

1 **FINANCE COMMITTEE**
2 **JOINT WITH EXECUTIVE AND EDUCATION & CULTURE**

3
4 Courthouse
5 West Bend, WI

November 23, 2009
8:30 a.m.

6
7 Present for the Finance Committee: Ralph Hensel, Leslie Borman, and Joan Russell, Excused: William
8 Meyers. Absent: Richard Bertram.

9
10 Present for the Executive Committee: Herbert Tennes, and Charlene Brady. Excused: Mark McCune,
11 John Stern, and Daniel Stoffel.

12
13 Present for the Education & Culture Committee: Raymond Heidtke, and Robert Adam. Excused:
14 Marilyn Merten, Kenneth Brandt, and Todd Healy.

15
16 Also Present: Administrative Coordinator Doug Johnson, County Attorney Kim Nass, Finance Director
17 Susan Haag, County Clerk Brenda Jaszewski, Interim Fair Park Director Sandy Lang, Fair Park
18 Accounting Manager Debbie Hoefert, Donald Roskopf, and Richard Roembke.

19
20 Chairperson Hensel called the Finance Committee meeting to order and read the Affidavit of Posting.

21
22 A quorum was not established for the Executive and Education & Culture Committees, therefore, only the
23 Finance Committee meeting was called to order.

24
25 **REVIEW AND RECOMMENDATION OF FAIR PARK LEASE AND OPERATING**
26 **AGREEMENT WITH AGRICULTURAL & INDUSTRIAL SOCIETY (AIS)**

27 Ms. Nass reviewed the draft operating and lease agreements between Washington County and AIS for
28 operations of Fair Park. One issue that needs to be addressed is establishing a policy for bookings that are
29 made for events after the expiration of the three year lease and operating agreements. The Executive
30 Committee has addressed oversight of Fair Park and has decided the current procedure of the Education &
31 Culture Committee as the oversight committee will remain in place, with the Finance Director added as a
32 liaison member. The operating agreement will include six performance measures for Fair Park, which
33 will be reviewed by the Education & Culture Committee. The agreements will be presented to the full
34 County Board for consideration at the January meeting. The Committee and Supervisors discussed
35 concerns and presented proposed changes to the draft operating and lease agreements.

36
37 Mr. Adam was excused at 9:27 a.m.

38
39 Ms. Nass stated that she will look into naming rights on the buildings at Fair Park. The Committee and
40 Supervisors discussed the concerns raised in a memo submitted by Supervisor Meyers. Mr. Johnson
41 stated the issue of which two Supervisors will sit on the AIS Board will be addressed prior to the start of
42 the new term for Supervisors. The draft agreements will be available to all Supervisors by the December
43 County Board meeting and if another joint meeting of the Finance, Education & Culture, and Executive
44 Committees is needed, it will be Tuesday, January 5, 2010.

45
46 Chairperson Hensel recessed the Finance Committee at 10:12 a.m. and reconvened at 10:22 a.m.

47
48 **MINUTES**

49 Moved by Mr. Borman, seconded by Ms. Russell to approve the Finance Committee minutes of
50 September 30, October 1, 5, 6, 7, and 14, 2009. Motion carried.

51

1 Moved by Ms. Russell, seconded by Mr. Borman to approve the Finance Sub-Committee minutes of
2 October 7, 21, 28, and November 4, & 11, 2009. Motion carried.

3
4 **2009 FACILITIES OUTLAY REQUEST**

5 Moved by Ms. Russell, seconded by Mr. Borman to approve Facilities 2009 outlay request to replace a
6 pickup truck with a car from the Sheriff's Department at a cost of \$1,250. Motion carried.

7
8 **OUT-OF-STATE TRAVEL REQUEST - PUBLIC ISSUES LEADERSHIP DEVELOPMENT**
9 **DELEGATE**

10 Moved by Mr. Borman, seconded by Ms. Russell to approve out-of-state travel for Supervisor Merten to
11 attend the National Leadership Seminar in Arlington, VA, at no cost to Washington County. Motion
12 carried.

13
14 **RESOLUTION - VOIDING STALE CHECKS**

15 Moved by Ms. Russell, seconded by Mr. Borman to approve the resolution for voiding stale dated checks
16 in the amount of \$1,112.57, and forward to the County Board. Motion carried.

17
18 **REQUEST TO OVERSPEND 2009 INSURANCE DEDUCTIBLE ACCOUNT**

19 Moved by Mr. Borman, seconded by Ms. Russell to approve the County Clerk's request to overspend the
20 2009 Insurance Deductible account. Motion carried.

21
22 **SALES TAX REPORT**

23 The total received in November for sales tax earned in September 2009, was \$668,385.42, for a 2009 total
24 of \$6,262,302.90. Moved by Mr. Borman, seconded by Ms. Russell to accept the sales tax report.
25 Motion carried.

26
27 **NEXT MEETING DATES**

28 The next meeting of the Finance Committee is tentatively scheduled for December 16, 2009. The
29 tentative December dates for the Finance Sub-Committee will be December 2, 9, and 23, 2009.

30
31 **FINANCIAL APPROVAL REPORT #28**

32 Moved by Mr. Borman, seconded by Ms. Russell to approve early release and presentation to the County
33 Board, Financial Approval Report #28 in the amount of \$5,988,748.76. Motion carried.

34
35 **VOUCHERS**

36 Moved by Mr. Borman, seconded by Ms. Russell to approve the following:

37 **Miscellaneous vouchers** in the amount of \$55,805.34.

38 **General Accounts Payable vouchers** in the amounts of \$382,206.01 and \$3,906.65.

39 **Human Services Accounts Payable WISACWIS vouchers** in the amount of \$32,643.00.

40 Motion carried.

41
42 Moved by Mr. Borman, seconded by Mr. Hensel to approve Mr. Bertram's expense voucher in the
43 amount of \$23.10. Motion carried.

44
45 Moved by Ms. Russell, seconded by Mr. Borman to approve Mr. Meyers' expense voucher in the amount
46 of \$242.00. Motion carried.

47
48 **ADJOURNMENT**

49 Moved by Mr. Borman, seconded by Ms. Russell to adjourn at 11:23 a.m. Motion carried.