

WASHINGTON COUNTY HUMAN SERVICES DEPARTMENT (HSD)  
BOARD OF DIRECTORS

February 19, 2009

Meeting called to order at 8:30 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Chairperson L. Borman, who read the open meeting statement.

MEMBERS PRESENT: Donald Berchem, Les Borman, Jim Core, Sarah Follett, Rick Gundrum, Carol Puerling, Jane Schultz, Paul Ustruck, Gregory Young

HSD STAFF PRESENT: Karen Alt, Michael Bloedorn, Debra DuFour, Mary Knoeck, Carolyn Mangan-Casey, Ruth Reines, Angela Schickert, Jim Strachota, Kay Thuecks, Helen Wochos

Review of Minutes: R. Gundrum made motion, S. Follett seconded, to approve the HSD Board minutes from the January 15, 2009, meeting as distributed. Carried.

Status of Juvenile Intake: In early February, Helen Wochos was hired to fill the Juvenile Intake position. Following training and further development of this HSD role, all referrals will be made to Helen effective March 1 in consultation with Mary Pat McKinley of the Sheriff's Department, and fully operational with Helen performing Juvenile Intake as of April 1, 2009. Emphasis is being placed on having issues brought forward as they happen and dealt with in a timely fashion. Revisions to the program will be made on a flexible, as-needed basis.

(GUEST PRESENT: Dave Rank, DAILY NEWS, arrived.)

Approval of 2008 Financial Closing:

SUMMARY OF CLOSING--The three major components controlling and impacting most of the HSD financial closings for 2008 and the next several years are: the transfer of \$12 million through the Family Care program; the Human Services Department merger and the closing of the local psychiatric inpatient unit. The 2008 HSD budget has a surplus of \$98,242. Accomplishments made in 2008 were highlighted and discussed.

FAMILY CARE COUNTY CONTRIBUTION--J. Strachota explained the total 2008 payment to Family Care of \$2,151,000 which is comprised of 2008 and 2009 funding sources. If this funding allocation remains intact, Family Care will become a neutral funding issue in future years.

Following discussion, motion made by C. Puerling, seconded by G. Young, to approve the Family Care contribution as indicated in the report. Carried.

PROVIDER CONTRACT ADDENDA--After a review of proposed 2008 contract addenda, R. Gundrum made motion to accept the contract addenda for all four areas as presented; S. Follett seconded. Carried.

DISABILITY TRANSFERS--Juvenile Justice, Adult Services and Mental Health areas ended 2008 with deficits; therefore, budget transfers from other areas with surpluses are requested to make those with deficits come out to zero.

G. Young made motion, C. Puerling seconded, to approve 2008 budget transfers as outlined. Carried.

NON-LAPSING ACCOUNTS--An accounts receivable amount of \$166,555 is projected for HSD in 2008. Following explanation, motion made by J. Core, seconded by J. Schultz, to accept the accounts receivables as indicated. Carried.

A total of \$664,179.30 is requested in non-lapsing accounts from 2008 to 2009. After discussion, motion made by D. Berchem to accept the report on non-lapsing accounts as presented; C. Puerling seconded. Carried.

When all budget transfers and other changes are made, there is an HSD surplus from 2008 of \$98,242 to return to the County General Fund.

J. Core and the rest of the Board thanked staff for the time and effort in this budget closing process.

Approval of Out-of-State Travel: Liz Mayes-Phillips, an HSD Case Manager, applied for and received a scholarship to attend a two-day conference on Patient Assistance programs in Baltimore, Maryland, in March. Liz's application was one of 25 approved nationwide. Requests are made to have the County cover her wages, airfare and meals during her attendance at that conference.

G. Young made motion, C. Puerling seconded, to approve these out-of-State expenses as described. Carried.

James E. Albrecht Free Clinic Discussion: The James E. Albrecht Free Clinic has been in operation since 1986 with locations in Hartford and West Bend. Its main mission is to provide medical services to screened eligible persons with no or low ability to pay. Almost all of its staff are volunteers. C. Mangan-Casey described some of the services available and how other local treatment providers, including HSD Lifespan, and hospitals assist in providing services via vouchers from the Albrecht Free Clinic. HSD and Clinic staff have met to eliminate some barriers in providing services, to reduce misuse and abuse of medications and services and to hold individuals receiving assistance accountable for their health and care. This continues to be an ongoing process.

Next Meeting Date March 12: The next HSD Board meeting is scheduled for 8:30 a.m. on Thursday, **March 12**, 2009.

The Quality Services Review will take place on Friday, February 20, at 9:00 a.m. in the Public Agency Center. Board members are invited to attend.

On March 16, a public hearing on Family Care will be held. Information will be disseminated soon.

Motion made by D. Berchem, seconded by G. Young, to adjourn. Carried. Meeting adjourned at 10:30 a.m.

Respectfully submitted,

Paul Ustruck, Board Secretary  
Karen Alt, Recording Secretary

*Copies of all non-privileged material pertinent to this meeting are available at HSD offices.*