

Minutes of the
HOME Board Meeting
February 19, 2009

Members Present: Duane Paulson, Jill Haupt, Kathleen Schilling, Greg David, Mark Hoefert, Robert Adam, Scott Seefeldt, John Hilber, Joe Birbaum, Peter Sorce, Ron Buchanan and Maria Watts

Staff: Glen Lewinski, Kristin Silva and Nancy Mojica


Excused Absent: Mark Baldwin

Guest: Carol Biersach, Lee Martinson, Slinger Housing Authority, Debbie Narus, WI Partnership and Rose Sura, hbc services, Inc., Joana Hemschemeyer, Hebron House of Hospitality, Russ Wanta, Habitat for Humanity of Washington County and Steve Schnoll, General Capital Management, Inc.

- I. The meeting was called to order by the Chair with a quorum of the Board present at 9:00 a.m. The meeting began with the Pledge of Allegiance.
- II. On a motion by Peter Sorce and seconded by Joe Birbaum, the minutes from the December 11, 2008 meeting were unanimously approved.
- III. Public/Staff Comments
 - a) Staff indicated that information on any Economic Stimulus funding was still being negotiated at the Congressional level.
 - b) Staff notified the Board that both the Jefferson and Washington County Habitat for Humanity had been approved for technical assistance to become CHDO organizations.
 - c) The Board accepted with appreciation for time served on the board the resignation of Alan Schupp.
- IV. WI Partnership staff provided an update on the file transfer from CHI indicated that all reimbursements had been received and no losses of HOME funds had occurred.
- V. Staff notified the Board that a three-part NSP application had been submitted to the State, a funding decision was expected in late February.
- VI. The Fund Balance Report was reviewed and accepted without action.
- VII. Staff indicated that a request for technical assistance had been submitted through HUD to Urban Economic Development Corp UEDA seeking TA for the remaining Dennison report issues.
- VIII. After a presentation on the revised financial structure of the Oak Hill project by Steve Schnoll representing General Capital Management, the Board on a motion by Joe Birbaum and seconded by Kathleen Schilling, unanimously approved the restructured financing as part of a low income housing tax credit (LIHTC) application to WHEDA.
- IX. The Board heard a proposal from Russ Wanta, Director Washington County Habitat for Humanity related to the acquisition of a possible multi-unit development in West Bend – action on funding will occur in March.

- X. The Board reviewed and accepted a letter from Hebron House explaining the status of the 811 application relating to the HOME funds allocated. This was information only.
- XI. Pending Board action on the March funding of the Washington County Habitat request for funding, the RFP for 2009 was placed on hold.
- XII. The Board took no formal action on Marketing for 2009, it was agreed to have marketing continue by the Homebuyer agencies and WI Partnership on a limited basis until a budget was developed.
- XIII. On a motion by Greg David and seconded by Joe Birbaum, the meeting adjourned at 10:10 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Duane E. Paulson". The signature is fluid and cursive, with the first name "Duane" being the most prominent.

Duane Paulson
Chair, HOME Board