

WASHINGTON COUNTY HUMAN SERVICES DEPARTMENT (HSD)
BOARD OF DIRECTORS

June 17, 2010

Meeting called to order at 8:30 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Chairperson L. Borman, who read the open meeting statement.

MEMBERS PRESENT: Les Borman, Jim Core, Sarah Follett, Mary Goeman, Rick Gundrum, Carol Puerling, Paul Ustruck, Gregory Young

MEMBER EXCUSED: Jane Schultz

GUEST PRESENT: Dan Laurent, Youth & Family Project

HSD STAFF PRESENT: Karen Alt, Michael Bloedorn, Debra DuFour, Sandy Hoefert, Sandy Potter, Jim Strachota, Sue Thornton, Kay Thuecks

Review of Minutes: R. Gundrum made motion, C. Puerling seconded, to approve the HSD Board minutes from the May 20, 2010, meeting as distributed. Carried.

Local Collaboration Proposal: Dan Laurent, Director of the Youth and Family Project, explained that his agency, the Council on Alcohol and Other Drug Abuse of Washington County and Friends of Abused Families are investigating the possibility of restructuring these local non-profit agencies in hopes to broaden the continuum of services offered to the community, reduce administrative overhead costs and enhance access to greater funding opportunities and grants through the State and Federal governments. A \$5,000 grant has been secured from the Non-profit Management Fund to pay half of the \$10,000 fee charged by the consultant to conduct phase one of this study. The other \$5,000 is being requested from HSD. Phase two would work on the legal aspects of this collaboration and cost \$20,000 for the consultant fees. In the future, this collaboration may become incorporated; and there is a possibility that more agencies may join.

(PRESENT: Herb Tennes, County Board Chairperson)

Following discussion, G. Young made motion, seconded by P. Ustruck, to approve allocation of the \$5,000 from the HSD consulting account as stated. Carried.

2011 Agency Budget Guidelines and Funding Principles: J. Strachota explained the 2011 Budget Guidelines that become the basis for our budgeting process. After approval, these will be sent along in the budget packets to potential providers of 2011 services.

J. Core made motion to approve the 2011 HSD Budgeting Guidelines and Funding Principles and Program Specifications as written; M. Goeman seconded. Carried.

Access and Outreach Intake Process: S. Thornton and D. DuFour explained changes made for the provision of Child Protective Services (CPS) and that CPS have been moved to Acute Care Services for initial response and intake action. Children with special needs, including those with behavioral health and emotional issues, are being assisted differently than in the past by maintaining them in the community while receiving coordinated treatment services rather than going through the court system.

Authorize Payment of Lounge and Office Renovation: The County Executive Committee has recommended that the funding needed for these renovations, approximately \$27,000 for the Economic Support office space and \$10,000 for the client lounge, come from the HSD secured escrow account set up a number of years ago in a settlement with a provider agency. Discussion followed.

R. Gundrum made motion to approve the funding from the secured escrow account as presented for the renovations in the HSD Economic Support office area and the client lounge; C. Puerling seconded. Carried.

Out of State Travel Request: Three HSD Economic Support (ES) Specialists have volunteered to attend the Supplemental Nutrition Assistance Program (SNAP) Education and Training Conference to be held in Minneapolis, Minnesota, July 28 through 30. This conference is focusing on payment accuracy and customer service. SNAP is known as the FoodShare program in Wisconsin. The cost per attendee is \$675.00; and the State will pay for one and the other two receive fifty percent Federal match funding, resulting in a net cost to Washington County of \$675.00 for all three to participate.

G. Young made motion, P. Ustruck seconded, to approve the out of State travel request for three ES workers to attend the conference in Minneapolis as described. Carried.

Public Agency Renovation: Safety and security with 24/7 operations and medication dispersal are the two primary needs within the PAC remodeling project. If successful, we will develop a medical center for both medications and exams and a more secure location for our crisis services. Board members received a floor plan and had further discussion about the impact of the renovation.

Public Hearing Summary: Approximately 75 individuals attended. Many reported being helped by HSD services and now wanting to assist others. Copies of a brief summary of comments made at the June 9 HSD Public Hearing and copies of letters received were distributed and discussed. In response to comments and concerns expressed by both service providers and consumers regarding Family Care services, HSD staff have met with the local managed care organizations, Care Wisconsin and Community Care, regarding issues encountered. Comments on Family Care will be forwarded to the State, along with a formal complaint from HSD on behalf of service providers. Discussion followed.

The next HSD Board meeting is scheduled for 8:30 a.m. on Thursday, July 15, 2010.

Motion made by C. Puerling, seconded by M. Goeman, to adjourn. Carried. Meeting adjourned at 10:30 a.m.

Respectfully submitted,

Paul Ustruck, Board Secretary
Karen Alt, Recording Secretary

Copies of all non-privileged material pertinent to this meeting are available at HSD offices.