

**MINUTES
HEALTH AND AGING COMMITTEE
FRIDAY, AUGUST 19, 2005**

THOSE PRESENT: Linda Olson, Delores Kruepke, Charlene Brady, Ralph Hensel, Mark Baldwin

CALL TO ORDER

The Health and Aging Committee was called to order at 9:00 a.m. by Chairperson Charlene Brady.

NOTICE OF POSTING

Notice of Posting was given by Mrs. Brady.

APPROVAL OF AUGUST 4, 2005 MINUTES

Motion Ralph second Delores Kruepke, to approve the minutes of the August 4, 2005 meeting. Motion Carried.

2006 BUDGET REVIEW – VETERANS SERVICE

Mark Baldwin presented the 2006 budget for Veterans Service.

The Veterans Service requested budget factors in increasing the $\frac{3}{4}$ time administrative assistant position to full time. The IS budget decreased. There are no major upgrades foreseen in 2006. There is a decrease in Property Liability Insurance.

A second decision item is Flags and Flag Holders at \$3,800. Veterans Service will look into recycling flags to cut down on cost. Veterans Service move has been approved and the department will have a storage area.

The Base Budget for 2006 is \$124,776.00. The requested 2006 level is \$145,801.13. The requested level is a 15% increase in budget with $\frac{3}{4}$ time to full time. If this does not go through the request goes back to the base amount.

Motion Ralph Hensel; second Delores Kruepke to approve the requested budget for Veterans Service to be forwarded to Administration. Motion Carried.

2006 BUDGET REVIEW - OFFICE ON AGING

Linda distributed the 2006 budget for the Office on Aging. The budget is \$28,956 over the base allocation for 2006. These requests allow for the expansion of a $\frac{3}{4}$ time program assistant to full time. The budget includes Program Expenses, Revenues State/Federal Aid, Donations for meals and other donations.

In summary, the 2006 Office on Aging Budget includes

- The Requested County Levy is \$413,155.00. This budget is requested at \$28,956 over the base allocations for 2006.
- The requests include the $\frac{3}{4}$ time program assistant position to full time
- Provide Operating assistance to the Senior Center in Hartford in the amount of \$5,400

- Provide funding for additional Health and Wellness services throughout Washington County in the amount of \$4,700.
- Provide \$1,700 to continue the Alzheimer's caregiver support services as in 2005.

Also distributed was a report showing activity in 5 years of activity, 2001 – 2005 YTD. The report included numbers served. Included were Benefit Specialist Cases, Home Delivered Meals, Congregate Meals, All Services Number of Persons Served and Benefit Specialist Number of Persons Served.

Motion Ralph Hensel; second Delores Kruepke to approve the requested budget for Office on Aging to be forwarded to Administration. Motion Carried.

NUTRITION SERVICE BIDS FOR 2005 – 2008

The Federal Older Americans Act requires OOA to bid out the Washington County Senior Dining elderly nutrition program every three years. A cost break down of three bids was distributed. The bids include Samaritan, Taher and Watson's.

We are not considering Watson's because their bid is \$36,077 more than the lowest bid. The cost of Taher is comparable to our current caterer and we must consider this. They also do Waukesha County's elderly nutrition program, as well as several schools in Southeast Wisconsin.

Delivery concerns were expressed. Taher could be delivering from Oconomowoc. Taher's bid comes in \$1,222 lower than Samaritan.

Linda and Kristen visited a facility in Menomonee Falls and had a sample meal from Taher. The portion sizes were fine and the food tasted good. Contract requirements determine portion sizes.

There has been a lot of research done on the bids. They both have been responsive bidders and provided all bid requirements. Participants reported being satisfied with the meals. The decision comes down to whether we want to change and the cost of the contract.

The County code does not require us to give preference to a local vendor.

The Committee discussed the bids. There have been complaints regarding the current caterer and shortages. The Samaritan is close by, but when there are shortages we do not get a positive response from them.

The Committee expressed concern with Taher being on time with the delivery of food.

It was questioned that if a contract with a caterer doesn't work out, can the contract be cancelled. Linda explained that all contracts can be broken. If we decided to go with Samaritan, Taher could appeal because they do have the lowest bid.

The Nutrition and Advisory Councils recommended that the contract be awarded to Taher on a 6-2 Roll Call Vote.

If we decided to go with Taher and were not satisfied, we could pull the contract and go with Samaritan. We are allowed to terminate without cause for so many days.

Motion Ralph Hensel; second Delores Kruepke to accept the food service bid with Samaritan after a 2-1 roll call vote. Motion Carried.

LOW VISION PROJECT

Arneetrice Ellerman with the Bureau for the Blind provides services to Washington County. She is looking for office space and asked us to partner with her and share the office that we now use for the Medicare Specialist. The Medicare Specialist uses the space one day a week. This has been discussed with County Attorney and Administrative Coordinator.

This would be a good opportunity to have a representative with the Bureau for the Blind. She has many clients here and we make referrals to her. She works directly from homes. They provide equipment and do assessments. They help clients obtain equipment at a reasonable cost. This would not cost OOA anything and could bring in clients.

Motion Delores Kruepke; second Ralph Hensel to support the Low Vision Project with office space. Motion Carried.

SPECIALIZED TRANSPORTATION

There will be more funding from the state Department of Transportation for Elderly and Disabled Transportation.

GOVERNOR'S SENIOR SERVICE AWARDS

Governor Doyle wants to honor extraordinary senior volunteers. Awards would be given for service and/or innovation. An organization could be nominated based on service towards expansion of access to older adults.

Forms for nominating organizations can be obtained from the Southeastern Wisconsin Area Agency. Nominations are due by October 1, 2005. Governor Doyle has been invited to the conference. Suggestions were made as to possible nominees for this award.

PUBLIC HEARING REQUIREMENTS

Linda put forth a request to the Committee regarding public hearing requirements. The request was to not have a public hearing in the fall and that OOA not participate. It is required that we participate in only one public hearing a year. Department of Social Services has offered to drop the Fall public hearing. Public attendance is low.

Motion Delores Kruepke; second Charlene Brady to eliminate a Fall public hearing. Motion Carried.

On Wednesday, August 31, 2005, at 7:00 p.m. Wisconsin Public Television will present the program "Open Road: America Looks at Aging". The program will cover such topics as aging opportunities and the obstacles of living a long life. During the program a

phone bank will be open at 1-800-348-9528. Experts from Wisconsin aging programs will be available to answer questions.

The next meeting will be held on Thursday, October 6, 2005 at 9:00 a.m. in Room 1000 A of the Public Agency Center.

ADJOURNMENT

Motion Ralph Hensel; second Delores Kruepke to adjourn the meeting. Motion Carried. Meeting adjourned at 11:15 a.m.