

1 **FINANCE COMMITTEE**
2 **JOINT WITH EXECUTIVE AND HIGHWAY COMMITTEES**
3

4 Public Agency Center
5 West Bend, WI

July 6, 2005
8:30 a.m.

6
7 Present for the Finance Committee: James B. Esselmann, Peter L. Gonnering, and Thomas S. Smith. Excused:
8 Donald H. Roskopf, and Joan A. Russell.

9
10 Present for the Executive Committee: Kenneth F. Miller, James E. Spindler, Daniel W. Stoffel, and Paul A.
11 Tuchscherer. Excused: Herbert J. Tennes.

12
13 Present for the Highway Committee: Thomas J. Sackett, Daniel R. Goetz, John B. Kohl, Mark T. McCune, and
14 Maurice Strupp.

15
16 Also Present: Administrative Coordinator Doug Johnson, Finance Director Susan Haag, County Clerk Brenda
17 Jaszewski, County Attorney Kimberly Nass, Highway Commissioner Ken Pesch, Assistant Highway
18 Commissioner Barbara Villwock, Sheriff Brian Rahn, Supervisors Paul J. Beistle, Lawrence S. Hoffman, John
19 W. Stern, Charlene S. Brady, Donald J. Berchem, Ralph R. Hensel, and City of Hartford Mayor Scott Henke.

20
21 Chairperson Esselmann called the Finance Committee to order and read the Affidavit of Posting. Chairpersons
22 Miller and Sackett called the Executive Committee, and Highway Committee to order.

23
24 **REVIEW OF EAST-WEST CORRIDOR STUDY**

25 Appearance: Greg Curtis, Project Manager with Bonestroo, Rosene, Anderlik, and Associates,
26 Kenneth Yunker, Deputy Director with SEWRPC, Robert Anderson, Thomas Longtin, and Aileen Switzer, with
27 State of Wisconsin, Department of Transportation.

28
29 Mr. Pesch stated that on July 6, 2005, the Highway Committee approved 2005 Resolution 19, recommending the
30 Northern Alternate Route for the east-west arterial highway corridor between Dodge County and US Hwy 41.
31 This Resolution authorizes the release of \$1,000,000 of encumbered 2005 Highway Capital Improvement Plan
32 sales tax funds for further study and development of the selected northern route. Upon request, Mr. Pesch read
33 the Resolution in its entirety.

34
35 Mr. McCune stated that the Highway Committee has previously met with the Dodge County Highway
36 Committee to discuss this issue. It was noted that Washington County has no jurisdiction over the portion of the
37 route that would be located in Dodge County.

38
39 Mr. Yunker stated that at the request of Washington County, approximately 2,000 surveys were distributed to
40 individuals that were stopped at the intersection of Hwy 60 and CTH K over a 12-hour period, to help identify
41 origins and destinations of Hwy 60 traffic. Approximately 600 surveys were returned and the results were
42 submitted to the Highway Committee. Mr. Yunker stated the survey showed that there was no obvious pattern
43 to indicate a preference for either a northern or southern route.

44
45 Mr. Pesch stated that Washington County would be applying for Federal aid on this project and it would be eight
46 to ten years before construction would begin. The current allocation of Federal aid to Washington County is
47 approximately \$750,000 bi-annually for the rural Surface Transportation Program (STP) and approximately
48 \$250,000 bi-annually for urban STP. Mr. Pesch anticipates using these funds to offset the cost of the project, as
49 well as the Highway allocation of county sales tax revenue from the Capital Improvement Plan.

50
51 Mr. Miller questioned if the Highway Committee considered forming TIF districts along the area, or requested
52 developers along the area to help provide funding for this project. Mr. Sackett stated that to his knowledge, no
53 impact fees or TIF districts have been established on a county or regional level for the construction of any state
54 or county road.

55
56 Mr. Anderson stated that current analysis for Highway 60 shows that traffic is operating at an acceptable level of
57 service, with the exception of the intersection of Hwy 60 and Hwy 83, located in the City of Hartford. Any
58 request for improvements to this intersection would need to be brought forward by the City of Hartford, not the
59 County, because it is a connecting highway. As of today, Mr. Anderson has not received a request from the City
60 of Hartford to improve this intersection. In a 2004 study, it was shown that the west side of the City of Hartford
61 has approximately 10,000 vehicles per day traveling on Hwy 60, and the east side has approximately 23,000
62 vehicles per day. Mr. Pesch stated that the Highway Department receives an update every three years from the
63 Department of Transportation on Hwy 60 traffic levels, and the last report shows a 10% increase in traffic over a
64 three-year period. Mr. Yunker stated that the Commission has worked with Washington County and each local
65 unit of government to prepare a county jurisdictional system highway plan. This plan looks at future needs and
66 recognizes that future growth will require a grid of arterials, not just one single arterial.

67
68 Mr. Pesch indicated the \$1,000,000 that is being requested to be released would not be needed until Phase II of
69 the study is underway, which is anticipated to take approximately two years. Phase I of the study has been
70 completed by Bonestroo, Rosene, Anderlik, and Associates, at a cost of \$110,000. A total of \$275,000 has been
71 allocated for Phase II of the study, which has not yet begun. The Highway Committee does not want to proceed

1 with Phase II unless there is a commitment by Washington County to proceed with this project. Mr. Pesch
2 estimates the total cost of the project to be approximately \$10,000,000, with the expectation that 80% of that
3 amount would be paid by Federal highway funds. Mr. Miller indicated that it is his understanding that the City
4 of Hartford has pledged \$1,000,000 toward this project.

5
6 For the Finance Committee, moved by Mr. Gonnering, seconded by Mr. Smith to forward 2005 Resolution 19 –
7 East West Corridor Study – Approval of County Highway Alignment – Northern Alternate Route to the County
8 Board with no recommendation. Motion carried.

9
10 For the Executive Committee, moved by Mr. Tuchscherer, seconded by Mr. Stoffel to forward 2005 Resolution
11 19 – East West Corridor Study – Approval of County Highway Alignment – Northern Alternate Route to the
12 County Board with no recommendation. Motion carried.

13
14 **ADJOURNMENT OF HIGHWAY COMMITTEE**

15 Moved by Mr. Kohl, seconded by Mr. Smith to adjourn the Highway Committee at 9:40 a.m. Motion carried.

16
17 **RECESS OF EXECUTIVE COMMITTEE**

18 Mr. Miller recessed the Executive Committee at 9:40 a.m. to be reconvened in Room 1023 of the Public Agency
19 Center.

20
21 Mr. Esselmann recessed the Finance Committee at 9:40 a.m. and reconvened at 9:45 a.m.

22
23 Present: James B. Esselmann, Peter L. Gonnering, Thomas S. Smith, Finance Director Susan Haag, County
24 Clerk Brenda Jaszewski, and Supervisor Charlene S. Brady.

25
26 **MINUTES**

27 Moved by Mr. Gonnering, seconded by Mr. Smith to approve the minutes of the June 22, 2005, Finance
28 Committee. Motion carried.

29
30 **GRANT APPLICATION, WISCONSIN DOT PHOTOGRAMMETRY**

31 Appearance: Sheriff Brian Rahn

32
33 Sheriff Rahn is requesting authorization to apply for a Photogrammetry Grant from the Wisconsin Department
34 of Transportation in the amount of \$3,000 to provide funds for training for Photogrammetry. Photogrammetry
35 will help to reduce the cost and time in the investigation and measuring of crash scenes. There are no required
36 matching funds, and Sheriff Rahn stated the training has already been completed. These funds would help offset
37 the approximate \$4,800 cost of that training.

38
39 Moved by Mr. Smith, seconded by Mr. Gonnering to approve the resolution authorizing the Sheriff's
40 Department apply for a Photogrammetry grant in the amount of \$3,000 from the State of Wisconsin, Department
41 of Transportation to be used to offset costs of training of the Photogrammetry, and forward to the County Board.
42 Motion carried.

43
44 **GRANT REQUEST STATE DIVISION OF PUBLIC HEALTH – TB DISPENSARY**

45 Appearance: Director/Health Officer Linda Walter

46
47 Ms. Walter is requesting authorization to apply for certification status as a Tuberculosis dispensary in order to
48 apply for partial reimbursement of costs incurred in providing mandated services as a result of the increase in
49 TB cases in Washington County. The certification is for five years, and reimbursement of funds can be
50 requested retroactive to January 1, 2005. Ms. Walter indicated that Washington County has incurred costs
51 exceeding \$20,000 to handle these cases and to protect public health. There have been five cases identified in
52 Washington County since January 1, 2005, and over 570 hours of Health Department staff time has been spent
53 on these cases through the end of May.

54
55 Moved by Mr. Gonnering, seconded by Mr. Smith to approve the resolution allowing the Health Department
56 apply for certification status effective July 1, 2005, through June 30, 2006, as a Tuberculosis Dispensary, and
57 forward to the County Board. Motion carried.

58
59 **DEPARTMENT TRANSFERS**

60 Moved by Mr. Smith, seconded by Mr. Gonnering to approve the transfer request from the Sheriff's Department
61 in the amount of \$7,237.17 from Patrol – Other Operating Supplies to Patrol Outlay. Motion carried.

62
63 **OUT-OF-STATE TRAVEL**

64 There were no out-of-state travel requests.

65
66 **FINANCE DIRECTOR'S REPORT ON STAFF ACTIVITIES**

67 Ms. Haag distributed a summary of county sales tax revenues and noted the amount earned for April 2005, was
68 \$799,009.50. The total amount received January through April 2005, is \$2,547,889.75.

69

1 Information Systems will be adding a second T1 line for improved Internet service due to the increased activity.
2 I.S. Director Mike McGinnis and Network Manager Dawn Sericati have been meeting with departments to
3 review 2006 I.S. budget requests.

4
5 Purchasing has reviewed and forwarded the bids for the preventive maintenance contract for 2006 and the
6 contract was awarded to Grunau Co. Purchasing is currently working with the Radio Communications
7 Committee to select a consultant for the radio project. In addition, Purchasing is working on the 2006 health
8 insurance bid and the bid for the Economic Development consultant.

9
10 Finance will be meeting with departments to provide information on the 2006 budget process. Training will be
11 provided to departments for entering budget figures into the new One World program. Ms. Haag, along with
12 Assistant Finance Director Nicole Theys, attended a very informational 3 1/2 day conference in San Antonio,
13 Texas.

14
15 Payroll has been working with Human Resources to establish requirements for the new payroll system.

16
17 Moved by Mr. Smith, seconded by Mr. Gonnering to accept the Finance Director's report. Motion carried.

18
19 **FINANCIAL APPROVAL REPORT #11**

20 Moved by Mr. Gonnering, seconded by Mr. Smith to approve early release and presentation to the County
21 Board, Financial Approval Report #11, in the amount of \$2,190,152.21. Motion carried.

22
23 **VOUCHERS**

24 Moved by Mr. Gonnering, seconded by Mr. Smith to approve the following:

25 **Miscellaneous** vouchers in the amount of \$47,309.85.

26 **General Accounts Payable** vouchers in the amount of \$455,467.09.

27 Motion carried.

28
29 **NEXT MEETING**

30 The Finance Committee will meet Wednesday, August 3, 2005, at 8:30 a.m.

31
32 **ADJOURNMENT**

33 Moved by Mr. Smith, seconded by Mr. Gonnering to adjourn at 10:27 a.m. Motion carried.

34
35
36
37
Brenda J. Jaszewski, County Clerk