

WASHINGTON COUNTY HUMAN SERVICES DEPARTMENT (HSD)
BOARD OF DIRECTORS

February 17, 2011

Meeting called to order at 8:32 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Chairperson L. Borman, who read the open meeting statement.

MEMBERS PRESENT: Les Borman, Jim Core, Sarah Follett, Rick Gundrum, Carol Puerling, Paul Ustruck

MEMBER EXCUSED: Mary Goeman, Jane Schultz, Gregory Young

HSD STAFF PRESENT: Karen Alt, Michael Bloedorn, Sandy Hoefert, Mary Knoeck, Ruth Reines, Angela Schickert, Jim Strachota, Kay Thuecks

Review of Minutes: J. Core made motion, C. Puerling seconded, to approve the HSD Board minutes from the January 20, 2011, meeting as distributed. Carried.

Approval of 2010 Financial Closing: L. Borman emphasized the size and importance of the HSD and its budget as it relates to the entire County and the people in need it assists.

SUMMARY OF CLOSING--HSD ended the year with a surplus of \$189,180 or .94% of the total budget. Budget transfers between the HSD divisions were explained. C. Puerling made motion, P. Ustruck seconded, to approve the budget transfers as presented. Carried.

Following further explanation and discussion of a number of factors relating to the financial closing, motion made by R. Gundrum, seconded by P. Ustruck, to approve the overall 2010 HSD report and budget with a net surplus of \$189,180. Carried.

PROVIDER CONTRACT ADDENDA--After a review of proposed 2010 contract addenda in the HSD Children and Families, Behavioral Health and Adult Family areas, P. Ustruck made motion to accept the contract addenda for all areas as presented; C. Puerling seconded. Carried.

ACCOUNTS RECEIVABLE--Accounts receivables totaling \$210,910 are all part of the State and County contract and are included in the budget as discussed previously.

Motion made by C. Puerling to accept the total accounts receivables amount of \$210,910 as outlined; R. Gundrum seconded. Carried.

FAMILY CARE COUNTY CONTRIBUTION--A Family Care contribution payment of \$1,861,946 will be made to the State at the end of March. Discussion followed.

R. Gundrum made motion, seconded by C. Puerling, to accept the report and approve the Family Care contribution as indicated. Carried.

NON-LAPSING ACCOUNTS--There are no non-lapse account transfers from 2010 to 2011 for consideration.

FUND BALANCE--Following explanation and recommendations, R. Gundrum made motion, J. Core seconded, to approve proceeding with the Fund Balance recommendations as presented. Discussion followed. P. Ustruck made motion to amend the original motion to delay making a decision on this for a month. Following further discussion, this amendment was withdrawn by P. Ustruck. Following more discussion, the original motion was rescinded.

R. Gundrum made motion, J. Core seconded, to approve reducing the HSD Fund Balance by \$324,000 returning that amount to the County General Fund and to remove language that sets a capped amount. On voice vote, motion carried, with C. Puerling and P. Ustruck opposed.

Remodel Project Update and Request for Modification: Schematics of the current and proposed Acute Care Services (ACS) work areas were distributed and reviewed. The bids for the other remodeling in HSD came in at less than anticipated, which allowed for the ACS area to be reconfigured also for the same amount as originally allocated for the other projects.

Motion made by S. Follett, R. Gundrum seconded, to approve ACS with the other HSD remodeling with the stipulation that it does not exceed the amount originally allocated. Carried.

HSD Staffing Ordinance: After explanation and discussion, C. Puerling made motion, P. Ustruck seconded, to maintain the four positions as listed in the HSD proposal and present this information to the appropriate committees for consideration. On voice vote, motion carried, with S. Follett and J. Core opposed.

The next HSD Board meeting is planned for March 17, 2011, beginning at 8:30 a.m.

Motion made by S. Follett, seconded by J. Core, to adjourn. Carried. Meeting adjourned at 11:06 a.m.

Respectfully submitted,

Paul Ustruck, Board Secretary
Karen Alt, Recording Secretary

Copies of all non-privileged material pertinent to this meeting are available at HSD offices.