

WASHINGTON COUNTY HUMAN SERVICES DEPARTMENT (HSD)
BOARD OF DIRECTORS

June 19, 2008

Meeting called to order at 9:01 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Chairperson L. Borman, who read the open meeting statement.

MEMBERS PRESENT: Donald Berchem, Leslie Borman, James Core, Sarah Follett, Carol Puerling, Paul Ustruck

MEMBERS EXCUSED: Jane Schultz, Gregory Young

MEMBER ABSENT: Rick Gundrum

HSD STAFF PRESENT: Karen Alt, Michael Bloedorn, Stacy Burmeister, Debra DuFour, Sandy Hoefert, Mary Knoeck, Sandy Potter, Ruth Reines, Angela Schickert, Jim Strachota, Kay Thuecks

Review of Minutes: C. Puerling made motion, J. Core seconded, to approve the HSD Board minutes from the May 15, 2008, meeting. Carried.

Board Philosophy and Policy: L. Borman indicated the preliminary mission statement of the new HSD comes from the County Human Services Study dated March 20, 2008, which reads, "The Washington County Human Services Department will, with dignity and respect, offer effective and responsive community programs to individuals and families in Washington County who are challenged by disability, economic hardship, safety or self sufficiency."

At meetings of the HSD Board of Directors, Mr. Borman requests that, after receiving acknowledgement from the Chairperson, only one person speak at a time. Also, any requests or recommendations for future meeting agenda items should be presented to the HSD Director or Deputy Director for consideration.

Financial Update: A. Schickert explained the printed format of the financial report to be presented at future meetings. As of April 30, 2008, the (former) CCSA portion of the budget has \$4,010,520 of County funding remaining. Costs for inpatient stays are exceeding the budget amount expected to be utilized at this point of the year and are of concern.

M. Knoeck reported on the (former) DSS portion of the budget, which, as of April 30, has County funding of \$2,060,020 remaining. Of concern in this area are potential out-of-home placements of two children that were not anticipated and budgeted for in this year's budget. .

With the approval of Board members, agenda items numbers 5 and 6 were reversed.

Outline of Program Areas:

CHILDREN AND FAMILIES--S. Hoefert described the three areas, Child Abuse and Neglect, Juvenile Justice and Family Court, comprising the Family Intake/Child Welfare section.

ECONOMIC SUPPORT--S. Potter briefly explained the Economic Support Programs and their eligibility requirements, including Medicaid/BadgerCare +, Food Share, Child Care, General Relief and Energy Assistance.

ADMINISTRATION--S. Burmeister reported on the two distinct units, second and third floor, of accounting and clerical support staff and the issues facing them as a result of the merger into the Human Services Department.

LONG TERM CARE--R. Reines discussed Washington County's transition to the Family Care program and services/programs available to disabled persons currently not covered by Family Care.

(A brief break was taken.)

BEHAVIORAL HEALTH--K. Thuecks explained the variety of mental health/alcohol and other drug abuse services, both County-operated and contracted, available through the behavioral health system in Washington County as well as the concept and philosophy based on recovery.

2009 Program Specifications and Budget Guidelines: The Alcohol and Other Drug Abuse (AODA) and Mental Health (MH) program specifications for 2009 services were explained by K. Thuecks. R. Reines presented the program specifications for Developmental Disabilities (DD) services.

Motion made by P. Ustruck, S. Follett seconded, to approve the 2009 Program Specifications as presented. Carried.

After an explanation by J. Strachota, C. Puerling made motion to approve the 2009 HSD Budget Guidelines and Funding Principles as presented; J. Core seconded. Carried.

Deputy Director Report: Handouts of comments received at the HSD Public Hearing, both verbally and in written form, were distributed by M. Bloedorn. One topic of high interest is possible development of summer recreation programming for children with special needs, and a representative from the parent group will be invited to present this request at a future HSD Board meeting.

Members were invited to attend a meeting on Monday, June 23, with Legislative representatives to discuss proposed changes at the Work Force Development Center and how that might impact Washington County.

Director Report:

Topics discussed were the first HSD all-staff meeting held on May 21, and the development of HSD work groups, operating principles, open houses and an official mission statement.

L. Borman appointed J. Core to serve as a member of the Washington County Bargaining Committee.

L. Borman also reminded everyone that the regular meeting dates and time for the HSD Board are the third Thursday of each month beginning at 9:00 a.m., making the next meeting date Thursday, July 17, 2008.

Motion made by D. Berchem, seconded by P. Ustruck, to adjourn. Carried. Meeting adjourned at 11:48 a.m.

Respectfully submitted,

Karen Alt, Recording Secretary

Copies of all non-privileged material pertinent to this meeting are available at HSD offices.