

MINUTES FOR THE HIGHWAY COMMITTEE MEETING

**Vehicle Maintenance and Storage Facility
West Bend, WI**

**August 21, 2007
7:30 A.M.**

Present: Mark McCune, Donald Berchem, Charlene Brady, Lawrence Hoffman, and Chairman Daniel Goetz. Also present: Highway Commissioner Ken Pesch and Assistant to the Highway Commissioner Barb Villwock.

Chairman Goetz called the meeting to order and read the affidavit of posting.

A motion was made by Ms. Brady and seconded by Mr. Hoffman to approve the minutes of the meeting held August 7, 2007. A motion was made by Mr. Berchem and seconded by Mr. Hoffman to amend the minutes. Motion to amend the minutes carried with Mr. McCune abstaining. Motion to approve as amended carried with Mr. McCune abstaining.

Mary Krumbiegel, District 18 Supervisor, read a letter concerning the removal of CTH P from the Five-Year Capital Plan. Some citizens, business owners, and county supervisors expressed their concerns about the deteriorating condition of CTH P, continued development along CTH P, and requested that the reconstruction phase of CTH P from STH 145 to CTH NN west be included in the five-year highway improvement program. A motion was made by Mr. Hoffman and seconded by Ms. Brady to include the reconstruction in the five-year highway improvement program for 2012. The motion was rescinded. The committee decided to wait until April 2008, to make changes to the five-year highway improvement program.

Doug Johnson, Administrative Coordinator, explained the proposed conversion to a Transportation Department created by combining the transit and highway departments. Mr. Johnson recommended that a full time position be created for a transit manager with 25% of his/her time to be allocated to Highway. The current Transit Committee and Highway Committee would be consolidated into a Transportation Committee. A motion was made by Mr. McCune and seconded by Mr. Berchem to endorse the creation of the Transportation Department, consisting of a Highway Division and a Transit Division, and authorize the creation of a full time position to manage the transit program with 25% of the additional time to be used for highway functions. Motion carried with Ms. Brady voting no. A motion was made by Mr. McCune and seconded by Mr. Berchem to create a 3-member Transportation Committee to replace the current 5-member Transit Committee and the 5-member Highway Committee. Motion failed 3-2.

Commissioner Pesch indicated that he had issued the following permits:

1. To We Energies for installing a new service along CTH Z at its intersection with Pleasant Valley Road
2. To We Energies for replacing poles along the west side of CTH BB from STH 28 northerly to Deer Wood Lane in Town of Wayne
3. To We Energies for replacing poles along CTH W from CTH H northerly to STH 28 in Town of Wayne
4. To We Energies for installing a new service along the west side of CTH G approximately 1,200 feet north of Western Avenue in Town of Jackson
5. To Multimedia Communication for burying conduit for cable along the east side of CTH P from STH 60 to STH 175
6. To Broadband Solutions for burying cable under CTH I approximately 1,165 feet east of Jay Street in Myra
7. To Town & Country Construction to connect lead to hydrant along CTH G at its intersection with Prairie Drive in City of West Bend

A motion was made by Mr. Hoffman and seconded by Ms. Brady to approve a permit for the Boltonville Fire Department to close CTH DD from Boltonville Road to Park Street from 3:00 PM on September 8, 2007 to 4:00 AM on September 9, 2007, for a street dance in front of their firehouse. Motion carried.

The committee discussed an appeal for two permits to construct two field entrances onto the west side of CTH M approximately 1,280 feet and 1,920 feet south of Sherman Road in Town of

Jackson. The commissioner denied the permits because the property owner already has an access to the field at the first location and neither of the locations meets the spacing requirements in the Washington County Access Control Policy. Both requested locations meet the sight distance required in the policy. The proposed field entrance located 1,280 feet south of Sherman Road is to land rented by the applicant. A motion was made by Mr. McCune and seconded by Mr. Berchem to grant the appeals subject to the receipt of a letter from the owner of the rented parcel authorizing the applicant's request for the field entrance 1,280 feet south of Sherman Road. Motion carried.

A motion was made by Mr. McCune and seconded by Ms. Brady to approve vouchers in the amount of \$192,885.25. Motion carried.

The committee reviewed the draft of the highway department budget for 2008. A motion was made by Mr. Hoffman and seconded by Ms. Brady to forward the base level budget to the administrative coordinator as presented. Motion carried with Mr. McCune voting no. A motion was made by Mr. Hoffman and seconded by Ms. Brady to forward to the administrative coordinator a request to include the addition to the base level budget of \$150,000.00 to upgrade outdated guardrail on our county trunk highway system, \$500,000.00 to resurface CTH DW from the Dodge County Line to CTH W in St. Anthony and \$18,000.00 to fund the merger of the Highway Department and Transit Department into a Transportation Department. Motion carried with Mr. Berchem and Mr. McCune voting no.

The committee discussed the purchase of right-of-way for a storm water management pond on our CTH Y reconstruction. The consensus of the committee was to move forward with the land purchase and wait to complete soil borings until the land is acquired.

The committee reviewed the guardrail along the south side of CTH A east of STH 144 to determine if it should be modified. A property owner had requested that the guardrail be shortened to enhance the functionality of his field entrance. No action was taken by the committee.

The committee reviewed the draft of a resolution changing the traffic control on CTH P at its intersection with CTH PV. A motion was made by Mr. McCune and seconded by Mr. Berchem to forward to the full county board for their approval a resolution to amend the Official Traffic Map of the County by changing the "STOP" control to a "YIELD" control for southbound motorist on CTH P turning right onto CTH PV. Motion carried.

The commissioner updated the committee on the outcome of the mediation session between Teamsters Local 200 and the Highway Department held on August 15, 2007.

The commissioner indicated that WisDOT will be installing 4-way stop conditions at STH 167/ Holy Hill Road and US 41.

The commissioner reviewed the posting requirements in the labor agreement for the vacant position recently created by the death of a long-term employee. The committee had no objection to proceeding with the posting of the position.

The commissioner reviewed recent speed studies that were completed on CTH A and on CTH H east of US 45.

A motion was made by Mr. Hoffman and seconded by Mr. Berchem to adjourn at 11:30 AM. Motion carried.

Lawrence Hoffman, Secretary