

MINUTES FOR THE HIGHWAY COMMITTEE MEETING

**Vehicle Maintenance and Storage Facility
West Bend, WI**

**May 3, 2007
7:30 A.M.**

Present: Donald Berchem, Mark McCune, Lawrence Hoffman, Charlene Brady and Chairman Daniel Goetz. Also present: Highway Commissioner Ken Pesch and Assistant to the Highway Commissioner Barb Villwock.

Chairman Goetz called the meeting to order and read the affidavit of posting.

Mr. Jim Bennett, Town of Hartford, briefed the committee on a cooperative effort between the Town and the City of Hartford to establish a detour route during the STH 60 (Pond Road to Main Street) reconstruction project in Hartford.

A motion was made by Mr. Hoffman and seconded by Mr. Berchem to approve the minutes of the meeting held on April 17, 2007. Motion carried.

Commissioner Pesch indicated that he had issued the following permits:

1. To We Energies for upgrading lines and poles along CTH H from Kettle Moraine Drive to Forest View in the Town of Kewaskum
2. To We Energies for installing a new service along CTH CC approximately 1,135 feet south of STH 60 in Village of Slinger
3. To AT&T to relocate cable to facilitate our CTH NN Reconstruction project
4. To We Energies for installing a new service along CTH Y approximately 760 feet north of Orchard Knoll Drive in Town of Trenton
5. To Charter Communications to bore under CTH G approximately 2,890 feet north of CTH NN in the Towns of Trenton and West Bend
6. To AT&T to install a cabinet on their easement along the west side of CTH G approximately 230 feet south of Sand Drive
7. To a property owner along CTH M to replace a culvert on the east side of the road approximately 1,260 feet south of Spring Valley Road

A motion was made by Ms. Brady and seconded by Mr. Hoffman to authorize the direct purchase of four portable traffic signals from Sherwin Industries. Sherwin Industries is the sole distributor of the signals, which are manufactured by Horizon Signal Technologies. Motion carried with Mr. McCune and Mr. Berchem voting no.

A motion was made by Mr. McCune and seconded by Mr. Hoffman to award the contract for the purchase of one service truck body for the 3/4-ton truck to Northland Equipment, in the amount of \$8,392.00. Northland Equipment did not submit the low bid but the service body proposed by the firm that submitted the lowest bid did not meet the specifications for the type of drawers covered in the addendum faxed to each bidder on April 16, 2007. Motion carried.

A motion was made by Mr. Hoffman and seconded by Ms. Brady to award a contract in the amount of \$89,337.38 to Highway Landscapers of Kaukauna, Wisconsin, for the 2007 Guardrail Restoration Project and authorize the commissioner to sign contract documents, including any change orders that do not alter the scope and intent of the project. Motion carried

A motion was made by Mr. Hoffman and seconded by Mr. McCune to award the contract for the purchase of one Exmark zero turn mower to St. Lawrence Equipment, who submitted the low quote, in the amount of \$6,910.00. Motion carried.

A motion was made by Mr. McCune and seconded by Mr. Hoffman to approve vouchers in the amount of \$38,821.11. Motion carried.

The committee reviewed the commissioner's proposed 2008-2013 capital improvement projects to submit for funding from local sales tax revenues. A motion was made by Mr. McCune and seconded by Mr. Berchem that the Highway Department will not submit any projects for funding in the 2008-2013 Capital Improvement Program. The motion was rescinded and the following motions were made.

1. A motion was made by Mr. McCune and seconded by Mr. Berchem not to request funding, in the amount of \$1,250,000.00, for a cold storage addition to the Vehicle

Maintenance and Storage Facility in West Bend as recommended by the commissioner. Motion carried.

2. A motion was made by Mr. McCune and seconded by Mr. Berchem to delete funding for the project to replace roofs on salt cribs in Slinger, in the amount of \$70,000.00, and at the old highway yard in West Bend, in the amount of \$80,000.00, from the 2008-2013 Capital Improvement Program. A professional roofer will be asked to estimate the life expectancy of the existing roofs and the cost to repair the roofs if needed. Motion carried.
3. A motion was made by Mr. McCune and seconded by Mr. Berchem to delete funding for the demolition of the old highway shop in Slinger, in the amount of \$250,000.00, from the 2008-2013 Capital Improvement Program. A professional fencer will be asked to estimate the cost of enclosing the building by a fence until the building deteriorates to the point that demolition is necessary. Motion carried.
4. A motion was made by Mr. McCune and seconded by Mr. Berchem to remove the request for annual funding, in the amount of \$1,000,000.00, from the 2008-2013 Capital Improvement Program for the Five Year Highway Improvement Plan and fund the Five Year Highway Improvement Plan via the highway department's operating budget. Motion failed with Brady, Hoffman, and Goetz voting no.
5. A motion was made by Ms. Brady and seconded by Mr. Hoffman to authorize the commissioner to request the continuance of the annual funding of \$1,000,000.00 from the 2008-2013 Capital Improvement Program for the Five-Year Highway Improvement Plan. Motion carried with McCune and Berchem voting no.
6. A motion was made by Mr. McCune and seconded by Mr. Berchem to reduce the 2008 property tax levy for the highway department by \$1,000,000.00. Motion failed with Brady, Hoffman, and Goetz voting no.

The committee reviewed draft 2 of the Five Year Highway Improvement Plan 2008. The committee directed the commissioner to make the following changes to draft 2 of the plan.

1. The total cost of the construction of CTH Y (CTH Q to STH 175) was moved to 2008. In draft 2 the construction funding had been split between 2008 and 2009.
2. The construction phase of the bridge carrying CTH D over the Rock River was moved from 2008 to 2009.
3. The construction phase of the bridge carrying CTH W over the Rock River was moved from 2008 to 2009.
4. The proposed project to extend Rolfs Road was dropped.
5. Funding, in the amount of \$500,000.00, was added to 2009 for the right-of-way acquisition phase of the "East-West Highway on Northern Alignment".

A motion was made by Mr. Hoffman and seconded by Ms. Brady to authorize the commissioner to advertise for bids for the CTH NN (18th Avenue to CTH P) reconstruction project. Motion carried.

A motion was made by Mr. McCune and seconded by Ms. Brady to award the contract to The Highland Group, in the amount of \$59,920.00, for right of way acquisition services for the CTH Y (CTH Q to STH 175) project and authorize the commissioner to sign contract documents including any change orders that do not alter the scope and intent of the project. Motion carried.

Ms. Brady, Mr. Goetz, and Mr. Hoffman gave brief summary of the NACE Conference that they attended.

Commissioner Pesch informed the committee that City of Hartford had submitted a request for funding from the Local Bridge Program for the replacement of a bridge on North Johnson Street.

A motion was made by Mr. Hoffman and seconded by Mr. Berchem to adjourn at 11:10 AM. Motion carried.

Lawrence Hoffman, Secretary