

**MINUTES
HEALTH AND AGING COMMITTEE
WEDNESDAY, JULY 18, 2007**

THOSE PRESENT: Charlene Brady, Linda Olson, David Radermacher, Melvin Ewert

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Chairperson Charlene Brady.

NOTICE OF POSTING

Notice of Posting was given by Mrs. Brady.

APPROVAL OF JUNE 6, 2007 MINUTES

Motion David Radermacher; second Melvin Ewert to approve the minutes of the June 6, 2007 meeting. Motion Carried.

AGING AND DISABILITY RESOURCE CENTER REPORT

Information on the progress of the ADRC development was presented. The new offices are constructed. Carpet and furniture is to be completed by July 20, 2007. The grant application is in process. This must be submitted by August 1, 2007. The budget is being developed at this time.

NEW POSITION REQUESTS

As a result of the creating of an Aging and Disability Resource Center, we will need to add a Disability Benefit Specialist, pay grad H7 and two Information and Assistance Specialists at pay grade E2. These are required elements of an ADRC.

The Disability Benefit Specialist provides services to disabled adults in much the same way as the Elderly Benefit Specialist provides services. Information and Assistance specialists will provide services to all target groups of the ADRC, options counseling and enrollment into CMO's and Family Care.

Motion David Radermacher; second Melvin Ewert to approve the request for the two Information and Assistance Specialists and Disability Benefit Specialist as full time positions with funding available from the state for these positions. If state funding changes for these positions in the future, the positions will be reviewed. Motion Carried.

POSITION RECLASSIFICATIONS

A request to reclassify the two Program Assistants from H3 to H4 with a change in position names was discussed. The requirements of these jobs have become more technical and specialized since Medicare Part D and the development of the Family Care program. It was recommended by the Committee that the titles be changed from Program Assistants to Benefit Specialist Assistant and Aging And Disability Resource Center Assistant.

Motion Melvin Ewert; second David Radermacher to approve the reclassification request with job title changes as presented. Motion carried.

HEALTH AND WELLNESS SERVICES

The Elderly Nutrition Program services will be working with the Kettle Moraine YMCA to develop more health and wellness classes, such as Yoga, Tai Chi and other nutrition education and exercise classes. The ADRC is required to provide a plan for health prevention services.

We will expand on the services offered through our contract with Nancy Gloede to increase services for health education, medication monitoring and injury prevention.

It was suggested that the ADRC look into proper disposal of medicines, so that employees are informed when asked. The Health Department has been consulted with regarding the proper disposal methods and will continue to provide information on this issue.

DESIGNATION OF NEXT MEETING DATE

The next meeting of the Health and Aging Committee will be the Budget meetings for the Veterans Service Department and the ADRC and will be held on Wednesday, August 22, 2007 at 10:30 am. The room is to be determined.

ADJOURNMENT

Motion David Radermacher; second Melvin Ewert to adjourn the meeting. Motion Carried. Meeting adjourned at 9:30 a.m.