the Psychiatric Social Worker. More discussion followed. Chairman Borman asked for a second to the amended motion three times, but no second was forthcoming; amended motion failed for lack of a second. The original motion carried, with M. Goeman and R. Gundrum opposed.

CAPITAL OUTLAY--The request presented at the July meeting for two replacement vehicles for ACS would remain. After discussion with the Administrative Coordinator, J. Strachota is recommending that the PAC remodeling be removed from the 2011 budget request and instead be considered a 2010 outlay request this fall. H. Tennes indicated that information regarding the City of West Bend's offer to waive the requirements for the sprinkler system and barrier-free bathrooms if the remodeling was done this year was not given to the Executive Committee at the time of its making recommendations on the project. He indicated that the City may not extend those waivers past this timeframe. He encouraged Board members to voice their opinions on this issue.

P. Ustruck made motion to approve the capital outlay request as described; C. Puerling seconded. Carried.

DIVISION BUDGETS--Staff explained 2011 budget requests in the areas of Administration, Access and Outreach, Behavioral Health, Children and Families and Economic Support.

Motion made by R. Gundrum, seconded by J. Schultz, to accept the 2011 General Assistance budget as presented. Carried.

Human Service Board 2011 Budget Recommendations: L. Borman thanked all who worked on this budget. P. Ustruck made motion, J. Core seconded, to accept the 2011 HSD budget as presented and to forward it to the County Finance Committee for consideration. Discussion followed. Motion carried.

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J. Strachota asked the Board members if they would support redirecting any funds resulting from the possible elimination of position requests back into programs. This is primarily due to the fact

that the HSD request is coming in under the one percent target base budget. Consensus was reached that this would be acceptable but only if necessary.

Appointments to Behavioral Health Task Force: After a brief discussion, motion made by P. Ustruck, seconded by J. Schultz, to approve Patricia Scharhag and Susan Knaebe for Behavioral Health Task Force membership. Carried.

Out of State Travel Request: Two ACS staff members have received \$2,500 scholarships each from the training consortium to attend a weeklong ASIST training this year.

M. Goeman made motion to approve this out of State travel request as described; R. Gundrum seconded. Carried.

Report from Wisconsin Counties Association: C. Puerling described the WCA Health and Human Services Steering Committee meeting, which focused on juvenile corrections issues. Another report will be presented at the September HSD Board meeting.

The next meeting is scheduled for Thursday, September 16, 2010.

Motion made by M. Goeman to adjourn; C. Puerling seconded. Carried. Meeting adjourned at 11:37 a.m.

Respectfully submitted,

Paul Ustruck, Board Secretary
Karen Alt, Recording Secretary

Copies of all non-privileged material pertinent to this meeting are available at HSD.